

ADMINISTRATIVE PROCEDURES #415

BOARD/AUTHORITY AUTHORIZED (BAA) COURSES

BACKGROUND

The Board of Education recognizes that provincial curriculum alone may not meet all student interests or local community needs. In accordance with the [School Act](#) and Ministry of Education and Child Care requirements, the District may develop and offer Board/Authority Authorized (BAA) courses for Grades 10–12.

BAA courses provide flexibility and choice for students while maintaining educational integrity and graduation program requirements.

PROCEDURES

1. Course Development

- a. Schools may propose BAA courses to address demonstrated student and community needs not met by provincial curriculum.
- b. All BAA courses shall be developed in accordance with the [Ministry's BAA/FNA Course Requirements and Procedures Guidebook](#), including use of the approved BAA Course Framework template.
- c. Course proposals must include:
 - i. An educational rationale and demonstrated student need;
 - ii. Prescribed learning outcomes;
 - iii. Instructional methods and assessment criteria; and,
 - iv. Learning resources that comply with District policies.
- d. Indigenous-focused BAA courses shall be developed in consultation with District Indigenous Education staff and follow distinctions-based Ministry guidance.

2. Submission and Approval

- a. Completed BAA course proposals shall be submitted to the Superintendent or designate for review.
- b. The Superintendent or designate shall ensure that Ministry requirements are met prior to recommending the course to the Board of Education for approval.
- c. Approval process deadlines shall be as follows:
 - i. November – Course proposal submission
 - ii. December – District review
 - iii. February – Board approval

3. Implementation

- a. Approved BAA courses may be offered at District schools subject to the availability of appropriate staff, facilities, and resources.
- b. Schools shall deliver BAA courses as approved and evaluate students using the authorized assessment criteria.
- c. All BAA courses shall use the approved course code and approved name only.
- d. Principals shall convene a meeting in September with all BAA teachers to review the purpose, procedures, curricular requirements and reporting comments related to BAA courses.

4. Record Keeping and Review

- a. The District shall maintain records of all approved BAA courses and make them available for Ministry review upon request.
- b. BAA courses may be periodically reviewed by the District. Courses not offered for an extended period may be de-listed and require re-approval prior to reinstatement.

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Date Adopted: 2026-06
Date(s) Revised:

Cross References: [School Act](#)
[Ministry's BAA/FNA Course Requirements and Procedures Guidebook](#)