

DISTRICT OPERATIONS – BUSINESS SERVICES
Reporting to Public Session, Tuesday, September 24, 2024

1. Audited Financial Statements 2023/2024

The District's audited financial statements for the fiscal year ending June 30, 2024, are being presented tonight for board approval. The statements were presented to the Audit Sub-Committee on September 17, 2024, and the Finance Committee on September 18, 2024. Highlights include:

- The school district's auditors KPMG LLP will be issuing an unqualified audit report.
- The financial statements reflect an increase in student enrolment and increased operating revenues.
- The district ended the year with a \$1.3 million unrestricted operating fund balance and a \$3.7 million restricted operating fund balance.

Recommendation:

THAT the Board of Education receive and approve the audited financial statements of the Board of Education of School District No. 41 (Burnaby) for the year ended June 30, 2024.

2. 2025/26 Minor Capital Plan Submission

The Burnaby Board of Education is required to submit an Annual Minor Capital Plan to the Ministry of Education and Child Care. Attached is the summary of the 2025/2026 Minor Capital Plan Submissions and details for the four categories of projects that the District could apply to receive funding for.

Recommendation:

THAT the Board of Education approve, in accordance with provisions under Section 142 (4) of the School Act, the proposed Five-Year Capital Plan (Minor Capital Programs) for 2025/2026, as provided on the Five-Year Capital Plan Summary for 2025/2026 submitted to the Ministry of Education and Child Care.

3. Capital Plan Bylaw No. 2024/25-CPSD41-03

In order to proceed with the project listed in the September 10, 2024, Ministry Response to the Annual Five-Year Capital Plan Submission for 2024/25 letter, the Board is required to adopt Capital Plan Bylaw No. 2024/25-CPSD41-03.

It should be noted that no work or expenditures may proceed on these projects without a signed Capital Project Funding Agreement, Annual Programs Funding Agreement, or other formal authorization from the Ministry of Education and Child Care.

Recommendation:

It is recommended that School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- Motion 1 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 receive three readings at this Board meeting held September 24, 2024.

- Motion 2 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 be read a first time.

- Motion 3 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 be approved a first time and read a second time.

- Motion 4 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 be approved a second time and read a third time.

- Motion 5 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 be approved a third time.

- Motion 6 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 having been read a first, second, and third time, be finally passed and adopted the 24th day of September 2024, and that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board.

Audited Financial Statements of

School District No. 41 (Burnaby)

And Independent Auditors' Report thereon

June 30, 2024

School District No. 41 (Burnaby)

June 30, 2024

Table of Contents

Management Report	1
Independent Auditors' Report	2-5
Statement of Financial Position - Statement 1	6
Statement of Operations - Statement 2	7
Statement of Changes in Net Debt - Statement 4	8
Statement of Cash Flows - Statement 5	9
Notes to the Financial Statements	10-29
Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 (Unaudited)	30
Schedule of Operating Operations - Schedule 2 (Unaudited)	31
Schedule 2A - Schedule of Operating Revenue by Source (Unaudited)	32
Schedule 2B - Schedule of Operating Expense by Object (Unaudited)	33
Schedule 2C - Operating Expense by Function, Program and Object (Unaudited)	34
Schedule of Special Purpose Operations - Schedule 3 (Unaudited)	36
Schedule 3A - Changes in Special Purpose Funds and Expense by Object (Unaudited)	37
Schedule of Capital Operations - Schedule 4 (Unaudited)	41
Schedule 4A - Tangible Capital Assets (Unaudited)	42
Schedule 4B - Tangible Capital Assets - Work in Progress (Unaudited)	43
Schedule 4C - Deferred Capital Revenue (Unaudited)	44
Schedule 4D - Changes in Unspent Deferred Capital Revenue (Unaudited)	45

School District No. 41 (Burnaby)

MANAGEMENT REPORT

Version: 6675-5929-3947

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 41 (Burnaby) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 41 (Burnaby) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a quarterly basis and externally audited financial statements yearly.

The external auditors, KPMG, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 41 (Burnaby) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 41 (Burnaby)

	September 24, 2024
_____ Signature of the Chairperson of the Board of Education	Date Signed
	September 24, 2024
_____ Signature of the Superintendent	Date Signed
	September 24, 2024
_____ Signature of the Secretary Treasurer	Date Signed



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INDEPENDENT AUDITOR'S REPORT

To the Board of Education of School District No. 41 (Burnaby),
To the Minister of Education and Child Care, Province of British Columbia

Opinion

We have audited the financial statements of School District No. 41 (Burnaby) (the "Entity"), which comprise:

- the statement of financial position as at June 30, 2024
- the statement of operations for the year then ended
- the statement of changes in net debt for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies (hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements as at and for the year ended June 30, 2024 of the Entity are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditor's Responsibilities for the Audit of the Financial Statements***" section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Emphasis of Matter – Financial Reporting Framework

We draw attention to Note 2 (a) to the financial statements which describes the applicable financial reporting framework and the significant differences between the financial reporting framework and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.

Other Information

Management is responsible for the other information. Other information comprises:

- Unaudited Schedules 1-4 attached to the audited financial statements; and
- Information, other than the financial statements and the auditor's report thereon, included in the Financial Statement Discussion and Analysis document.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the other information, other than the financial statements and the auditor's report thereon, included in the Financial Statement Discussion and Analysis document and Unaudited Schedules 1-4 attached to the audited financial statements as at the date of this auditor's report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditor's report.

We have nothing to report in this regard.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events



or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Vancouver, Canada
September __, 2024

DRAFT

School District No. 41 (Burnaby)

Statement of Financial Position

As at June 30, 2024

	2024 Actual	2023 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents	111,554,668	122,304,769
Accounts Receivable		
Due from Province - Ministry of Education and Child Care	10,091,532	9,467,949
Due from Province - Other	543,911	385,662
Other (Note 3)	6,268,381	4,646,746
Portfolio Investments (Note 4)	1,940,937	2,043,886
Total Financial Assets	130,399,429	138,849,012
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 5)	36,731,910	42,429,443
Unearned Revenue (Note 6)	15,086,536	15,688,592
Deferred Revenue (Note 7)	6,154,991	7,755,580
Deferred Capital Revenue (Note 8)	444,436,790	409,689,260
Employee Future Benefits (Note 9)	10,952,724	10,411,797
Asset Retirement Obligation (Note 20)	16,261,517	16,261,517
Capital Lease Obligations (Note 10)	533,075	1,954,385
Total Liabilities	530,157,543	504,190,574
Net Debt	(399,758,114)	(365,341,562)
Non-Financial Assets		
Tangible Capital Assets (Note 11)	505,405,187	474,425,112
Restricted Assets (Endowments) (Note 13)	25,000	25,000
Prepaid Expenses	4,978,991	5,033,340
Total Non-Financial Assets	510,409,178	479,483,452
Accumulated Surplus (Deficit)	110,651,064	114,141,890

Contractual Obligations (Note 16)

Contractual Rights (Note 17)

Contingent Liabilities (Note 18)

Approved by the Board

	September 24, 2024
Signature of the Chairperson of the Board of Education	Date Signed
	September 24, 2024
Signature of the Superintendent	Date Signed
	September 24, 2024
Signature of the Secretary Treasurer	Date Signed

School District No. 41 (Burnaby)

Statement of Operations
Year Ended June 30, 2024

	2024 Budget (Note 19) \$	2024 Actual \$	2023 Actual \$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	328,789,727	328,197,721	294,744,445
Other	267,426	237,472	201,070
Federal Grants	5,652,911	6,125,171	4,013,480
Tuition	19,288,365	19,402,858	21,436,180
Other Revenue	8,060,427	12,229,930	13,356,649
Rentals and Leases	1,540,663	1,209,023	1,011,709
Investment Income	3,050,641	2,809,375	2,473,083
Gain (Loss) on Disposal of Tangible Capital Assets			16,230,000
Amortization of Deferred Capital Revenue	12,370,418	11,658,406	9,684,002
Total Revenue	379,020,578	381,869,956	363,150,618
Expenses (Note 21)			
Instruction	325,608,246	326,276,163	290,464,580
District Administration	9,016,215	10,282,175	8,022,950
Operations and Maintenance	48,684,531	46,681,289	45,379,288
Transportation and Housing	2,583,691	2,082,122	2,199,409
Debt Services	45,109	39,033	84,124
Total Expense	385,937,792	385,360,782	346,150,351
Surplus (Deficit) for the year	(6,917,214)	(3,490,826)	17,000,267
Accumulated Surplus (Deficit) from Operations, beginning of year		114,141,890	97,141,623
Accumulated Surplus (Deficit) from Operations, end of year		110,651,064	114,141,890

School District No. 41 (Burnaby)

Statement of Changes in Net Debt
Year Ended June 30, 2024

	2024 Budget (Note 19) \$	2024 Actual \$	2023 Actual \$
Surplus (Deficit) for the year	(6,917,214)	(3,490,826)	17,000,267
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	-	(47,308,962)	(44,938,304)
Amortization of Tangible Capital Assets	-	16,328,887	14,077,357
Net carrying value of Tangible Capital Assets disposed of	-		169,999
Total Effect of change in Tangible Capital Assets	-	(30,980,075)	(30,690,948)
Acquisition of Prepaid Expenses	-	(803,534)	(2,395,098)
Use of Prepaid Expenses	-	857,883	(24,379)
Total Effect of change in Other Non-Financial Assets	-	54,349	(2,419,477)
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	<u>(6,917,214)</u>	(34,416,552)	(16,110,158)
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		(34,416,552)	(16,110,158)
Net Debt, beginning of year		(365,341,562)	(349,231,404)
Net Debt, end of year		<u>(399,758,114)</u>	(365,341,562)

School District No. 41 (Burnaby)

Statement of Cash Flows
Year Ended June 30, 2024

	2024 Actual	2023 Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	(3,490,826)	17,000,267
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(2,403,468)	7,742,263
Prepaid Expenses	54,349	(2,419,477)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	(5,697,532)	3,240,207
Unearned Revenue	(602,057)	(2,620,185)
Deferred Revenue	(1,600,589)	(1,460,623)
Employee Future Benefits	540,927	307,035
Loss (Gain) on Disposal of Tangible Capital Assets	-	(16,230,000)
Amortization of Tangible Capital Assets	16,328,887	14,077,357
Amortization of Deferred Capital Revenue	(11,658,406)	(9,684,002)
Total Operating Transactions	(8,528,715)	9,952,842
Capital Transactions		
Tangible Capital Assets Purchased	(6,651,471)	(1,777,099)
Tangible Capital Assets -WIP Purchased	(40,657,491)	(43,161,205)
District Portion of Proceeds on Disposal	-	16,400,000
Total Capital Transactions	(47,308,962)	(28,538,304)
Financing Transactions		
Loan Proceeds	(1,421,309)	(1,390,889)
Capital Revenue Received	46,405,936	44,248,637
Total Financing Transactions	44,984,627	42,857,748
Investing Transactions		
Investments in Portfolio Investments	102,949	141,323
Total Investing Transactions	102,949	141,323
Net Increase (Decrease) in Cash and Cash Equivalents	(10,750,101)	24,413,609
Cash and Cash Equivalents, beginning of year	122,304,769	97,891,160
Cash and Cash Equivalents, end of year	111,554,668	122,304,769
Cash and Cash Equivalents, end of year, is made up of:		
Cash	43,925,861	49,967,252
Cash Equivalents	67,628,807	72,337,517
	111,554,668	122,304,769

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 1 AUTHORITY AND PURPOSE

The School District operates under authority of the School Act of British Columbia as a corporation under the name of "The Board of Education of School District No. 41 (Burnaby)" and operates as "School District No. 41 (Burnaby)." A Board of Education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district and is principally funded by the Province of British Columbia through the Ministry of Education and Child Care ("MECC"). School District No. 41 (Burnaby) is exempt from federal and provincial corporate income taxes.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia* supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board. The Budget Transparency and Accountability Act requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

Regulation 257/2010 requires all taxpayer supported organizations in the Schools, Universities, Colleges and Hospitals sectors to adopt Canadian public sector accounting standards without any PS4200 elections effective their first fiscal year commencing after January 1, 2012.

Regulation 198/2011 requires that restricted contributions received or receivable for acquiring or developing a depreciable tangible capital asset or contributions in the form of a depreciable tangible capital asset are to be deferred and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded.

For British Columbia taxpayer supported organizations, these contributions include government transfers and externally restricted contributions.

The accounting policy requirements under Regulation 198/2011 are significantly different from the requirements of Canadian public sector accounting standards which require that;

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

As a result, revenue recognized in the statement of operations and certain related deferred capital revenue would be recorded differently under Canadian Public Sector Accounting Standards.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

b) Cash and Cash Equivalents

Cash and cash equivalents include cash and securities that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts Receivable

Accounts receivables are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Portfolio Investments

The School District has investments in guaranteed investment certificates (GIC's) and term deposits, that have a maturity of greater than three months at the time of acquisition. GIC's and term deposits are reported at amortized cost. Impairment is defined as a loss in value of a portfolio investment that is other than a temporary decline and is included in the Statement of Operations.

e) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

f) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (n).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

g) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements. The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

g) Employee Future Benefits (Continued)

The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime ("EARSL") of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2022 and projected to March 31, 2025. The next valuation will be performed at March 31, 2025, for use at June 30, 2025. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

h) Asset Retirement Obligations

A liability is recognized when, as at the financial reporting date:

- there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- the past transaction or event giving rise to the liability has occurred;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The School District's asset retirement obligations include the removal of asbestos and other hazardous material in several of the buildings owned by the School District. The estimated costs have been capitalized into the carrying amount of tangible capital assets and are being amortized on the same basis as the related tangible capital asset (see note 2j). Assumptions used in the calculations are reviewed annually.

i) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

i) Liability for Contaminated Sites (Continued)

A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
 - is directly responsible; or
 - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

j) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

j) Tangible Capital Assets (continued)

These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

k) Capital Leases

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the School District are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g., insurance, maintenance costs, etc. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease.

All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

l) Prepaid Expenses

Prepaid expenses consist mainly of prepaid fees that are paid for near the end of the current fiscal year. Prepaid expenses are stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

m) Funds and Reserves

Certain amounts, as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see Note 14 – Interfund Transfers and Note 22 – Internally restricted surplus – Operating fund).

n) Revenue Recognition

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, the amounts are considered to be collectible and can be reasonably estimated.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

n) Revenue Recognition (continued)

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Effective July 1, 2023, the District adopted PS 3400, Revenue. The new accounting standard establishes a single framework to categorize revenue to enhance the consistency of revenue recognition and its measurement. The adoption of this new standard did not have a material impact on amounts presented in the financial statements.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Revenue from transactions with no performance obligations is recognized when the District:

- (a) has the authority to claim or retain an inflow of economic resources; and
- (b) identifies a past transaction or event that gives rise to an asset.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

o) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

o) Expenditures (continued)

Categories of Salaries

- Principals, Vice-Principals, and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Assistant Superintendents, Secretary-Treasurers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and Indigenous education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

p) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, portfolio investments, and accounts payable and other accrued liabilities.

All financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. There are no measurement gains or losses during the periods presented. As a result, the School District does not have a statement of remeasurement gains or losses. Interest and dividends attributable to financial instruments are reported in the statement of operations.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

p) Financial Instruments (continued)

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

q) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods.

Areas requiring the use of management estimates relate to the potential impairment of assets, liability for asset retirement obligation, rates for amortization and employee future benefits. Actual results could differ from those estimates.

r) Adoption of New Standards

On July 1, 2023, the School District adopted Canadian Public Sector Accounting Standard PS 3400, Revenue ("PS 3400"). The new accounting standard establishes a single framework to categorize revenue to enhance the consistency of revenue recognition and its measurement. Under the new accounting standard, there are two categories of revenue – exchange and non-exchange. If the transaction gives rise to one or more performance obligations, it is an exchange transaction. If no performance obligations are present, it is a non-exchange transaction. Management has assessed the impact of adopting PS 3400 on the financial statements of the School District and has found no adjustments based on the requirements of the standard.

On July 1, 2023, the School District adopted Canadian Public Sector Accounting Standard PS 3160, Public Private Partnerships ("PS 3160"). The new accounting standard addresses the recognition, measurement, presentation, and disclosure of infrastructure procured by public sector entities through certain types of public private partnership arrangements. Management has assessed the impact of adopting PS 3160 on the financial statements of the School District and has found that at present no such items meet the criteria to be recognized as a public private partnership.

On July 1, 2023, the School District adopted Public Sector Guideline PSG-8, Purchased Intangibles, applied on a prospective basis ("PSG-8"). PSG-8 defines purchased intangibles as identifiable nonmonetary economic resources without physical substance acquired through an arm's length exchange transaction between knowledgeable, willing parties who are under no compulsion to act. Intangibles acquired through a transfer, contribution, or inter-entity transaction, are not purchased intangibles. Management has assessed the impact of adopting PSG-8 and found that at present no such items meet the criteria to be recognized as a purchased intangible.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 3 ACCOUNTS RECEIVABLE – OTHER

	<u>2024</u>	<u>2023</u>
Other	<u>\$ 6,268,381</u>	<u>\$ 4,646,746</u>

All other miscellaneous receivables that are not due from MECC.

NOTE 4 PORTFOLIO INVESTMENTS

	<u>2024</u>	<u>2023</u>
Guaranteed Investment Certificates (GIC's) and Term Deposits	<u>\$ 1,940,937</u>	<u>\$ 2,043,886</u>

\$790,374 matures in FY2024 with annual yield between 2.5% and 5.35%; \$1,015,563 matures in FY2025 with annual yield between 2.00% and 4.75%; \$60,000 matures in FY2026 with annual yield of 5.00%; \$50,000 matures in FY 2027 with an annual yield of 2%; and \$25,000 matures in FY 2028 with annual yield of 4.00%.

NOTE 5 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2024</u>	<u>2023</u>
Trade Payables	<u>\$ 8,595,820</u>	<u>\$ 15,927,728</u>
Salaries and Benefits Payable	<u>26,126,443</u>	<u>24,710,420</u>
Accrued Vacation Pay	<u>2,009,647</u>	<u>1,791,295</u>
	<u>\$ 36,731,910</u>	<u>\$ 42,429,443</u>

NOTE 6 UNEARNED REVENUE

	<u>2024</u>	<u>2023</u>
Balance, beginning of year	<u>\$ 15,688,592</u>	<u>\$ 18,308,777</u>
Increase:		
Tuition fees received	<u>18,800,802</u>	<u>18,815,995</u>
Decrease:		
Tuition fee revenue recognized	<u>(19,402,858)</u>	<u>(21,436,180)</u>
Net changes for the year	<u>(602,056)</u>	<u>(2,620,185)</u>
Balance, end of year	<u>\$ 15,086,536</u>	<u>\$ 15,688,592</u>

NOTE 7 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 7 DEFERRED REVENUE (Continued)

	2024	2023
Balance, beginning of year	\$ 7,755,580	\$ 9,216,203
Increase:		
Provincial grants - MECC	\$ 37,507,020	\$ 33,309,787
Provincial Grants - Other	100,000	142,470
Federal grants	5,182,663	4,955,986
Other revenue	6,891,685	6,095,993
Investment income	1,531	1,463
	\$ 49,682,899	\$ 44,505,699
Decrease:		
Transfers to revenue	\$ (50,217,808)	\$ (41,542,727)
Recovery	(368,579)	(1,593,014)
Transfer to Other Fund	(697,101)	(2,830,581)
	\$ (51,283,488)	\$ (45,966,322)
Net Changes for the year	(1,600,589)	(1,460,623)
Balance, end of year	\$ 6,154,991	\$ 7,755,580

NOTE 8 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	2024	2023
Deferred Capital Revenue, beginning of year	\$ 409,689,260	\$ 375,124,625
Increases:		
Provincial Grants - MECC	\$ 39,371,052	\$ 37,463,921
Other Provincial Capital	-	2,838,511
Local Government Fees / Grants	4,677,230	2,065,231
Investment Income	2,357,654	1,880,974
Transfers from unspent Deferred Capital Revenue - Capital Additions	114,712,824	38,105,392
	\$ 161,118,760	\$ 82,354,029
Decreases:		
Transfers to Deferred Capital Revenue - Capital Additions	114,712,824	38,105,392
Amortization of Deferred Capital Revenue	11,658,406	9,684,002
	\$ 126,371,230	\$ 47,789,394
Net Change for the year	34,747,531	34,564,635
Deferred Capital Revenue, end of year	\$ 444,436,790	\$ 409,689,260

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 9 EMPLOYEE FUTURE BENEFITS

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	2024	2023
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation - April 1	\$ 9,752,362	\$ 10,302,654
Service Cost	683,588	704,586
Interest Cost	397,852	334,131
Benefit Payments	(650,699)	(806,385)
Actuarial (Gain) Loss	(508,543)	(782,624)
Accrued Benefit Obligation - March 31	<u>\$ 9,674,560</u>	<u>\$ 9,752,362</u>
Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation - March 31	\$ 9,674,560	\$ 9,752,362
Funded Status – Surplus (Deficit)	(9,674,560)	(9,752,362)
Employer Contributions After Measurement Date	210,300	261,220
Benefit Expense After Measurement Date	(273,025)	(270,360)
Unamortized Net Actuarial (gain) Loss	(1,215,439)	(650,295)
Accrued Benefit Asset (Liability) - June 30	<u>\$ (10,952,724)</u>	<u>\$ (10,411,797)</u>
Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability – July 1	\$ 10,411,797	\$ 10,104,763
Net Expense for Fiscal Year	1,140,706	1,179,368
Employer Contributions	(599,779)	(872,334)
Accrued Benefit Liability (Asset) – June 30	<u>\$ 10,952,724</u>	<u>\$ 10,411,797</u>
Components of Net Benefit Expense		
Service Cost	\$ 680,699	\$ 699,337
Interest Cost	403,406	350,061
Amortization of Net Actuarial Loss	56,601	129,970
Net Benefit Expense (Income)	<u>\$ 1,140,706</u>	<u>\$ 1,179,368</u>

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 9 EMPLOYEE FUTURE BENEFITS (Continued)

The impact of changes in assumptions between the March 31, 2024 measurement date and the June 30, 2024 reporting date have been considered and are not considered to be material. The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

Assumptions	2024	2023
Discount Rate - April 1	4.00%	3.25%
Discount Rate - March 31	4.25%	4.00%
Long Term Salary Growth - April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth - March 31	2.50% + seniority	2.50% + seniority
EARSL (years) - March 31	11.3	11.3

NOTE 10 CAPITAL LEASE OBLIGATIONS

The School District leases assets under capital leases. All leases will expire by fiscal year 2025. The capital leases provide for a transfer of ownership of the assets to the School District through a bargain purchase option. The School District has certain other leasing agreements with third parties; assets under these other agreements and respective liabilities are not material.

Repayments are due as follows:

2025	\$ 540,308
Interest portion	(7,233)
Total	\$ 533,075

NOTE 11 TANGIBLE CAPITAL ASSETS

Net Book Value:

	Net Book Value 2024	Net Book Value 2023
Sites	\$ 48,450,596	\$ 48,450,596
Buildings	423,924,607	310,934,825
Furniture & Equipment	6,605,040	3,604,607
Vehicles	881,069	827,931
Computer Software	9,904	47,411
Computer Hardware	6,172,143	4,607,998
Work in progress:		
Buildings	19,350,311	104,603,062
Furniture & Equipment	11,517	1,348,682
Total	\$ 505,405,187	\$ 474,425,112

SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 11 TANGIBLE CAPITAL ASSETS (Continued)

June 30, 2024

Cost:	June 30, 2023			Transfers	June 30, 2024
	Balance	Additions	Disposals	(WIP)	Balance
Sites	\$ 48,450,596	\$ -	\$ -	\$ -	\$ 48,450,596
Buildings	515,813,398	2,238,687	-	123,803,654	641,855,739
Furniture & Equipment	6,118,300	346,821	(183,442)	3,443,753	9,725,432
Vehicles	1,621,602	219,556	(134,402)	-	1,706,756
Computer Software	329,294	-	(283,522)	-	45,772
Computer Hardware	10,311,994	3,846,407	(1,673,098)	-	12,485,303
	<u>\$ 582,645,184</u>	<u>\$ 6,651,471</u>	<u>\$ (2,274,464)</u>	<u>\$ 127,247,407</u>	<u>\$ 714,269,598</u>
Work in progress - Buildings	104,603,062	38,550,903	-	(123,803,654)	19,350,311
Work in progress - Furniture & Equipment	1,348,682	2,106,588	-	(3,443,753)	11,517
	<u>\$ 688,596,928</u>	<u>\$ 47,308,962</u>	<u>\$ (2,274,464)</u>	<u>\$ -</u>	<u>\$ 733,631,426</u>

Accumulated Amortization:	June 30, 2023			June 30, 2024	
	Balance	Additions	Disposals		Balance
Sites	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	204,878,573	13,052,559	-	-	217,931,132
Furniture & Equipment	2,513,693	790,141	(183,442)	-	3,120,392
Vehicles	793,671	166,418	(134,402)	-	825,687
Computer Software	281,883	37,507	(283,522)	-	35,868
Computer Hardware	5,703,996	2,282,262	(1,673,098)	-	6,313,160
Total	<u>\$ 214,171,816</u>	<u>\$ 16,328,887</u>	<u>\$ (2,274,464)</u>		<u>\$ 228,226,239</u>

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 11 TANGIBLE CAPITAL ASSETS (Continued)

June 30, 2023

Costs:	June 30, 2022			Transfers (WIP)	June 30, 2023 Balance
	Balance (Restated)	Additions	Disposals		
Sites	\$ 48,620,595	\$ -	\$ (169,999)	\$ -	\$ 48,450,596
Buildings	472,888,116	1,095,765	-	41,829,517	515,813,398
Furniture & Equipment	6,252,393	263,464	(570,606)	173,049	6,118,300
Vehicles	1,719,546	-	(97,944)	-	1,621,602
Computer Software	423,301	-	(94,007)	-	329,294
Computer Hardware	9,935,974	417,868	(41,848)	-	10,311,994
	<u>\$ 539,839,925</u>	<u>\$ 1,777,097</u>	<u>\$ (974,404)</u>	<u>\$ 42,002,566</u>	<u>\$ 582,645,184</u>
Work in progress - Buildings	104,503,597	99,465	-	-	104,603,062
Work in progress - Furniture & Equipment	289,506	1,059,176	-	-	1,348,682
	<u>\$ 644,633,028</u>	<u>\$ 2,935,738</u>	<u>\$ (974,404)</u>	<u>\$ 42,002,566</u>	<u>\$ 688,596,928</u>

Accumulated Amortization:	June 30, 2022			June 30, 2023 Balance
	Balance (Restated)	Additions	Disposals	
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	193,871,243	11,007,330	-	204,878,573
Furniture & Equipment	2,466,787	617,512	(570,606)	2,513,693
Vehicles	724,558	167,057	(97,944)	793,671
Computer Software	300,630	75,260	(94,007)	281,883
Computer Hardware	3,535,646	2,210,198	(41,848)	5,703,996
Total	<u>\$ 200,898,864</u>	<u>\$ 14,077,357</u>	<u>\$ (804,405)</u>	<u>\$ 214,171,816</u>

Buildings – work in progress having a value of \$ 19,350,311 (2023: \$ 104,603,062) have not been amortized. Furniture & Equipment – work in progress having a value of \$ 11,517 (2023: \$ 1,348,682) have not been amortized. Amortization of these assets will commence when the asset is put into service.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 12 EMPLOYEE PENSION PLANS

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at December 31, 2023, the Teachers' Pension Plan has about 51,000 active members and approximately 42,000 retired members. As of December 31, 2023, the Municipal Pension Plan has about 256,000 active members, including approximately 31,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2020, indicated a \$1,584 million surplus for basic pension benefits on a going concern basis.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021 indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The School District paid \$27,155,354 for employer contributions to the plans for the year ended June 30, 2024 (2023: \$24,477,520).

The employer contribution rate towards the Teachers Pension Plan for 2024 was 11.30% (2023: 11.30%).

The employer contribution rate towards the Municipal Pension Plan for 2024 was 9.31% (2023: 9.31%).

The next valuation for the Teachers' Pension Plan will be as at December 31, 2023. The next valuation for the Municipal Pension Plan will be as at December 31, 2024, with results available in 2025.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 13 RESTRICTED ASSETS – ENDOWMENT FUNDS

Donors have placed restrictions on their contributions to the endowment funds of the school district. One restriction is that the original contribution should not be spent.

Name of Endowment

	2024	2023
BCSD Scholarship Fund	\$ 10,000	\$ 10,000
BCSD Research Fund	15,000	15,000
Total	\$ 25,000	\$ 25,000

NOTE 14 INTERFUND TRANSFERS

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2024, were as follows:

- \$ 4,175,333 transferred from the Operating Fund to the Capital Fund for capital asset purchases from Local Capital.
- \$ 192,355 transferred from the Operating Fund to the Capital Fund for capital asset purchases.
- \$ 46,324 transferred from Special Purpose Fund to the Capital Fund for capital asset purchases.

NOTE 15 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

NOTE 16 CONTRACTUAL OBLIGATIONS

The School District has entered into a number of multiple-year contracts for the delivery of services and construction of tangible capital assets. These contractual obligations will become liabilities in the future when the terms of the contracts are met. Disclosure relates to the unperformed portion of the contracts.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 16 CONTRACTUAL OBLIGATIONS (Continued)

Contractual Obligations

	2025	2026	2027	Thereafter
Transportation	\$ 1,902,671	\$ 1,967,404	\$ -	\$ -
Technology	2,131,703	1,330,584	1,084,379	1,608,072
Garbage Collection Services	214,000	214,000	214,000	214,000
Capital Project - Burnaby North	4,451,100	-	-	-
Capital Project – Stride	26,180,429	8,726,810	-	-
Capital Project – Minor Capital	2,032,653	-	-	-
Capital Project – Portables	1,937,413	-	-	-
Total	\$ 38,849,969	\$ 12,238,798	\$ 1,298,379	\$ 1,822,072

NOTE 17 CONTRACTUAL RIGHTS

Contractual rights are rights to economic resources arising from contracts or agreements that will result in revenues and assets in the future. The School District’s contractual rights arise because of contracts entered into to lease District owned facilities. The following table summarizes the contractual rights of the School District for future assets:

Contractual rights

	2025	2026	2027	2028	Thereafter
Future Lease Rental Revenue	\$ 368,991	\$ 92,876	\$ 48,632	\$ 111,298	\$ -

NOTE 18 CONTINGENT LIABILITIES

The School District is contingently liable as a guarantor of letters of credit provided by the Royal Bank of Canada to the City of Burnaby. The School District’s maximum potential liability under the guarantee is \$2,423,708 (2023 - \$ 2,423,708).

In the ordinary course of operations, the School District has legal proceedings brought against it and provisions have been included in liabilities where appropriate. It is the opinion of management that financial determination of these claims will not have a material effect on the financial position or operations of the School District.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 19 BUDGET FIGURES

Budget figures included in the financial statements were approved by the Board through the adoption of an amended annual budget on February 27, 2024. Changes between the original annual budget (approved by the Board on April 25th 2023) and the amended annual budget are listed below:

	2024 Preliminary Budget	2024 Amended Budget	Change
Total Revenue	\$ 367,591,795	\$ 379,020,578	\$ 11,428,783
Total Expense	\$ 368,843,360	\$ 385,937,792	\$ (17,094,432)
Surplus (Deficit) for the year	(1,251,565)	(6,917,214)	(5,665,649)
Budgeted Allocation of Surplus	3,033,083	8,786,413	5,753,330
Budgeted Surplus (Deficit) for the year	<u>\$ 1,781,518</u>	<u>\$ 1,869,199</u>	<u>\$ 87,681</u>
Deficit for the year	\$ (1,251,565)	\$ (6,917,214)	\$ (5,665,649)
Total Effect of change in Tangible Capital Assets	<u>(31,828,095)</u>	<u>(30,282,314)</u>	<u>1,545,781</u>
Increase in Net Financial Assets (Debt)	<u>\$ (33,079,660)</u>	<u>\$ (37,199,528)</u>	<u>\$ (4,119,868)</u>

Significant changes between the original and amended budget were:

- Total Revenues - Budgeted revenues were amended based on actual student enrolment and lower International Student tuition fees revenue.
- Expenses - Budgeted expenses were amended based on revised projections/cost estimates and addition of Board approved use of internally restricted funds from 2023.
- More information on the financial results can be found in the District’s 2023-2024 Financial Statement Discussion & Analysis (FSD & A).

