

ADMINISTRATIVE PROCEDURE #404

WEAPONS

BACKGROUND

The Burnaby School District recognizes its responsibility to ensure a safe and secure environment for students and staff, free from violence and intimidation. The presence of weapons on school premises poses a significant risk to safety and is detrimental to a positive school climate.

PROCEDURES

1. The District and school administration shall work to maintain a weapons-free environment in all schools through education and prevention strategies.
2. The District shall ensure that communication regarding weapons policies and expectations is shared with students, parent(s) and/or guardian(s), and the broader school community to reinforce a culture of safety and responsibility.
3. When a principal reasonably believes that any person on school premises, without lawful excuse:
 - a. Possesses a weapon on their person or in any other place on school property; or
 - b. Uses a weapon for the purposes of intimidation or assault,

the principal shall:

- a. Take all reasonable steps to minimize the risk of injury to any member of the school community; and
 - b. Arrange for the removal of the weapon from school premises, ensuring safety is the top priority.
 - c. The principal shall report the matter to the R.C.M.P. and, if appropriate, seek their assistance. Every effort should be made to secure evidence that may be required to support charges.
 - d. The principal shall report immediately to the Superintendent or designate.
 - e. The principal shall notify the parent(s) and/or guardian(s) of any student involved in a situation involving a weapon as soon as practicable.
 - f. The principal shall ensure that any student involved in a situation concerning the possession or use of a weapon is provided an opportunity to make a written or verbal statement regarding the incident.
4. When the Superintendent or designate receives a report regarding a weapon on school premises, the case will be reviewed, considering:

- a. Legal implications;
- b. The potential impact on school safety;
- c. Appropriate courses of action, including possible disciplinary measures.

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Date Adopted: 1989-10
Date(s) Revised: 1992-06
1993-07
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Date(s) Revised:

Cross References: