

ADMINISTRATIVE PROCEDURES #501

PROVISION OF MENSTRUAL PRODUCTS

REFERENCE TITLE: ADMINISTRATIVE PROCEDURE #7.15 UTILIZATION OF SPACE AND FACILITIES

BACKGROUND

The Burnaby School District is committed to providing menstrual products at no charge to students who may require them.

PROCEDURES

1. The District will:
 - a. ensure menstrual products are made available to students in a manner that protects student privacy;
 - b. provide for barrier free, easily accessible menstrual products at no cost to students in school washrooms; and,
 - c. consider student feedback with respect to the provision of menstrual products.
 2. The provision of menstrual products to students at:
 - a. Secondary schools shall be:
 - i. in the female designated washroom, with one per floor if multiple washrooms are on the same floor;
 - ii. in the female designated change room; and,
 - iii. in the gender neutral washroom.
 - b. Elementary schools shall be:
 - i. in the female designated washroom, with one per floor if multiple washrooms are on the same floor; and,
 - ii. in the gender neutral washroom.
 - c. Buildings for Learning Pathways and other education programs for K-12 students:
 - i. one per floor per program as appropriate.
 3. The Facilities Department shall be responsible to maintain dispensers and ensure that product is available.
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Date Adopted: 2020-01
Date(s) Revised: 2025-06

Cross References: [AP #7.15 Utilization of Space and Facilities](#)