NOTE 20 ASSET RETIREMENT OBLIGATION

Legal obligations exist for the removal and disposal of asbestos and other hazardous materials within some district owned buildings that will undergo major renovations or demolition in the future. The obligation was measured at current cost as the timing of future cash flows cannot be reasonably determined. The timing of future settlement of the obligation is also unknown. These costs have been capitalized as part of the assets' carrying value and are amortized over the assets' estimated useful lives.

	2024	2023
Asset Retirement Obligation, opening balance	<u>\$ 16,261,517</u>	\$ 16,261,517
Asset Retirement Obligation, closing balance	<u>\$ 16,261,157</u>	\$ 16,261,517

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 21 EXPENSE BY OBJECT

	2024	2023
Salaries and benefits	\$ 330,431,656	\$ 294,948,797
Services and supplies	38,561,206	37,040,073
Interest	39,033	84,124
Amortization	16,328,887	14,077,357
Total	\$ 385,360,782	\$ 346,150,351

NOTE 22 INTERNALLY RESTRICTED SURPLUS – OPERATING FUND

	2024	2023
Internally Restricted (appropriated) by Board for:		
Constraints on funds	\$ 3,676,000	\$ 5,460,593
Operations spanning multiple years	-	3,033,082
Subtotal Internally Restricted	\$ 3,676,000	\$ 8,493,675
Unrestricted Operating Surplus (Deficit) - Contingency	1,297,054	374,899
Total Available for Future Operations	\$ 4,973,054	\$ 8,868,574

NOTE 23 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the MECC and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

NOTE 24 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

**SCHOOL DISTRICT NO. 41 (BURNABY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024**

NOTE 24 RISK MANAGEMENT *(continued)*

b) Credit risk: (continued)

The School District is exposed to credit risk in the event of non-performance by a debtor. This risk is mitigated as most amounts receivable are due from Provincial and Federal governments, and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia banking institutions. Cash equivalents consist of term deposits held with the Provincial Central Deposit Program.

b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held, and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District is exposed to interest rate risk through its investments. It is management's opinion that the School District is not exposed to significant interest rate risk as they invest solely in term deposits held with the Provincial Central Deposit Program that have a maturity date of no more than 3 years.

c) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance. There have been no changes to risk exposure from 2023 related to credit, market or liquidity risks.

School District No. 41 (Burnaby)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2024

	Operating Fund	Special Purpose Fund	Capital Fund	2024 Actual	2023 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	8,868,574	25,000	105,248,316	114,141,890	97,141,623
Changes for the year					
Surplus (Deficit) for the year	472,168	46,324	(4,009,318)	(3,490,826)	17,000,267
Interfund Transfers					
Tangible Capital Assets Purchased	(192,355)	(46,324)	238,679	-	
Local Capital	(4,175,333)		4,175,333	-	
Net Changes for the year	(3,895,520)	-	404,694	(3,490,826)	17,000,267
Accumulated Surplus (Deficit), end of year - Statement 2	4,973,054	25,000	105,653,010	110,651,064	114,141,890

School District No. 41 (Burnaby)

Schedule of Operating Operations

Year Ended June 30, 2024

Schedule 2 (Unaudited)

	2024 Budget (Note 19) \$	2024 Actual \$	2023 Actual \$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	289,984,436	291,259,452	262,678,744
Other	126,500	176,726	201,070
Tuition	19,288,365	19,402,858	21,436,180
Other Revenue	495,730	5,136,308	7,873,293
Rentals and Leases	1,430,153	1,079,797	901,200
Investment Income	2,573,641	2,238,405	2,008,430
Total Revenue	313,898,825	319,293,546	295,098,917
Expenses			
Instruction	276,372,475	279,543,857	253,026,491
District Administration	8,348,971	9,033,555	7,419,491
Operations and Maintenance	30,830,080	29,125,349	28,905,236
Transportation and Housing	1,298,379	1,118,617	1,199,285
Total Expense	316,849,905	318,821,378	290,550,503
Operating Surplus (Deficit) for the year	(2,951,080)	472,168	4,548,414
Budgeted Appropriation (Retirement) of Surplus (Deficit)	8,786,413		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased		(192,355)	(32,510)
Local Capital	(5,835,333)	(4,175,333)	(6,577,000)
Total Net Transfers	(5,835,333)	(4,367,688)	(6,609,510)
Total Operating Surplus (Deficit), for the year	-	(3,895,520)	(2,061,096)
Operating Surplus (Deficit), beginning of year		8,868,574	10,929,670
Operating Surplus (Deficit), end of year		4,973,054	8,868,574
Operating Surplus (Deficit), end of year			
Internally Restricted (Note 22)		3,676,000	8,493,675
Unrestricted		1,297,054	374,899
Total Operating Surplus (Deficit), end of year		4,973,054	8,868,574

School District No. 41 (Burnaby)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2024

	2024 Budget (Note 19) \$	2024 Actual \$	2023 Actual \$
Provincial Grants - Ministry of Education and Child Care			
Operating Grant, Ministry of Education and Child Care	283,301,011	283,803,856	250,888,921
Other Ministry of Education and Child Care Grants			
Pay Equity	1,441,995	1,441,995	1,441,995
Funding for Graduated Adults	227,922	578,050	202,459
Student Transportation Fund	24,841	24,841	24,841
Support Staff Benefits Grant	-	339,043	339,043
FSA Scorer Grant	27,292	27,292	27,292
Early Learning Framework (ELF) Implementation	-	-	3,718
Labour Settlement Funding	4,961,375	4,961,375	9,875,730
K-12 Anti-Racism Action Plan	-	30,000	-
Work Experience Enhancement Initiative	-	50,000	-
Premier's Award	-	3,000	-
Audit Recovery	-	-	(125,255)
Total Provincial Grants - Ministry of Education and Child Care	289,984,436	291,259,452	262,678,744
Provincial Grants - Other	126,500	176,726	201,070
Tuition			
Summer School Fees	455,135	455,035	415,065
Continuing Education	2,324,995	2,432,176	1,871,388
International and Out of Province Students	16,508,235	16,515,647	19,149,727
Total Tuition	19,288,365	19,402,858	21,436,180
Other Revenues			
Miscellaneous			
City of Burnaby - Crossing Guards	205,000	205,000	205,000
Other Program Fees	118,578	74,385	3,852
Sundry	172,152	739,616	795,909
School Generated Funds	-	4,117,307	6,868,532
Total Other Revenue	495,730	5,136,308	7,873,293
Rentals and Leases	1,430,153	1,079,797	901,200
Investment Income	2,573,641	2,238,405	2,008,430
Total Operating Revenue	313,898,825	319,293,546	295,098,917

School District No. 41 (Burnaby)

Schedule of Operating Expense by Object

Year Ended June 30, 2024

Schedule 2B (Unaudited)

	2024 Budget (Note 19) \$	2024 Actual \$	2023 Actual \$
Salaries			
Teachers	151,066,099	150,597,399	138,937,174
Principals and Vice Principals	12,533,233	12,922,363	11,161,516
Educational Assistants	27,598,580	28,581,122	27,478,183
Support Staff	23,764,327	23,748,305	24,174,258
Other Professionals	6,140,861	6,684,934	5,250,664
Substitutes	12,847,265	13,293,878	7,875,754
Total Salaries	233,950,365	235,828,001	214,877,549
Employee Benefits	55,096,527	57,700,820	49,097,820
Total Salaries and Benefits	289,046,892	293,528,821	263,975,369
Services and Supplies			
Services	9,264,034	5,820,138	7,459,188
Student Transportation	957,623	819,779	880,113
Professional Development and Travel	828,861	686,030	678,039
Rentals and Leases	100,000	228,947	129,172
Dues and Fees	91,952	109,687	115,988
Insurance	834,974	831,238	635,298
Supplies	11,112,889	12,397,451	12,789,389
Utilities	4,612,680	4,399,287	3,887,947
Total Services and Supplies	27,803,013	25,292,557	26,575,134
Total Operating Expense	316,849,905	318,821,378	290,550,503

School District No. 41 (Burnaby)

Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	111,039,771	366,129	1,079,663	2,248,215	122,028	6,452,520	121,308,326
1.03 Career Programs	947,198	-	-	162,437	-	55,778	1,165,413
1.07 Library Services	3,299,110	17,826	138,775	68,165	203,533	194,277	3,921,686
1.08 Counselling	4,868,314	-	-	-	-	286,684	5,154,998
1.10 Special Education	12,643,437	329,555	26,714,454	-	-	3,220,242	42,907,688
1.20 Early Learning and Child Care	-	-	-	-	-	-	-
1.30 English Language Learning	9,008,428	57,931	-	-	-	647,297	9,713,656
1.31 Indigenous Education	1,011,475	172,704	256,442	-	-	59,564	1,500,185
1.41 School Administration	737,336	10,473,929	-	5,449,404	-	43,420	16,704,089
1.60 Summer School	1,663,853	256,986	-	151,686	-	659,122	2,731,647
1.61 Continuing Education	1,240,290	300,039	-	301,761	272,655	73,048	2,187,793
1.62 International and Out of Province Students	4,138,187	5,531	391,788	185,236	447,603	256,459	5,424,804
Total Function 1	150,597,399	11,980,630	28,581,122	8,566,904	1,045,819	11,948,411	212,720,285
4 District Administration							
4.11 Educational Administration	-	941,733	-	293,439	1,696,451	-	2,931,623
4.40 School District Governance	-	-	-	66,647	381,378	-	448,025
4.41 Business Administration	-	-	-	1,111,160	2,442,612	-	3,553,772
Total Function 4	-	941,733	-	1,471,246	4,520,441	-	6,933,420
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	-	-	-	314,805	1,118,674	-	1,433,479
5.50 Maintenance Operations	-	-	-	12,309,110	-	1,278,997	13,588,107
5.52 Maintenance of Grounds	-	-	-	815,602	-	66,470	882,072
5.56 Utilities	-	-	-	-	-	-	-
Total Function 5	-	-	-	13,439,517	1,118,674	1,345,467	15,903,658
7 Transportation and Housing							
7.70 Student Transportation	-	-	-	270,638	-	-	270,638
Total Function 7	-	-	-	270,638	-	-	270,638
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	150,597,399	12,922,363	28,581,122	23,748,305	6,684,934	13,293,878	235,828,001

School District No. 41 (Burnaby)

Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Actual	2024 Budget (Note 19)	2023 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	121,308,326	29,922,845	151,231,171	10,030,460	161,261,631	161,653,887	147,715,686
1.03 Career Programs	1,165,413	287,469	1,452,882	27,459	1,480,341	1,464,852	1,346,066
1.07 Library Services	3,921,686	967,353	4,889,039	252,937	5,141,976	4,997,265	4,583,595
1.08 Counselling	5,154,998	1,271,571	6,426,569	-	6,426,569	6,233,590	5,700,382
1.10 Special Education	42,907,688	10,583,940	53,491,628	594,068	54,085,696	51,981,621	47,498,004
1.20 Early Learning and Child Care	-	-	-	-	-	-	-
1.30 English Language Learning	9,713,656	2,396,045	12,109,701	8,500	12,118,201	11,521,229	10,534,153
1.31 Indigenous Education	1,500,185	370,048	1,870,233	66,441	1,936,674	1,895,358	1,729,407
1.41 School Administration	16,704,089	4,120,359	20,824,448	2,491	20,826,939	20,008,712	18,211,167
1.60 Summer School	2,731,647	673,809	3,405,456	94,617	3,500,073	2,962,001	2,705,900
1.61 Continuing Education	2,187,793	539,658	2,727,451	997,304	3,724,755	4,523,435	4,160,416
1.62 International and Out of Province Students	5,424,804	1,338,124	6,762,928	2,278,074	9,041,002	9,130,525	8,841,715
Total Function 1	212,720,285	52,471,221	265,191,506	14,352,351	279,543,857	276,372,475	253,026,491
4 District Administration							
4.11 Educational Administration	2,931,623	596,691	3,528,314	99,496	3,627,810	2,880,746	2,442,918
4.40 School District Governance	448,025	61,595	509,620	150,710	660,330	724,619	648,441
4.41 Business Administration	3,553,772	689,478	4,243,250	502,165	4,745,415	4,743,606	4,328,132
Total Function 4	6,933,420	1,347,764	8,281,184	752,371	9,033,555	8,348,971	7,419,491
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	1,433,479	292,239	1,725,718	939,826	2,665,544	3,149,745	2,812,880
5.50 Maintenance Operations	13,588,107	3,359,777	16,947,884	3,241,405	20,189,289	20,972,238	19,502,054
5.52 Maintenance of Grounds	882,072	201,619	1,083,691	787,538	1,871,229	2,095,417	1,974,736
5.56 Utilities	-	-	-	4,399,287	4,399,287	4,612,680	4,615,566
Total Function 5	15,903,658	3,853,635	19,757,293	9,368,056	29,125,349	30,830,080	28,905,236
7 Transportation and Housing							
7.70 Student Transportation	270,638	28,200	298,838	819,779	1,118,617	1,298,379	1,199,285
Total Function 7	270,638	28,200	298,838	819,779	1,118,617	1,298,379	1,199,285
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	235,828,001	57,700,820	293,528,821	25,292,557	318,821,378	316,849,905	290,550,503

School District No. 41 (Burnaby)

Schedule of Special Purpose Operations

Year Ended June 30, 2024

Schedule 3 (Unaudited)

	2024 Budget (Note 19) \$	2024 Actual \$	2023 Actual \$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	38,805,291	36,938,269	32,065,701
Other	140,926	60,746	
Federal Grants	5,652,911	6,125,171	4,013,480
Other Revenue	7,564,697	7,093,622	5,483,356
Investment Income	27,000		
Total Revenue	<u>52,190,825</u>	<u>50,217,808</u>	<u>41,562,537</u>
Expenses			
Instruction	49,235,771	46,732,306	37,438,089
District Administration	667,244	1,248,620	603,459
Operations and Maintenance	1,002,498	1,227,053	2,396,695
Transportation and Housing	1,285,312	963,505	1,000,124
Total Expense	<u>52,190,825</u>	<u>50,171,484</u>	<u>41,438,367</u>
Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>46,324</u>	<u>124,170</u>
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	-	(46,324)	(124,170)
Total Net Transfers	<u>-</u>	<u>(46,324)</u>	<u>(124,170)</u>
Total Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Special Purpose Surplus (Deficit), beginning of year		25,000	25,000
Special Purpose Surplus (Deficit), end of year		<u>25,000</u>	<u>25,000</u>
Special Purpose Surplus (Deficit), end of year			
Endowment Contributions		25,000	25,000
Total Special Purpose Surplus (Deficit), end of year		<u>25,000</u>	<u>25,000</u>

School District No. 41 (Burnaby)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	565,307	3,056,058	-	84,993	56,635	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	931,106	1,069,373	-	-	384,000	100,450	441,185	2,652,173	2,658,006
Provincial Grants - Other	-	-	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-
Other	-	-	83,540	4,814,408	800	-	-	-	-
Investment Income	-	-	-	-	-	-	-	-	-
	931,106	1,069,373	83,540	4,814,408	384,800	100,450	441,185	2,652,173	2,658,006
Less: Allocated to Revenue	931,106	1,069,373	64,850	4,814,408	384,800	70,382	389,226	2,652,173	2,658,006
Recovered	-	-	-	-	-	-	-	-	-
Transfer to Operating Fund	-	-	-	697,101	-	-	-	-	-
Deferred Revenue, end of year	-	-	583,997	2,358,957	-	115,061	108,594	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	931,106	1,069,373	-	-	384,000	70,382	389,226	2,652,173	2,658,006
Provincial Grants - Other	-	-	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-
Other Revenue	-	-	64,850	4,814,408	800	-	-	-	-
Investment Income	-	-	-	-	-	-	-	-	-
	931,106	1,069,373	64,850	4,814,408	384,800	70,382	389,226	2,652,173	2,658,006
Expenses									
Salaries									
Teachers	-	-	-	-	45,115	-	181,941	1,164,361	-
Principals and Vice Principals	-	-	-	-	-	-	-	-	140,570
Educational Assistants	-	830,450	-	-	210,153	7,549	-	578,821	1,041,818
Support Staff	-	-	-	-	17,198	-	-	214,682	281,819
Other Professionals	-	-	-	-	-	-	-	58,941	-
Substitutes	-	-	-	-	-	814	-	-	636,554
	-	830,450	-	-	272,466	8,363	181,941	2,016,805	2,100,761
Employee Benefits	-	236,853	-	-	86,912	3,311	39,874	546,574	557,245
Services and Supplies	931,106	2,070	64,850	4,814,408	25,422	58,708	167,411	88,794	-
	931,106	1,069,373	64,850	4,814,408	384,800	70,382	389,226	2,652,173	2,658,006
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 41 (Burnaby)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2024

