

## DELEGATION OF AUTHORITY

---

### PREAMBLE

The Board of Education believes that effective governance of the School District requires clear delegation of authority to the Superintendent, who is responsible and accountable for the organization's achievement. The District's Foundational Statements contained in Policy # 1 shall guide the Board and Superintendent when establishing policy, regulations, and administrative procedures. The Board believes that clarity of authority will improve system accountability and will increase educational outcomes.

### POLICY

**THE SCHOOL ACT ALLOWS THE BOARD TO DELEGATE CERTAIN RESPONSIBILITIES AND AUTHORITIES TO OTHERS. THE BOARD AUTHORIZES THE SUPERINTENDENT TO ACT OR EXERCISE ANY POWER THAT THE BOARD MAY HAVE EXCEPT FOR THOSE MATTERS WHICH, IN ACCORDANCE WITH THE SCHOOL ACT, CANNOT BE DELEGATED.**

**NOTWITHSTANDING THE ABOVE, THE BOARD RESERVES AUTHORITY TO MAKE DECISIONS ON SPECIFIC MATTERS REQUIRING BOARD APPROVAL, AS SET OUT IN LEGISLATION AND BOARD POLICIES, WHICH MAY BE AMENDED FROM TIME TO TIME. FURTHER, THE BOARD REQUIRES THAT NEW OR AMENDED PROVINCIAL, REGIONAL, OR LOCAL REQUIREMENTS MUST BE BROUGHT TO THE BOARD TO DETERMINE DECISION MAKING AUTHORITY.**

### RESPONSIBILITIES

This delegation of authority to the Superintendent specifically includes:

1. any authority or responsibility set out in the *School Act* and regulations as well as authority or responsibility set out in other legislation or regulations;
2. the ability to enact administrative procedures, practices or regulations required to carry out this authority;
3. the ability to further delegate this authority and responsibility as required; and,
4. the direction to consult with the Board Chair, if time permits, in the event of the need for an immediate administrative response, and to subsequently inform the Board as soon as practicable

regarding the nature of the issue and action taken; the Board's Foundational Statements shall be used as a reference to guide the Superintendent's action.

---

Date Adopted: 2024-09  
Date(s) Revised: