

ADMINISTRATIVE PROCEDURES #501

PROVISION OF MENSTRUAL PRODUCTS

REFERENCE TITLE: POLICY #7.15 UTILIZATION OF SPACE AND FACILITIES

PREAMBLE

The buildings and facilities of the district are provided and maintained under the provisions of the *School Act* and School Regulations. The Board is guided in its trusteeship of the capital assets, buildings, and facilities by the basic assumption that its primary mandate is to provide educational services to its various publics. In addition, the Board subscribes to the basic premise that the community's access to public school facilities should be consistent with policies, regulations, and administrative procedures complying with prior and preemptory consideration for the welfare of students and public school educational programs. To this end, communication with the community indicating the availability of space and a needs assessment for other than Board programs will be conducted among the residents of each catchment area prior to the allocation of any available space.

POLICY

WITHIN THE PROVISIONS OF THE SCHOOL ACT, THE BOARD SHALL MAINTAIN AND UTILIZE THE BUILDINGS AND FACILITIES OF THE DISTRICT IN ACCORDANCE WITH THE PRINCIPLE THAT THE ROLE OF THE BOARD IS PRIMARILY ONE OF STEWARDSHIP OF PUBLIC LANDS AND FACILITIES TO BE HELD IN TRUST RATHER THAN TO BE SOLD.

ADMINISTRATIVE PROCEDURES

1. The School District is committed to providing menstrual products to students who may require them.
2. The School District will:
 - a. Ensure menstrual products are made available to student of all gender identities or expressions in a manner that protects student privacy;
 - b. Provide for barrier free, easily accessible menstrual products at no cost to students;
 - c. Provide menstrual products in school washrooms; and
 - d. Consider student feedback with respect to the provision of menstrual products.
3. The provision of menstrual products to students shall be:
 - a. Secondary Schools:
 - i. One per floor / female washroom

- ii. Female change room
- iii. Gender neutral washroom
- b. Elementary Schools:
 - i. One per floor / female washroom
 - ii. Gender neutral washroom
- c. Other Education Programs (i.e. Alternate Schools):
 - i. One per floor per program as appropriate.

4. The Operations Department shall be responsible to maintain dispensers and ensure product is available.

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Date Adopted: 2020-01
Date(s) Revised:

Cross References: Policy #7.15 Utilization of Space and Facilities