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Student & Family Affordability	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL (Early Care & Learning)
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	2,768	-	20,601	1,087,066	24,838	7,644	125,985
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	15,435,801	200,111	-	48,000	11,250	740,000	25,000	19,000	175,000
Provincial Grants - Other	-	-	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-	-	-
	15,435,801	200,111	-	48,000	11,250	740,000	25,000	19,000	175,000
Less: Allocated to Revenue	15,435,801	200,111	2,768	48,000	31,851	701,457	49,838	26,644	285,484
Recovered	-	-	-	-	-	-	-	-	-
Transfer to Operating Fund	-	-	-	-	-	-	-	-	-
Deferred Revenue, end of year	-	-	-	-	-	1,125,609	-	-	15,501
Revenues									
Provincial Grants - Ministry of Education and Child Care	15,435,801	200,111	2,768	48,000	31,851	701,457	49,838	26,644	285,484
Provincial Grants - Other	-	-	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-	-	-
	15,435,801	200,111	2,768	48,000	31,851	701,457	49,838	26,644	285,484
Expenses									
Salaries									
Teachers	12,608,177	-	-	47,796	-	-	-	313	-
Principals and Vice Principals	-	-	-	-	-	-	-	-	-
Educational Assistants	-	-	-	-	1,780	-	-	-	132,945
Support Staff	-	-	-	-	-	-	29,793	17,661	-
Other Professionals	-	-	-	-	-	-	-	-	-
Substitutes	-	169,503	-	166	-	-	-	-	90,563
	12,608,177	169,503	-	47,962	1,780	-	29,793	17,974	223,508
Employee Benefits	2,827,624	30,608	-	38	204	-	17,132	5,406	61,976
Services and Supplies	-	-	2,768	-	29,867	701,457	2,913	3,264	-
	15,435,801	200,111	2,768	48,000	31,851	701,457	49,838	26,644	285,484
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 41 (Burnaby)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2024

	Feeding Futures Fund	BC Provincial School for the Deaf	POPDHH	PRP Fraser Park Maples	Out of School Program	Settlement Services	Community Services	Building Safer Community Fund	Substance Abuse Prevention
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	495,205	58,996	136,804	128,200	568,360	140,917	-	15,262
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	2,925,795	6,184,568	929,360	2,576,842	-	-	-	-	-
Provincial Grants - Other	-	-	-	-	100,000	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-
Other	1,149,812	-	-	-	34,000	-	-	120,000	89,077
Investment Income	-	-	-	-	-	-	-	-	-
	4,075,607	6,184,568	929,360	2,576,842	134,000	-	-	120,000	89,077
Less: Allocated to Revenue	3,720,792	5,917,948	950,170	2,562,951	94,746	-	47,194	104,037	86,374
Recovered	-	235,204	996	132,379	-	-	-	-	-
Transfer to Operating Fund	-	-	-	-	-	-	-	-	-
Deferred Revenue, end of year	354,815	526,621	37,190	18,316	167,454	568,360	93,723	15,963	17,965
Revenues									
Provincial Grants - Ministry of Education and Child Care	2,570,980	5,917,948	950,170	2,562,951	-	-	-	-	-
Provincial Grants - Other	-	-	-	-	60,746	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-
Other Revenue	1,149,812	-	-	-	34,000	-	47,194	104,037	86,374
Investment Income	-	-	-	-	-	-	-	-	-
	3,720,792	5,917,948	950,170	2,562,951	94,746	-	47,194	104,037	86,374
Expenses									
Salaries									
Teachers	-	1,502,446	271,896	1,766,007	-	-	-	84,753	-
Principals and Vice Principals	183,054	300,107	136,052	81,698	-	-	-	-	-
Educational Assistants	-	1,579,119	-	-	-	-	-	-	69,040
Support Staff	430,458	107,365	50,770	27,091	-	-	-	-	-
Other Professionals	-	176,269	66,612	-	-	-	-	-	-
Substitutes	-	1,219	-	343	-	-	-	-	-
	613,512	3,666,525	525,330	1,875,139	-	-	-	84,753	69,040
Employee Benefits	173,923	916,342	121,025	429,413	-	-	-	19,284	15,965
Services and Supplies	2,933,357	1,335,081	303,815	258,399	94,746	-	47,194	-	1,369
	3,720,792	5,917,948	950,170	2,562,951	94,746	-	47,194	104,037	86,374
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 41 (Burnaby)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2024

	IPALS	School Playground	Endowment	IRCC SWIS	IRCC LINC	CommLink Other	TOTAL
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	5,167	-	32,912	-	942,508	199,354	7,755,580
Add: Restricted Grants							
Provincial Grants - Ministry of Education and Child Care	-	-	-	-	-	-	37,507,020
Provincial Grants - Other	-	-	-	-	-	-	100,000
Federal Grants	-	-	-	2,725,888	2,456,775	-	5,182,663
Other	18,631	8,000	-	-	-	573,417	6,891,685
Investment Income	-	-	1,531	-	-	-	1,531
	18,631	8,000	1,531	2,725,888	2,456,775	573,417	49,682,899
Less: Allocated to Revenue	15,376	4,000	-	2,725,888	3,399,283	772,771	50,217,808
Recovered	-	-	-	-	-	-	368,579
Transfer to Operating Fund	-	-	-	-	-	-	697,101
Deferred Revenue, end of year	8,422	4,000	34,443	-	-	-	6,154,991
Revenues							
Provincial Grants - Ministry of Education and Child Care	-	-	-	-	-	-	36,938,269
Provincial Grants - Other	-	-	-	-	-	-	60,746
Federal Grants	-	-	-	2,725,888	3,399,283	-	6,125,171
Other Revenue	15,376	4,000	-	-	-	772,771	7,093,622
Investment Income	-	-	-	-	-	-	-
	15,376	4,000	-	2,725,888	3,399,283	772,771	50,217,808
Expenses							
Salaries							
Teachers	-	-	-	517,983	1,926,802	339,185	20,456,775
Principals and Vice Principals	-	-	-	-	16,340	-	857,821
Educational Assistants	6,742	-	-	205,043	-	168,653	4,832,113
Support Staff	-	-	-	792,277	88,610	62,553	2,120,277
Other Professionals	-	-	-	106,307	53,981	17,174	479,284
Substitutes	-	-	-	-	116,170	-	1,015,332
	6,742	-	-	1,621,610	2,201,903	587,565	29,761,602
Employee Benefits	2,321	-	-	396,673	493,273	159,257	7,141,233
Services and Supplies	6,313	4,000	-	707,605	657,783	25,949	13,268,649
	15,376	4,000	-	2,725,888	3,352,959	772,771	50,171,484
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	46,324	-	46,324
Interfund Transfers							
Tangible Capital Assets Purchased	-	-	-	-	(46,324)	-	(46,324)
	-	-	-	-	(46,324)	-	(46,324)
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 41 (Burnaby)

Schedule of Capital Operations

Year Ended June 30, 2024

Schedule 4 (Unaudited)

	2024	2024 Actual			2023
	Budget (Note 19)	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Actual
	\$	\$	\$	\$	\$
Revenues					
Rentals and Leases	110,510		129,226	129,226	110,509
Investment Income	450,000		570,970	570,970	464,653
Gain (Loss) on Disposal of Tangible Capital Assets				-	16,230,000
Amortization of Deferred Capital Revenue	12,370,418	11,658,406		11,658,406	9,684,002
Total Revenue	12,930,928	11,658,406	700,196	12,358,602	26,489,164
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	16,851,953	16,328,887		16,328,887	14,077,357
Debt Services					
Capital Lease Interest	45,109		39,033	39,033	84,124
Total Expense	16,897,062	16,328,887	39,033	16,367,920	14,161,481
Capital Surplus (Deficit) for the year	(3,966,134)	(4,670,481)	661,163	(4,009,318)	12,327,683
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased		238,679		238,679	156,680
Local Capital	5,835,333		4,175,333	4,175,333	6,577,000
Total Net Transfers	5,835,333	238,679	4,175,333	4,414,012	6,733,680
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital		6,412,792	(6,412,792)	-	
Tangible Capital Assets WIP Purchased from Local Capital		13,106,130	(13,106,130)	-	
Principal Payment					
Capital Lease		1,421,309	(1,421,309)	-	
Total Other Adjustments to Fund Balances		20,940,231	(20,940,231)	-	
Total Capital Surplus (Deficit) for the year	1,869,199	16,508,429	(16,103,735)	404,694	19,061,363
Capital Surplus (Deficit), beginning of year		85,038,173	20,210,143	105,248,316	86,186,953
Capital Surplus (Deficit), end of year		101,546,602	4,106,408	105,653,010	105,248,316

School District No. 41 (Burnaby)

Tangible Capital Assets
Year Ended June 30, 2024

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	48,450,596	515,813,398	6,118,300	1,621,602	329,294	10,311,994	582,645,184
Changes for the Year							
Increase:							
Purchases from:							
Operating Fund	-	130,524	50,980	-	-	10,851	192,355
Special Purpose Funds	-	-	14,970	-	-	31,354	46,324
Local Capital	-	2,108,163	280,871	219,556	-	3,804,202	6,412,792
Transferred from Work in Progress		123,803,654	3,443,753				127,247,407
	-	126,042,341	3,790,574	219,556	-	3,846,407	133,898,878
Decrease:							
Deemed Disposals			183,442	134,402	283,522	1,673,098	2,274,464
	-	-	183,442	134,402	283,522	1,673,098	2,274,464
Cost, end of year	48,450,596	641,855,739	9,725,432	1,706,756	45,772	12,485,303	714,269,598
Work in Progress, end of year		19,350,311	11,517				19,361,828
Cost and Work in Progress, end of year	48,450,596	661,206,050	9,736,949	1,706,756	45,772	12,485,303	733,631,426
Accumulated Amortization, beginning of year		204,878,573	2,513,693	793,671	281,883	5,703,996	214,171,816
Changes for the Year							
Increase: Amortization for the Year		13,052,559	790,141	166,418	37,507	2,282,262	16,328,887
Decrease:							
Deemed Disposals			183,442	134,402	283,522	1,673,098	2,274,464
		-	183,442	134,402	283,522	1,673,098	2,274,464
Accumulated Amortization, end of year		217,931,132	3,120,392	825,687	35,868	6,313,160	228,226,239
Tangible Capital Assets - Net	48,450,596	443,274,918	6,616,557	881,069	9,904	6,172,143	505,405,187

School District No. 41 (Burnaby)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2024

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	104,603,062	1,348,682	-	-	105,951,744
Changes for the Year					
Increase:					
Deferred Capital Revenue - Bylaw	21,309,887	2,106,588	-	-	23,416,475
Deferred Capital Revenue - Other	4,134,886	-	-	-	4,134,886
Local Capital	13,106,130	-	-	-	13,106,130
	<u>38,550,903</u>	<u>2,106,588</u>	-	-	<u>40,657,491</u>
Decrease:					
Transferred to Tangible Capital Assets	123,803,654	3,443,753	-	-	127,247,407
	<u>123,803,654</u>	<u>3,443,753</u>	-	-	<u>127,247,407</u>
Net Changes for the Year	<u>(85,252,751)</u>	<u>(1,337,165)</u>	-	-	<u>(86,589,916)</u>
Work in Progress, end of year	<u>19,350,311</u>	<u>11,517</u>	-	-	<u>19,361,828</u>

School District No. 41 (Burnaby)

Schedule 4C (Unaudited)

Deferred Capital Revenue
Year Ended June 30, 2024

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	240,303,346	14,700,456	10,935,505	265,939,307
Changes for the Year				
Increase:				
Transferred from Work in Progress	109,767,457	2,149,369	2,795,998	114,712,824
	<u>109,767,457</u>	<u>2,149,369</u>	<u>2,795,998</u>	<u>114,712,824</u>
Decrease:				
Amortization of Deferred Capital Revenue	10,798,771	482,666	376,969	11,658,406
	<u>10,798,771</u>	<u>482,666</u>	<u>376,969</u>	<u>11,658,406</u>
Net Changes for the Year	<u>98,968,686</u>	<u>1,666,703</u>	<u>2,419,029</u>	<u>103,054,418</u>
Deferred Capital Revenue, end of year	<u>339,272,032</u>	<u>16,367,159</u>	<u>13,354,534</u>	<u>368,993,725</u>
Work in Progress, beginning of year	100,422,571	3,913,907	1,615,266	105,951,744
Changes for the Year				
Increase				
Transferred from Deferred Revenue - Work in Progress	23,416,475	2,954,154	1,180,732	27,551,361
	<u>23,416,475</u>	<u>2,954,154</u>	<u>1,180,732</u>	<u>27,551,361</u>
Decrease				
Transferred to Deferred Capital Revenue	109,767,457	2,149,369	2,795,998	114,712,824
	<u>109,767,457</u>	<u>2,149,369</u>	<u>2,795,998</u>	<u>114,712,824</u>
Net Changes for the Year	<u>(86,350,982)</u>	<u>804,785</u>	<u>(1,615,266)</u>	<u>(87,161,463)</u>
Work in Progress, end of year	<u>14,071,589</u>	<u>4,718,692</u>	<u>-</u>	<u>18,790,281</u>
Total Deferred Capital Revenue, end of year	<u>353,343,621</u>	<u>21,085,851</u>	<u>13,354,534</u>	<u>387,784,006</u>

School District No. 41 (Burnaby)

Changes in Unspent Deferred Capital Revenue
Year Ended June 30, 2024

	Bylaw Capital	MECC Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
Balance, beginning of year	\$ 240,347	\$ 541,089	\$ 2,141,031	\$ 34,875,742	\$	\$ 37,798,209
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education and Child Care	37,478,208		1,892,844			39,371,052
Other				3,496,498	1,180,732	4,677,230
Investment Income	214,341	29,803		2,113,510		2,357,654
	37,692,549	29,803	1,892,844	5,610,008	1,180,732	46,405,936
Decrease:						
Transferred to DCR - Work in Progress	23,416,475		2,954,154		1,180,732	27,551,361
	23,416,475	-	2,954,154	-	1,180,732	27,551,361
Net Changes for the Year	14,276,074	29,803	(1,061,310)	5,610,008	-	18,854,575
Balance, end of year	14,516,421	570,892	1,079,721	40,485,750	-	56,652,784



Burnaby School District
Financial Statement
Discussion and Analysis
2023-24

Contents

Who We Are 3

Our Mission, Vision, and Values 4

Enrolment 6

Operating Fund..... 9

Operating Surplus Analysis 17

Restricted Operating Reserve 18

Financial Health 20

Special Purpose Funds..... 22

Capital Fund..... 24

Long Term Outlook..... 27

Introduction

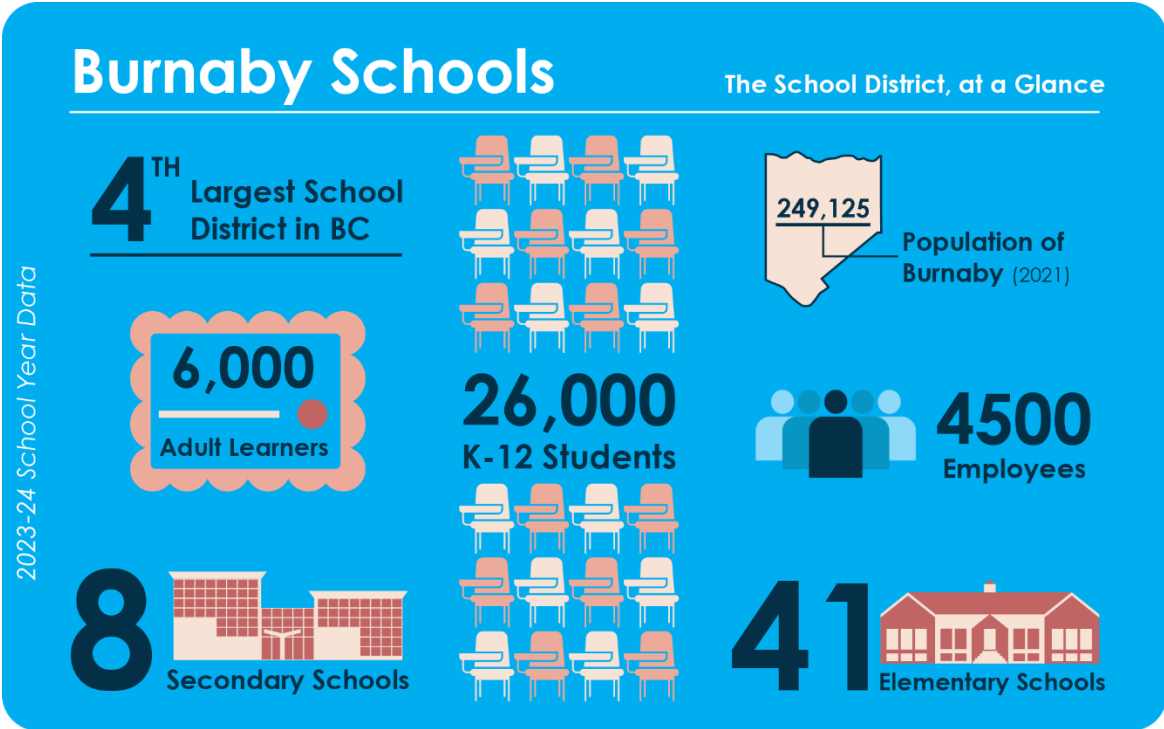
What follows is a discussion and analysis of the financial performance of the Burnaby School District (District) for the fiscal year ending June 30, 2024, with a view to providing readers an opportunity to assess any material changes in the financial condition and operating results for the year. The results are discussed in comparison with the budget and prior years. This report should be read in conjunction with the District's financial statements for the same period.

The financial statements represent the consolidation of three separate funds (operating, special purpose, and capital). Financial performance of each fund is reported in the supplementary schedules that accompany the financial statements.

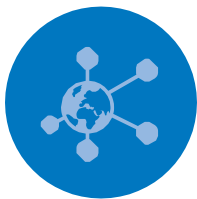
Who We Are

Formed in 1906, the District is on the traditional territory of the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish. The District is now the fourth largest in BC, with approximately 26,000 students (K-12) and 4,500 dedicated employees. We operate 41 elementary schools and 8 secondary schools, including a range of District programs and Provincial Resource Programs. We also provide lifelong learning opportunities to more than 6,000 adult registrants through our established Burnaby Community and Continuing Education program.

The District's work is governed by the Burnaby Board of Education (Board), consisting of seven elected Trustees, whose four-year term began in 2022.



Our Vision, Mission, and Values



Our Vision

A premier learning community where we engage and innovateto inspire global citizenship.



Our Mission

To engage and empower a caring, inclusive community of learners for the opportunities of today and tomorrow.



Our Values

Together these ways of thinking and acting help form the culture of our schools and workplaces. By upholding these values, we can build an environment that will lead to the fulfilment of our mission and vision.

Students Come First

Learners are at the centre of what we do. We focus on their lives within our schools, support them in their lives away from our schools, and keep in mind the lives they will lead in the future, recognizing that their time with us will be key in shaping their futures.

The Power of Diversity

Burnaby is one of the most diverse cities in the world, and we recognize this as a privilege and a strength. We meaningfully involve all learners and respect and value the infinitely variable characteristics that make them unique human beings.

Equity, Access, Inclusion

Our schools are for everyone. We recognize that barriers exist and seek to identify and remove them. We encourage our learners to speak honestly, and we uphold the rights of individuals, families and organizations within our schools and our community. We value and respect everyone's contributions.

Collaboration and Partnership

We strive for trusting, respectful, collaborative relationships, and we work together to ensure we make the best decisions. The learning environment includes our learners, teachers, all staff, families, and the community. We work with and encourage the participation of all.

Curiosity, Innovation, Discovery

The world we live in is complex and rapidly changing. We, our students, and the world itself are beneficiaries when questions are asked, experiments undertaken, ventures launched, and challenges embraced. Our classrooms and school communities foster curiosity, innovation, and discovery.

Excellence, Success, Improvement

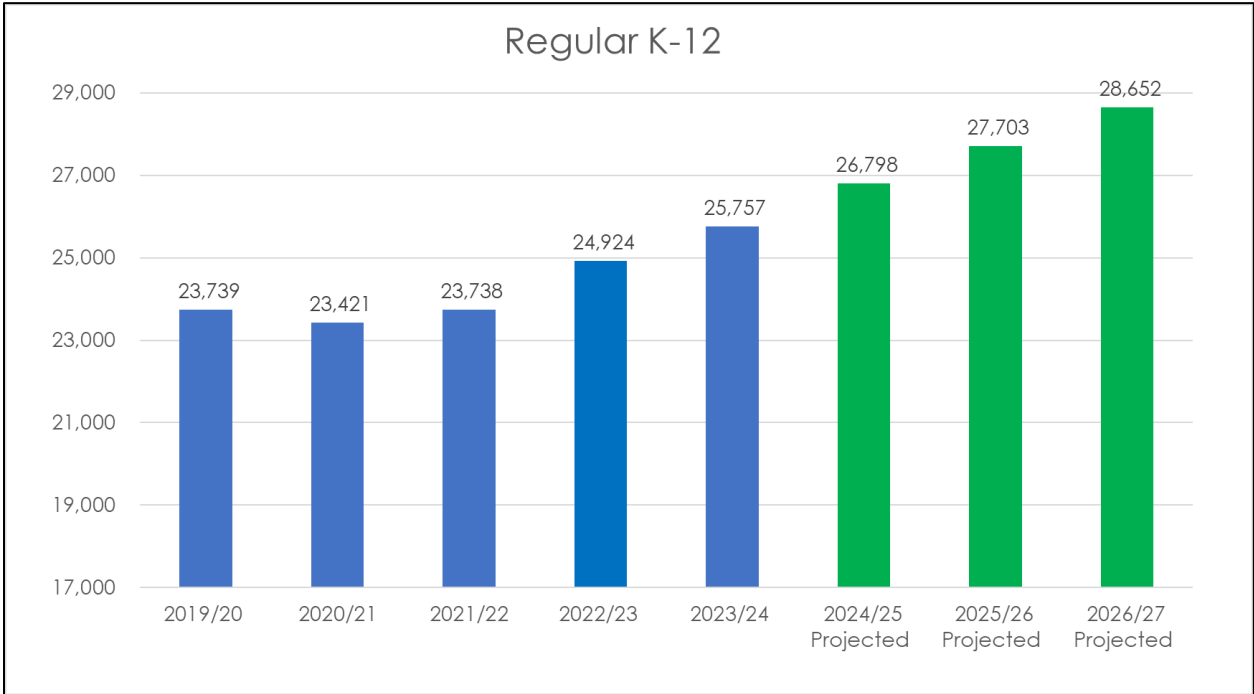
We challenge ourselves and our learners to make their highest contributions, and we foster opportunities to make this possible. We celebrate success and recognize that there are many ways to define and achieve it. Working collaboratively, we challenge ourselves and our learners to improve, as individuals and as a group. Along with these ideals, we place an equal emphasis on health and well-being, as it is required to support all of our contributions and achievements.

Enrolment

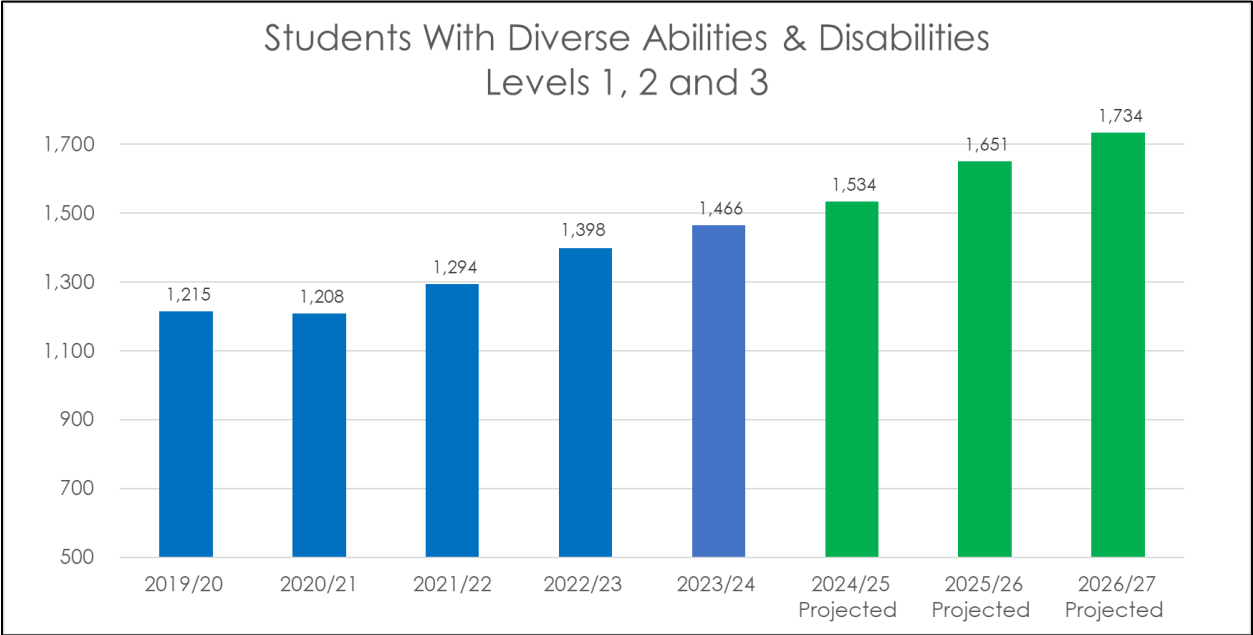
The District is funded primarily through an Operating Grant received from the Ministry of Education and Child Care (MECC). The grant is based on student enrolment which is compiled through a data collection process (1701) in September, February, May, and July. The District receives a fixed amount per Full-Time Equivalent (FTE) student. The District also receives supplementary grants for students who are identified as having disabilities or diverse abilities in addition to other demographic and geographic factors as outlined in the MECC funding allocation table referenced on page 10 of this document.

District staffing levels are driven directly by student enrolment. Since salaries and benefits make up 90 percent or more of District expenses, reliable enrolment data is essential for financial planning. Each year, the District completes an analysis of historical enrolment and student retention trends, and reviews population data and new municipal development approvals to develop an estimate of elementary and secondary student FTE for the ensuing three budget years.

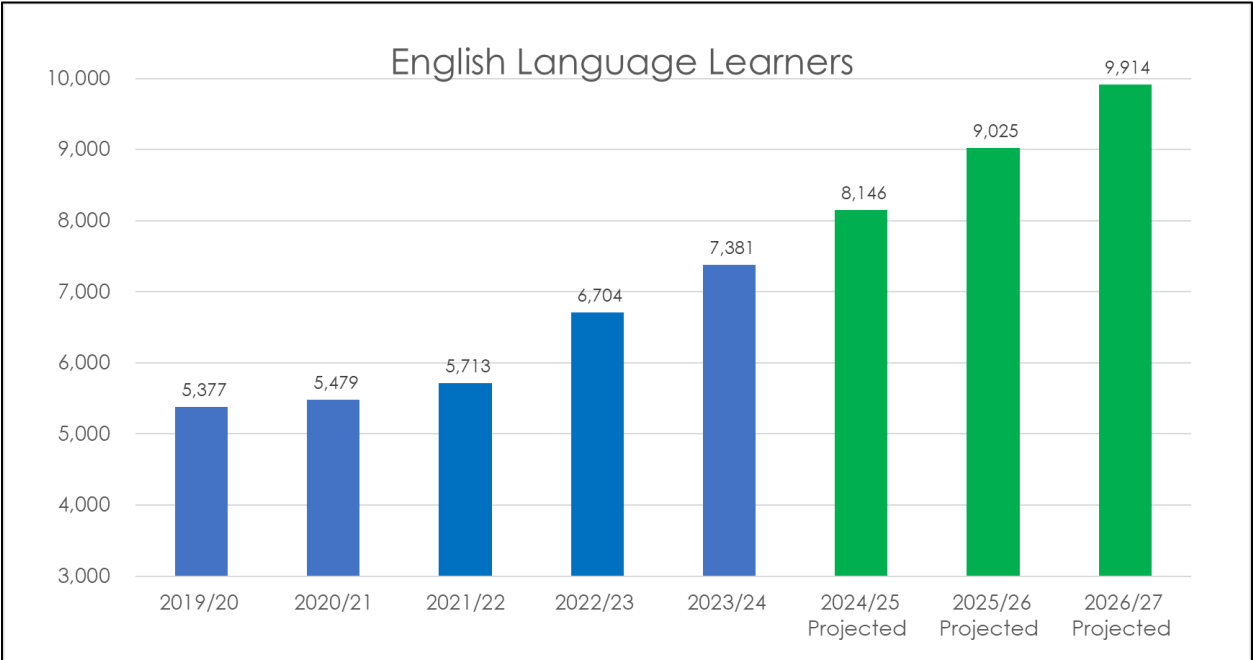
In 2023-24 regular school age enrolment increased by three percent with the addition of 833 new FTE students. This upward trend is expected to continue with an estimated growth of over eleven percent projected from the 2023-24 levels over the next 3 years.



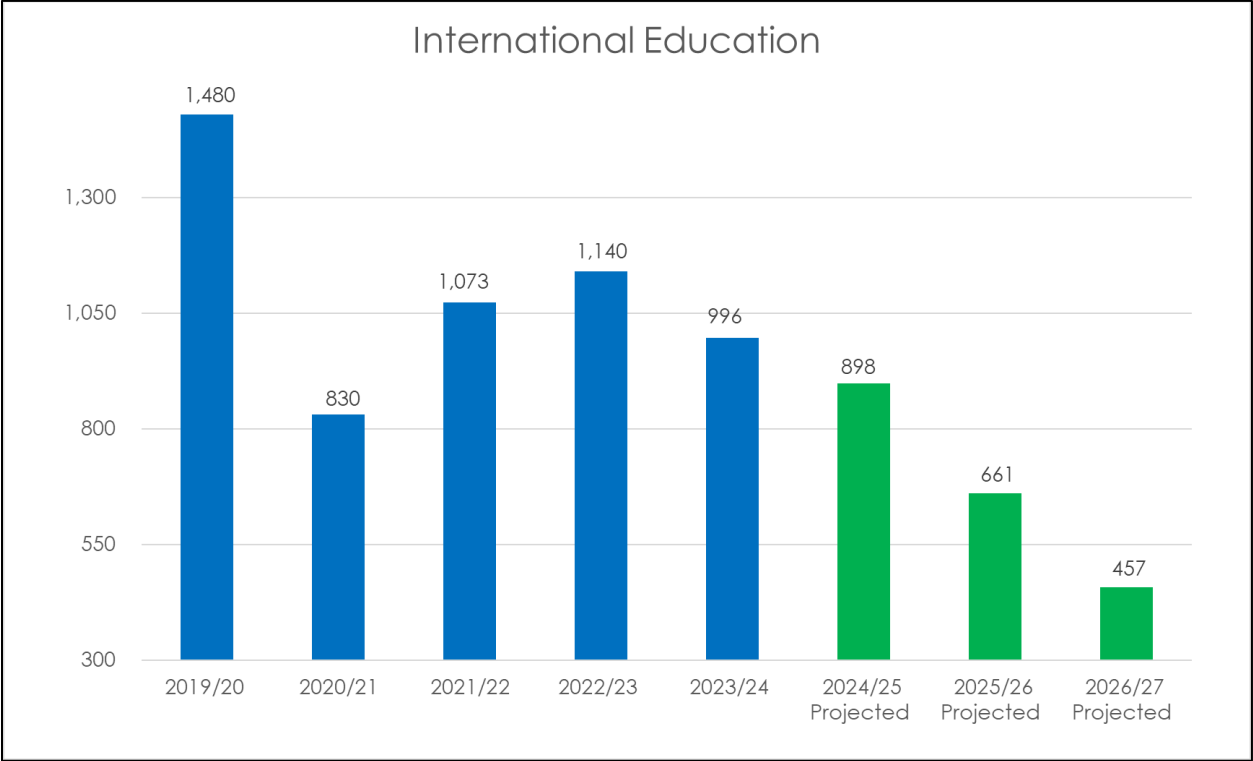
Enrolment in students with disabilities or diverse abilities increased during the 2023-24 school year by 68 FTEs or five percent, with an upward trend expected to continue.



Enrolment in English Language Learners also increased during the 2023-24 year by 677 FTEs or ten percent. This trend in growth is also projected to continue in the coming years.



International Education enrolment decreased during the 2023-24 year by thirteen percent or 144 students. For the next three years through to 2026-27, the District is projecting an additional 54 percent decrease due to constrained school facility capacity. The projected 2026-27 enrolment of 457 International students would be over 1,000 students lower than pre-pandemic levels.



Operating Fund

Revenues

District operating revenues for 2023-24 were \$5.39 million higher than budget and \$24.19 million higher than the prior year. Below are the details of the revenue increase by category.

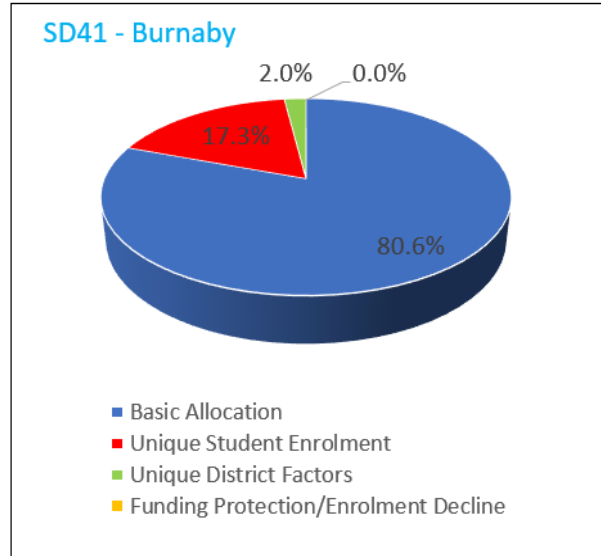
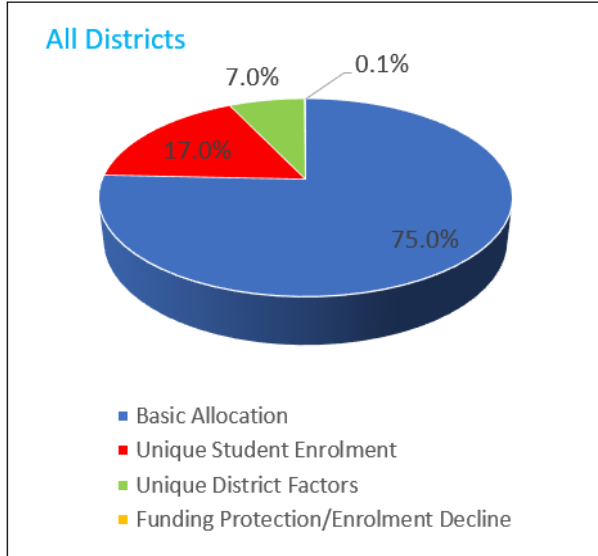
	Actual		Budget	Variance to	
	2022/2023	2023/2024	2023/2024	Budget	Prior Year
Ministry of Education and Child Care (MECC)	\$262,678,744	\$291,259,452	\$289,984,436	\$1,275,016 0.44%	\$28,580,708 10.88%
Other Provincial Grants	201,070	176,726	126,500	\$50,226 39.70%	(\$24,344) -12.11%
Tuition	21,436,180	19,402,858	19,288,265	\$114,593 0.59%	(\$2,033,322) -9.49%
Other Revenues	1,004,761	1,019,001	495,830	\$523,171 105.51%	\$14,240 1.42%
School Generated Funds	6,868,532	4,117,307	-	\$4,117,307 100.00%	(\$2,751,225) 100.00%
Rentals	901,200	1,079,797	1,430,153	(\$350,356) -24.50%	\$178,597 19.82%
Investment Income	2,008,430	2,238,405	2,573,641	(\$335,236) -13.03%	\$229,975 11.45%
Total	\$295,098,917	\$319,293,546	\$313,898,826	\$5,394,720 1.72%	\$24,194,629 8.20%

Ministry of Education and Child Care (MECC) Grants

The favourable variance of \$1.28 million in MECC grants relative to budget was driven by increased enrolment. Compared to the previous year, the District received an additional \$28.58 million in MECC funding primarily due to higher enrolment numbers and funding provided to cover costs incurred for wage increases.

Below are the tables detailing the per-student MECC funding rates and supplemental funding for unique students and unique factors affecting some districts as well as a comparison distinguishing the District's funding allocations.

75% allocated through the Basic Allocation	Basic Allocation Common per student amount for every FTE student enrolled by school type.	
	Standard School	\$8,625 per school age FTE
	Alternate School	\$8,625 per school age FTE
	Continuing Education	\$8,625 per school age FTE
	Online Learning	\$6,960 per school age FTE
17% allocated to recognize unique student enrolment	Unique Student Additional per student funding to address uniqueness of district enrolment and support additional programming. Includes Equity of Opportunity Supplement for children and youth in care and students with mental health challenges.	
	Level 1 Special Needs	\$49,070 per student
	Level 2 Special Needs	\$23,280 per student
	Level 3 Special Needs	\$11,760 per student
	Indigenous Education	\$1,710 per student
	English/French Language Learning	\$1,735 per student
7% allocated to recognize unique district factors	Unique District Additional funding to address uniqueness of district factors.	
	Small Community	For small schools located a distance away from the next nearest school
	Low Enrolment	For districts with low total enrolment
	Rural Factor	Located some distance from Vancouver and the nearest large regional population centre
	Climate Factor	Operate schools in colder/warmer climates; additional heating or cooling requirements
	Sparseness Factor	Operate schools that are spread over a wide geographic area
	Student Location Factor	Based on population density of school communities
	Supplemental Student Location Factor	Level 1 and 2 special needs enrolment
0.1% allocated to buffer the effects of declining enrolment	Funding Protection / Enrolment Decline	
	Funding Protection	Funding to ensure that no district experiences a decline in operating grants greater than 1.5% when compared to the previous September
	Enrolment Decline	Funding to districts experiencing enrolment decline of at least 1% when compared to the previous year
CSF Supplement District receives a 15% funding premium on allocated funding.		



Other Provincial Grants

Other provincial grants are provided to the District for career and trades programs such as auto mechanics, hair dressing, and culinary arts. The province bases the grants on student enrolment in these programs.

Tuition

Tuition revenue consists of fees for summer learning, International Education, and for Burnaby Community and Continuing Education (CCE). The actual revenue of \$19.40 million for 2023-24 is largely on target with budget. On a year-over-year basis, tuition revenue declined by \$2.03 million due to lower International Education enrolment.

Other Revenues

Other revenues consist of miscellaneous items such as one-time unrestricted grants, donations, and Burnaby Online fees. For 2023-24, the District's \$0.52 million favourable variance to budget was driven by higher one-time grants and donations.

School Generated Funds (SGF)

For the 2023-24 fiscal year, the District reclassified \$4.12 million of School Generated Funds (SGF) into operating revenue from special purpose fund deferred revenue. The amount was not included in the budget for 2023-24 due to the timing of the implementation. This change was made to adhere to Public Sector Accounting Standards (PSAS).

Rentals

District rental revenues are generated from short-term rentals of sites and facilities to

individuals and community groups. Revenues were \$1.08 million in fiscal 2023-24 which were \$0.18 million higher than previous year due to increase in demand.

Investment Income

Investment income consists of interest accrued in bank account balances and short-term investments in the Central Deposit Program. The Central Deposit Program allows the District to invest funds safely with the provincial government without any restrictions on withdrawals. The investment income for 2023-24 was \$2.24 million which is lower by \$0.34 million than budgeted due to higher than projected revenue allocated to capital funds.

Expenses

Overall District expenses were \$1.97 million higher than budgeted for 2023-24. Details and explanations have been grouped by staffing, and services and supplies.

Staffing

	Actual		Budget	Variance to	
	2022/2023	2023/2024	2023/2024	Actual	Prior Year
Salaries					
Teachers & Teachers Teaching on Call	\$146,812,928	\$159,640,608	\$160,088,152	\$447,545 0.28%	\$12,827,680 8.74%
Principals and Vice Principals	11,161,515	12,922,363	12,533,233	(\$389,131) -3.10%	\$1,760,848 15.78%
Education Assistants	27,478,181	28,581,123	27,598,580	(\$982,542) -3.56%	\$1,102,942 4.01%
Support Staff	24,174,258	27,999,164	27,589,539	(\$409,625) -1.48%	\$3,824,906 15.82%
Other Professionals	5,250,664	6,684,741	6,140,861	(\$543,881) -8.86%	\$1,434,077 27.31%
Total Salaries	214,877,546	235,827,999	233,950,365	(\$1,877,634) -0.80%	\$20,950,453 9.75%
Benefits	49,097,823	57,700,821	55,096,527	(\$2,604,294) -4.73%	\$8,602,998 17.52%
Total Staffing	\$263,975,369	\$293,528,820	\$289,046,893	(\$4,481,928) -1.55%	\$29,553,451 11.20%

Teachers & Teachers Teaching on Call

This line item consists of salaries paid to the District's certified teachers. This includes both permanent District teaching staff and Teachers Teaching on Call (TTOC). Continued higher teacher absences due to sick time remains a factor contributing \$1.15 million in increased salaries compared with the previous year as absences led to increased TTOCs. In addition, there was an increase in the number of teachers hired associated with higher student enrolment. The increase in costs versus prior year was driven by the two factors noted above as well as wage increases as per the collective agreement.

Principals and Vice Principals

This includes salaries paid to certified teachers employed by the District as Principals, Vice-Principals, and Directors of Instruction. Expenses in 2023-24 were \$12.92 million which were higher by \$0.39 million compared to budget due to lower budget projections.

Education Assistants

District Education Assistants (EAs) provide support for students with disabilities or diverse abilities. The unfavourable variance of \$0.98 million to budget, primarily in permanent EAs, was due to increased support provided with the addition of 11.70 FTEs to support increased enrolment from the February student count and higher than projected replacement costs for EAs.

Support Staff

This item is made up of the salaries paid to Administrative staff (other than Principals and Vice-Principals), Secretaries, Clerks, and other non-unionized staff such as Accountants, Maintenance and Trades staff, Custodians, Noon Hour Supervisors, and Crossing Guards. The \$0.41 million unfavourable variance to budget is due to replacements related to sick leave absences for staff during the year.

Other Professionals

Other professionals are District staff who are excluded from any union agreement including positions such as the Superintendent, Deputy Superintendent, Assistant Superintendents, Secretary-Treasurer, and other managers. Expenses were \$6.68 million for the 2023-24 fiscal year. The unfavourable variance of \$0.54 million compared to budget and \$1.43 million against prior year was largely due to filled vacancies and lower projections used in budget.

Benefits

Benefits include the amounts paid by the District on behalf of or to its employees for benefits such as Employment Insurance, Canada Pension Plan, municipal or teacher pensions, and employee health and dental benefits. Net benefits costs were higher than budgeted by \$2.60 million driven by higher usage of Extended Health Benefits (EHB) and Dental benefits during the year as well as higher wage-related benefits costs due to the increased salaries noted in the above sections.

Services and Supplies

	Actual		Budget	Variance to	
	2022/2023	2023/2024	2023/2024	Actual	Prior Year
Services	\$7,409,188	\$5,820,138	\$9,264,034	\$3,443,896 37.17%	(\$1,589,050) -21.45%
Student Transportation	880,113	819,779	957,623	\$137,844 14.39%	(\$60,334) -6.86%
Professional Development and Travel	678,039	686,030	828,861	\$142,831 17.23%	\$7,991 1.18%
Rentals and Leases	179,172	228,947	100,000	(\$128,947) -128.95%	\$49,775 27.78%
Dues and Fees	115,988	109,687	91,952	(\$17,735) -19.29%	(\$6,301) -5.43%
Insurance	635,298	831,238	834,974	3,736 0.45%	\$195,940 30.84%
Supplies	12,061,770	12,397,451	11,112,889	(\$1,284,562) -11.56%	\$335,681 2.78%
Utilities	4,615,566	4,399,287	4,612,680	\$213,393 4.63%	(\$216,279) -4.69%
Total	\$26,575,134	\$25,292,557	\$27,803,013	\$2,510,456 9.03%	(\$1,282,577) -4.83%

Services

This includes costs for computer maintenance, contracted professional and technical services, repairs and maintenance, grounds upkeep, snow removal, security services, bank service charges, telephones, and printing services. There was a surplus of \$1.15 million in accounts for multi-year projects that were not fully spent, and the budgets are being carried forward to the next budget year. The remaining variance was due to \$1.44 million for prior-year administrative overhead expenses incurred in the operating fund to provide support for Special Purpose Funds (SPF). Additionally, a \$0.56 million favourable variance was due to the service cost tied to lower International Education enrolment.

Student Transportation

This includes payments to the owners of vehicles who provide transportation for school District pupils as well as public carriers, other school districts, and any others who provide transportation on a contract basis to and from school for curricular and extracurricular activities. Expenses for the 2023-24 fiscal year were \$0.82 million or \$0.14 million favourable compared to budget.

Professional Development and Travel

This includes costs incurred for training and travel. Costs included are registration fees, transportation, mileage allowances, meals, accommodation, per diem payments, and other expenses. Costs were lower than the projected by \$0.14 million driven by the availability of more in-house professional development opportunities.

Rentals and Leases

Included here are the operating expenditures for the rental or lease of land, buildings, vehicles, and equipment for temporary or long-term use by the District. For the 2023-24 fiscal year the expenses were \$0.23 million or \$0.13 million higher than budgeted.

Dues and Fees

This includes membership fees and/or dues in professional organizations as determined by the policies, regulations, and needs of the District. For the 2023-24 fiscal year, these expenses were maintained close to budget.

Insurance

This includes the expenditures for all forms and types of insurance coverage, premiums, and deductibles. The District managed to maintain these expenses close to budget. The \$0.19 million variance to the prior year was mainly due to higher property and vehicle insurance costs.

Supplies

This item consists of expenditures for supplies and materials of a consumable and/or non-capital nature. This includes consumable supplies, learning resources, non-capitalized furniture and equipment, and computer equipment. Each year the schools are allocated funds, called block budgets, for consumable supplies, furniture and equipment, and educational technology. These allocations are spent at the school's discretion within certain parameters set by the District. The unfavourable variance of \$1.28 million to budget for the 2023-24 fiscal year was largely due to the reclassification of expenses for School Generated Funds (SGF) from special purpose fund in the amount of \$0.94 million.

Utilities

Included here are the expenditures for utility costs such as electricity, heating, water and sewage, garbage, and recycling. The District expenses for 2023-24 were \$4.40 million or \$0.21 million favourable to budget.

Operating Surplus Analysis

The District closed out the year with a \$4.97 million accumulated operating surplus of which \$3.68 million is internally restricted for specific purposes leaving \$1.30 million as unrestricted. This accumulated operating surplus represents a \$3.89 million decrease over prior year which was primarily due to planned surplus usage to balance the 2023-24 budget.

With higher overall enrolment numbers, the District was able to generate a \$0.47 million operating surplus for 2023-24, or \$3.42 million favourable to budget resulting from the one-time accounting entry in the amount of \$2.0 million for the reduction of prior-year expenses to SPF from Operating. Additionally, with increased enrolment comes the requirement to increase Teacher and EA staffing levels to adhere to collective agreement ratios and maintain service levels. This has led to an ongoing requirement to invest in portables as there has been significant pressure on school facility capacity.

Accumulated Operating Surplus	2023/2024	2022/2023
Internally Restricted		
Ensuing Year Budget Appropriation	-	\$3,033,082
School Funds, Learning Resources, Program Development	191,999	1,077,110
School Generated Funds	2,477,190	3,174,291
Other District Committed Expenditures	1,006,812	1,209,192
Total Internally Restricted	\$3,676,000	\$8,493,675
Unrestricted	1,297,054	374,899
Total Accumulated Operating Surplus	\$4,973,055	\$8,868,574

Restricted Operating Reserve

Surplus Policy Companion Guide, Appendix A Multi-Year Operating Surplus Planning and Reporting

Schedule of Accumulated Operating Surplus	Opening Balance	Planned Use	Actual Use	Additions	Closing Balance	Planned	Planned
	1-Jul	2023/24	2023/24		30-Jun	2024/25	2025/26
Internally Restricted for Operations Spanning Multiple School Years							
Next Year's Operating Budget							
Bylaw Appropriation – 2022/23 Budget	\$3,033,082	\$3,033,082	(\$3,033,082)	-	-	-	
Percentage of Operating Budget	1.15%						
Internally Restricted for Anticipated Unusual Expenses identified by the Board							
Strategic plan Board	\$299,897	\$299,897	(\$84,906)	-	\$214,991	\$214,991	
Percentage of Operating Budget	0.11%						
Nature of Constraints on the Funds							
Energy Management Grants	\$371,556	\$371,556	(\$183,795)	-	\$187,761	\$187,761	
Early Career mentorship	\$508,851	\$508,851	(\$28,740)	-	\$480,111	TBD	
School Block Budgets	\$1,002,806	\$1,002,806	(\$952,806)	-	\$50,000	TBD	
District Learning Resources	\$83,667	\$83,667	-	\$58,332	\$141,999	\$141,999	
Equity, Diversity and Inclusion	\$19,525	\$19,525	-	\$3,733	\$23,258	\$23,258	
Learning Improvement Fund (LIF)	-	-	-	\$51,241	\$51,241	\$51,241	
Work Experience Enhancement Grant	-	-	-	\$49,450	\$49,450	\$49,450	
School Generated Funds	\$3,174,291	\$3,174,291	(\$697,101)	-	\$2,477,190	TBD	TBD
Percentage of Operating Budget	1.96%						
Internally Restricted Operating Fund Surplus	\$8,493,675	\$8,493,675	-	-	\$3,676,000		
Unrestricted Operating Surplus (Deficit)	\$374,899	\$374,899	-	-	\$1,297,054		
Percentage of Operating Budget							
Total Operating Fund Surplus (Deficit)	\$8,868,574	\$8,868,574	-	-	\$4,973,055		
Percentage of Operating Budget	3.23%						

Below is a three-year projection of the operating budget and the anticipated surplus (deficit). The projections are based on factors that are known to the District and contain assumptions that current service levels and programs will be maintained. Revenues are primarily based on enrolment projections and the MECC's current funding formula. International Education enrolment for the next three years is projected to decrease by 54 percent due to the lack of classroom capacity. This translates to a cumulative reduction of \$8.48 million of revenues over the next three years from 2023-24 levels. Expenses are based on maintaining current service levels and inflation applied to benefits and utilities costs. Salary increases for teachers, educational assistants, and support staff have been included at 2.0 percent for 2024-25 and nil for both 2025-26 and 2026-27. It is assumed the increased salaries are to be funded from the MECC's Operating Grant, but these amounts are not known past 2024-25 as this is when the current collective agreement for unionized staff expires.

Local Capital expenditures are expected to continue at an average of \$7.69 million annually over the next three-years. Costs will be incurred for new portables that are required to accommodate the projected enrolment growth as outlined in the District's Long-Range Facilities Plan. It is anticipated the District will need to add up to an additional 20 new portables through to 2026-27. The requirements for portables could be impacted by future capital project approvals from the MECC. In addition, the continued contributions required to support the Education Technology Plan and Vehicle Replacement Plan are also included.

Three-Year Budget Projection	2024/2025	2025/2026	2026/2027
Revenue			
Ministry Operating Grant	\$305,091,112	\$316,768,840	\$328,637,289
Other Ministry of Education Grants	2,614,484	2,614,484	2,614,484
Other Revenue	22,470,301	18,309,510	14,725,309
Total Revenue	\$330,175,898	\$337,692,835	\$345,977,083
Expenditures			
Salary and Benefits	\$302,483,940	\$308,330,988	\$314,904,346
Services & Supplies	22,367,967	21,786,790	21,314,989
Total Expenses	\$324,851,906	\$330,117,778	\$336,219,335
Net Revenue (Expense) for the Year	\$5,323,991	\$7,575,057	\$9,757,747
Local Capital	(5,502,000)	(8,002,000)	(9,502,000)
Surplus / (Deficit)	(\$178,009)	(\$426,943)	\$255,747

The table below details the usage of surpluses and reserves over three years. An allocation of prior year's surpluses and reserves is required to balance the budget. The usage of those surplus funds is shown below for illustrative purposes only and would require Board approval during the budget process in future years.

District Financial Reserve	2023/2024	2024/2025	2025/26	2026/27
Fund Balance Beginning of the Year	\$8,868,574	\$4,973,054	\$1,119,045	\$692,102
Allocation of Restricted Surplus	(\$8,493,674)	(\$3,676,000)	-	-
Current Year Surplus/(Shortfall)	\$4,598,155	(\$178,009)	(\$426,943)	\$255,747
Fund Balance End of the Year	\$4,973,054	\$1,119,045	\$ 692,102	\$ 947,849

Financial Health

Liquidity

Liquidity is measured by taking financial assets over liabilities, excluding deferred capital revenue. A liquidity ratio of greater than one is desirable as this means that the District can pay its current liabilities when they become due. A liquidity ratio of less than one indicates that the District may potentially struggle to meet its short-term obligations. A higher liquidity ratio means that the District can meet its short-term obligations and can better respond to changing circumstances.

Liquidity					
	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Financial Assets	\$118,901,836	\$100,316,411	\$122,318,988	\$138,849,012	130,399,429
Financial Liabilities	\$64,165,813	\$67,182,287	\$76,835,236	\$76,285,412	68,926,161
Liquidity	1.85	1.49	1.59	1.82	1.89

Accumulated Surplus to Revenue

The chart below shows the District's operating revenues and accumulated net operating surplus/(deficit) over a five-year period. Although the revenue increased from 2020-21 by \$67.60 million due to higher enrolment and the partial reclassification of the School Generated Funds (SGF) into revenue, the surplus was reduced by \$11.25 million. The one-time surplus has been declining as the funds are required to balance subsequent budgets that were negatively impacted by the decline of international enrolment as well as build the provision for the future investment in portables to address the increasing capacity pressures on the existing facilities.

Total Accumulated Surplus to Revenue					
	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Unrestricted Surplus	\$3,877,942	\$4,042,375	\$1,199,617	\$374,899	\$1,297,054
Restricted Surplus	\$17,415,767	\$12,181,093	\$9,730,053	\$8,493,675	\$3,676,000
Total Surplus	\$21,293,709	\$16,223,468	\$10,929,670	\$8,868,574	\$4,973,055
Revenue	\$261,231,874	\$251,698,412	\$263,563,362	\$295,098,917	\$319,293,546
Percentage	8.15%	6.45%	4.15%	3.01%	1.56%

Accumulated Amortization to Assets

The accumulated amortization to assets ratio is a financial measurement tool that determines the age, value, and remaining useful life of a fixed asset. A low ratio may indicate that the assets have plenty of life remaining while a high ratio could indicate that assets will need replacement. The ratios below show that investments and upgrades have been made to buildings to maintain a good standing over the past five years. This includes significant investments in schools such as Burnaby North Secondary School (BNSS), Seaforth and Parkcrest Elementary schools, and Stride Avenue Community school is now underway. In 2023-24, the District recognized \$123.80 million

of building costs into fixed assets due to the completion of BNSS Phase 1 replacement project. The reduction in computer hardware and software amortization ratio represents the completion of the planned computer hardware refresh in 2023-24.

Accumulated Amortization to Buildings					
	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Gross Assets	\$429,072,581	\$492,347,432	\$561,130,196	\$620,416,460	661,206,050
Accumulated Amortization	\$158,594,509	\$167,833,817	\$177,764,031	\$204,878,573	217,931,132
Ratio	0.37	0.34	0.32	0.33	0.33

Accumulated Amortization to Furniture/Equipment and Vehicles					
	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Gross Assets	\$7,670,358	\$7,734,141	\$8,261,445	\$9,088,584	11,443,705
Accumulated Amortization	\$3,889,618	\$3,768,002	\$3,191,345	\$3,307,364	3,946,079
Ratio	0.51	0.49	0.39	0.36	0.34

Accumulated Amortization to Computer Hardware and Software					
	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Gross Assets	\$3,596,209	\$10,533,316	\$10,359,275	\$10,641,288	12,531,075
Accumulated Amortization	\$1,810,959	\$2,294,420	\$3,836,276	\$5,985,879	6,349,028
Ratio	0.50	0.22	0.37	0.56	0.51

Accumulated Amortization to All					
	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Gross Assets	\$440,339,148	\$510,614,889	\$579,750,916	\$640,146,332	\$685,180,830
Accumulated Amortization	\$164,295,086	\$173,896,239	\$184,791,652	\$214,171,816	\$228,226,239
Ratio	0.37	0.34	0.32	0.33	0.33

Special Purpose Funds

The Special Purpose Fund consists of restricted grant and other funding subject to a legislative or contractual restriction on its use. These revenues are deferred until the relevant expenditures are incurred. The District incurred the following expenditures in 2023-24 as related to significant Special Purpose grants:

Grant	Source	2023/24 Grant	Discussion
Annual Facility Grant (AFG) Operating portion	Ministry of Education & Child Care	\$931,106	Please see discussion in the Capital Projects section under "Annual Facility Grant (AFG) Funding".
Learning Improvement Fund (LIF)	Ministry of Education & Child Care	\$1,069,373	Funding used specifically to augment EAs hours providing additional support to complex learners.
Strong Start	Ministry of Education & Child Care	\$384,000	Strong Start early learning centers provide school-based, drop-in programs for children from birth to age five and their parents or caregivers.
Ready, Set, Learn (RSL)	Ministry of Education & Child Care	\$100,450	Eligible RSL events for children aged 3 to 5 and their parents are hosted to support early learning and facilitate a smooth transition to Kindergarten.
Official Languages in Education French Programs (OLEP)	Ministry of Education & Child Care	\$441,185	Funding for core French-language programs and curriculum resources.
Community LINK	Ministry of Education & Child Care	\$2,652,173	Funding for programs and initiatives to improve the education performance of vulnerable students, including both academic achievement and social functioning.
Classroom Enhancement Fund (CEF) – Overhead, Staffing and Remedies	Ministry of Education & Child Care	\$18,293,918	Eligible expenses include teacher staffing, overhead staffing and equipment costs resulting from restoration of class size and composition language.

Grant	Source	2023/24 Grant	Discussion
BC Provincial School for the Deaf and POPDHH	Ministry of Education & Child Care	\$7,113,928	The BC Provincial School for the Deaf is a Kindergarten to Grade 12 school for the Deaf or hard-of-hearing. The difference between funds received and spent resulted from staffing vacancies and COVID-19 savings. Provincial Outreach Program, Deaf and Hard of Hearing (POPDHH) is funded by the Ministry of Education and Child Care, and hosted by the Burnaby School District. The focus of the program is to collaborate with school districts in meeting the needs of all Deaf and Hard of Hearing learners.
Fraser Park Maples	Ministry of Education & Child Care	\$2,576,842	A secondary program which provides assessment, consultation services and classroom instruction to youth referred to the Maples Adolescent Centre.
Immigration, Refugees and Citizenship Canada - LINC, SWIS	Immigration, Refugees and Citizenship Canada	\$5,182,663	These programs are funded by Immigration, Refugees and Citizenship Canada (IRCC). Language Instruction for Newcomers to Canada (LINC) provides language instruction for adults who are newly settled in Canada. Settlement Workers in Schools (SWIS) places settlement workers in schools that have high numbers of newcomer students.
Feeding Futures Fund	Ministry of Education & Child Care	\$2,925,795	More children and youth will have access to healthy meals and snacks at school through the Province's new Feeding Futures funding, which invests in building and expanding local school food programs.
Student & Family Affordability Fund	Ministry of Education & Child Care	\$740,000	One-time funding to increase food security for students and their families and to support students, parents, and guardians with affordability concerns or facing hardships.

Capital Fund

Major Capital Projects

The District had five in-progress or substantially complete major capital projects at various stages of progress during the year. The below table outlines the active projects during 2023-24. Capital expenditures are primarily funded by the Province of British Columbia, with additional funding provided through locally generated District capital funds and third-party contributors.

Capital Projects	Project Scope	Date of Approval	Construction Completion	Target Occupancy
Burnaby North Secondary	Replacement	6-Feb-18	Oct-23	Jan-24
Childcare Facilities (Multiple Locations) - Phase 3	Additional Childcare spaces	16-Apr-20	Sep-24 - Feb-25	Oct-24 - Mar-25
Stride Avenue Community	Replacement	1-Apr-20	Apr-26	Jun-26
Brentwood Park Elementary	Seismic Expansion	17-Oct-23	May-26	Sep-26
Cameron Elementary	Replacement	23-Jul-24	May-28	Sep-28
Brentwood Town East	New School	Project Supported		

Capital Fund Balances

The Capital Fund is comprised of Local Capital Reserves (Schedule 4) and Unused Deferred Capital Revenue (Schedule 4D). The funds are to be used by the District for capital expenditures.

As of June 30, 2024, the Local Capital Reserves (LCR) has a \$4.11 million fund balance. The reduction from the previous year was driven by the District's ongoing requirement for the purchase of portables, spending to support the education technology plan, and the contribution of \$10.71 million for the construction of Burnaby North Secondary School construction costs.

The remaining LCR balance is maintained for future classroom portables, technology, vehicles, and general furniture and equipment. Additionally, \$3.56 million is allocated towards the District's contribution for the replacement project of the Stride Avenue Community School. Allocations to Local Capital are approved by the Board through the approval of the Annual Budgets or a specific resolution. The table on the next page shows the balances in all Capital Funds.

Capital Fund	Description	June 30, 2024 Balance	June 30, 2023 Balance	Change
Local Capital	Funds generated by the District to be utilized for capital expenditures as determined by the District	\$4,106,408	\$20,210,143	(\$16,103,735)
Ministry of Education By Law Capital	Represents funds drawn on Certificates of Approval (COA) for capital projects.	\$14,516,421	\$240,347	\$14,276,074
Ministry of Education Restricted Other Capital	Represents the Ministry's portions of the proceeds on disposal of land and buildings and any bylaw project surplus on capital projects	\$570,892	\$541,089	\$29,803
Land Capital	Funds received from the City of Burnaby for School Site Acquisition charges.	\$40,485,750	\$34,875,742	\$5,610,008
Other Provincial Capital Funds	Represents capital grants received from and restricted by, other Ministries, Crown Corporations or School Districts, Universities, Colleges and Health (SUCH) sector entities.	\$1,079,721	\$2,141,031	(\$1,061,310)
Total		\$60,759,192	\$58,008,352	\$2,750,840

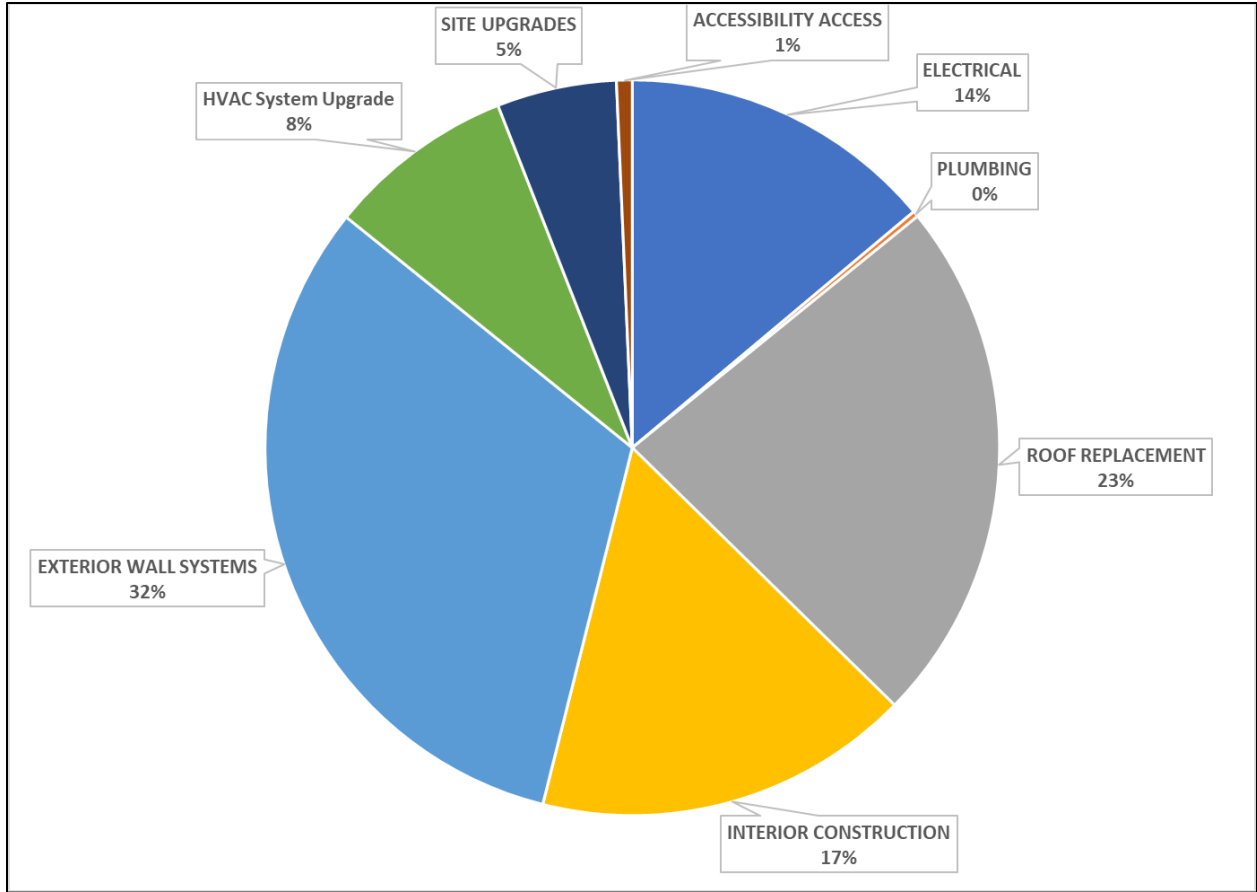
Other Capital Funded Projects

In 2023-24, the District received approximately \$5.83 million in capital and operating Annual Facilities Grant (AFG) funding. These funds are used throughout District schools to address ongoing maintenance and improvement needs. AFG funding is received and approved on a March 31 fiscal year end. For the 2024-25 fiscal year, the District has been approved for \$5.95 million in funding.

2023-24 AFG Funds

Eligible Uses of AFG Funds:

- Roof Replacements and Major Repairs
- Mechanical System Upgrade and Repair
- Electrical System Upgrade and Repair
- Site and Facility Upgrades
- Loss Prevention-Fire and Security Alarms
- Technology Infrastructure Upgrades
- Accessibility Improvements
- Asbestos Abatement
- Health and Safety Upgrades
- Site Servicing



In addition to the AFG funding noted above, the District can submit a proposal to the MECC for additional funding for capital projects as described below.

School Enhancement Program (SEP) projects are investments that contribute to the safety and function of the school while extending the life of the asset.

Carbon Neutral Capital Program (CNCP) projects are investments that contribute to measurable emission reductions and operational costs savings expected as a result of completed projects.

Various School Playground Equipment Projects (PEP) are investments in various playground equipment.

School Food Infrastructure Program (FIP) a new program effective 2023-24 designed to support schools with food logistics and distribution.

Below is a summary of approved funding:

March 31st Fiscal Year End	2023-24 Approved
SEP	\$2,314,686
CNCP	\$760,000
FIP	\$32,550

Long Term Outlook

Budget Outlook

The District continues to project significant enrolment growth which has led to an increase in the Operating Grant funded by the MECC. With increased enrolment there has been a need to increase staffing levels to adhere to class size requirements and maintain service levels. Furthermore, capacity constraints due to the increase in student enrolment has led to large investment in portables which are funded through the Operating Grant. Additionally, student enrolment post-September continues to remain unfunded in the fiscal year further amplifying cost pressures. This strain on the Operating Grant together with challenges due to inflationary pressures and increased staff replacement costs due to a higher rate of absences that has continued post-pandemic, remains a matter of utmost concern facing the District.

School Facility Capacity

The 2023-24 budget reflects an ongoing investment from the Operating Grant to the local Capital Fund for the purchase and installation of portables. The installation costs of portables are exposed to the same rising inflationary pressures faced by other areas and are also impacted by recent BC Building Code changes and site upgrades required by the City of Burnaby to obtain the necessary permits.

Long Range Facility Plan

The Board approved Long Range Facility Plan (LRFP), outlines the need for several school expansions, replacements, and new schools over the next 15 years. The plan informed the 2024-25 Five-Year Capital Plan Submission which includes an estimated \$498.87 million request for funding capital projects needed to accommodate the rapid growth of population in the City of Burnaby. The LRFP will require support from the Ministry of Education and Child Care in order to be enacted.

Burnaby Board of Education New Strategic Plan

The work of the District is governed by the Burnaby Board of Education and its 2019 - 2024 Strategic Plan. The development of a new strategic plan is underway and will provide a new roadmap and direction for the District in the years ahead. The new strategic plan is projected to be in place for the 2025-26 school year.

Board Report

Date: September 24, 2024
 To: Board of Education – Public Meeting
 From: Ishver Khunguray, Secretary-Treasurer
 Subject: 2025/26 Minor Capital Plan Submission

Background:

The Burnaby Board of Education’s 2019-2024 Strategic Plan contains Goal 2 - Develop a Long-Range Facility Plan consistent with Ministry Guidelines and Goal 3 - Increase District awareness of climate change and decrease the District’s environmental impact under the key priority “**A Modern, Safe, and Sustainable Learning Environment**”.

The Board is required to submit an Annual Minor Capital Plan to the Ministry of Education and Child Care. There are four categories of projects that the District could apply to receive funding for.

1. School Enhancement Program (SEP) projects are investments that contribute to the safety and function of the school while extending the life of the asset.
2. Carbon Neutral Capital Program (CNCP) projects are investments that contribute to measurable emission reductions and operational costs savings expected as a result of completed projects.
3. The School Food Infrastructure Program (FIP) provides funding to create or expand local food programs in schools throughout the District.
4. Playground Equipment Projects (PEP) are investments in various playground equipment.

The District can apply to receive funding for up to five projects per year in both SEP and CNCP and can also apply to receive funding for up to three PEP projects. SEP projects must be valued at more than \$100,000 but cannot exceed \$2,000,000. Projects that are approved must be completed and the funds expended by March 31 each year.

Below is a summary of the 2025/2026 Minor Capital Plan Submissions. The details in each program are attached to this report.

Program	\$ Amount
Playground Equipment Projects	\$585,000
School Enhancement Program	\$3,020,000
Carbon Neutral Capital Program	\$625,000
Food Infrastructure Program	\$100,000
Total Application	\$4,330,000

Recommendation:

THAT the Board of Education approve, in accordance with provisions under Section 142 (4) of the School Act, the proposed Five-Year Capital Plan (Minor Capital Programs) for 2025/2026, as provided on the Five-Year Capital Plan Summary for 2025/2026 submitted to the Ministry of Education and Child Care.

Submission Summary

Submission Summary:	Minor 2025/2026 2024-09-30 MAIN - K12
Submission Type:	Capital Plan
School District:	Burnaby (SD41)
Open Date:	2024-04-08
Close Date:	2024-09-30
Submission Status:	Draft

Submission Category	Sum Total Funding Requested
SEP	\$3,020,000
CNCP	\$625,000
PEP	\$585,000
Total	\$4,230,000

CNCP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	167707	Burnaby Central Secondary	Electrical (CNCP)	Complete LED lighting upgrade including panels and controls	\$400,000
2	167806	Burnaby North Secondary	Electrical (CNCP)	COP (Coefficient of Performance in HVAC Systems) - North	\$80,000
3	167809	Edmonds Community Elementary	HVAC (CNCP)	COP (Coefficient of Performance in HVAC Systems) Edmonds	\$35,000
4	167807	Sperling Elementary	Electrical (CNCP)	COP (Coefficient of Performance in HVAC Systems) Sperling	\$10,000
5	167808	Lakeview Elementary	Electrical (CNCP)	Lighting Upgrade - Remove and replace all aging lighting fixtures & controls with LED	\$100,000
Submission Category Total:					\$625,000
PEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	167810	Morley Elementary	Replacement (PEP)	Replace aging playground with Accessible play area and equipment	\$195,000
2	167811	Lochdale Community Elementary	Replacement (PEP)	Replace aging playground with Accessible play area and equipment	\$195,000
3	167812	Chaffey-Burke Elementary	Replacement (PEP)	Replace aging playground with Accessible play area and equipment	\$195,000

Submission Summary

					Submission Category Total:	\$585,000
SEP						
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested	
1	163545	Burnaby South Secondary	HVAC (SEP)	Replace aging cooling tower with 2 heat pumps. Design, engineering, construction, commissioning. Phase 1	\$1,800,000	
2	167955	Marlborough Elementary West Campus	HVAC (SEP)	New RTU to provide heating to 7 new classrooms. Upgrade electrical switch gear as needed.	\$420,000	
3	167814	Byrne Creek Community Secondary	HVAC (SEP)	Mechanical study HVAC: explore and identify potential efficiencies.	\$100,000	
4	167959	Marlborough Elementary West Campus	Electrical (SEP)	Upgrade electrical switch gear	\$300,000	
5	167709	Brantford Elementary	HVAC (SEP)	Boiler / Heating Plant Upgrade including, DDC, pumps, controls.	\$400,000	
					Submission Category Total:	\$3,020,000

Submission Summary

Submission Summary:	Minor 2025/2026 2024-10-01 FIP
Submission Type:	Capital Plan
School District:	Burnaby (SD41)
Open Date:	2024-04-08
Close Date:	2024-10-01
Submission Status:	Draft

Submission Category	Sum Total Funding Requested
SEP	\$100,000
Total	\$100,000

SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	167946	Canada Way Education Centre	Food Infrastructure (SEP)	Renovate aging kitchen off gym to house Food Infrastructure Program for Take a Hike and Royal Oak Programs. Re & re all appliances, flooring, millwork, add exhaust fan, led lighting, etc.	\$100,000
Submission Category Total:					\$100,000

Board Report

Date: September 24, 2024
To: Board of Education – Public Meeting
From: Ishver Khunguray, Secretary-Treasurer
Subject: 2024/25 Capital Plan Bylaw

Background:

The Burnaby Board of Education's 2019 - 2024 Strategic Plan contains the key priority "**A Modern, Safe and Sustainable Learning Environment**", where "students will learn in modern, safe and sustainable facilities and be supported by current technology and resources".

In order to proceed with the projects listed in the attached September 10, 2024, Ministry Response to the Annual Five-Year Capital Plan Submission for 2024/25 letter, the Board is required to adopt Capital Plan Bylaw No. 2024/25-CPSD41-03. The attached letter includes approval for two new projects, prefabricated modular additions at Alpha Secondary and Nelson Elementary schools. A copy of the pro-forma capital bylaw is attached for reference. It should be noted that no work or expenditures may proceed on these projects without a signed Capital Project Funding Agreement, Annual Program Funding Agreement, or other formal authorization from the Ministry of Education and Child Care.

Recommendation:

It is recommended that School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- Motion 1 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 receive three readings at this Board meeting held September 24, 2024.
- Motion 2 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 be read a first time.
- Motion 3 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 be approved a first time and read a second time.
- Motion 4 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 be approved a second time and read a third time.
- Motion 5 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 be approved a third time.
- Motion 6 THAT the School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 having been read a first, second, and third time, be finally passed and adopted

the 24th day of September 2024, and that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board.

CAPITAL BYLAW NO. 2024/25-CPSD41-03
CAPITAL PLAN 2024/25

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 41 (Burnaby) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education and Child Care (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent of Schools, dated September 24, 2024, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03.

READ A FIRST TIME THE 24TH DAY OF SEPTEMBER 2024;

READ A SECOND TIME THE 24TH DAY OF SEPTEMBER 2024;

READ A THIRD TIME, PASSED THE 24TH DAY OF SEPTEMBER 2024.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 41 (Burnaby) Capital Bylaw No. 2024/25-CPSD41-03 adopted by the Board the 24th day of September 2024.

Secretary-Treasurer



September 10, 2024

Ref: 301507

To: Secretary-Treasurer and Superintendent
School District No. 41 (Burnaby)

Capital Plan Bylaw No. 2024/25-CPSD41-03

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2024/25

This letter is in response to your School District's 2024/25 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, SAP, RDP)

New Projects

Project #	Project Name	Project Type	Comments
150163	Brentwood Town Centre East	New School	Project has been supported for planning (business case). Please submit Project Definition Report (PDR) to Ministry as soon as possible.
163884	Kitchener Elementary	Addition	Project has been approved for an increase of 5-classroom prefabricated modular addition, to the existing 15-classroom prefabricated modular addition approval for a total of 20 classrooms. Your Regional Director will contact you regarding next steps.
167816	Alpha Secondary	Addition	This project has been approved for a 12-classroom prefabricated modular addition. Your Regional Director will contact you regarding next steps.
167815	Nelson Elementary	Addition	This project has been approved for a 4-classroom prefabricated modular addition. Your Regional Director will contact you regarding next steps.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

NOTE: The Ministry encourages school districts to pursue simplified designs for new schools or expansion of existing schools. As projects proceed to Business Case, stakeholder engagement and design phases, please ensure simplified design parameters are considered as per the attached *Simplified Designs Guidelines*.

MINOR CAPITAL PROJECTS (SEP, FIP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Food Infrastructure Program (FIP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, FIP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Burnaby Mountain Secondary	SEP - HVAC Upgrades	\$850,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Gilpin Elementary	SEP - HVAC Upgrades	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Cascade Heights Elementary	CNCP - Electrical Upgrades	\$150,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Capitol Hill Elementary	CNCP - Electrical Upgrades	\$200,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Douglas Road Elementary	FIP - Kitchen Equipment and Upgrade	\$137,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Nelson Elementary	FIP - Kitchen Equipment and Upgrade	\$162,000	Proceed to design, tender & construction. To be completed by March 31, 2025.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2024/25 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2024/25 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to the Ministry's Capital Management Branch at CMB@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

As the 2024/25 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2025/26 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) will be available on the Ministry's [Capital Planning](#) webpage by April 1st, 2024.

School districts' capital plan submission deadlines for the 2025/26 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2024**
 - Major Capital Programs (SMP, EXP, REP, RDP, SAP)
- **July 1, 2024**
 - Major Capital Programs (BEP)
- **September 30, 2024**
 - Minor Capital Programs (SEP, CNCP, PEP, BUS)
- **October 1, 2024**
 - Minor Capital Programs (FIP)

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.

Additionally, the Annual Facility Grant (AFG) project requests for the 2024/25 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2024.

NOTE: It is strongly encouraged that school districts discuss the draft versions of their intended capital projects and AFG project requests with Ministry staff well in advance of submission deadlines.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is duly accepted by the Ministry as part of the Board's approved capital plan for 2024/25.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the *Local Government Act* prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Specific questions about SSAC should be directed to Regional Director [Travis Tormala](#).

Sincerely,

Handwritten signature of Damien Crowell in black ink.

Damien Crowell, Executive Director
Capital Management Branch

pc: Geoff Croshaw, Acting Director, Major Capital Projects, Capital Management Branch
Michael Nyikes, Director, Minor Capital Projects, Programs and Finance, Capital Management
Branch