

**DISTRICT OPERATIONS - BUSINESS SERVICES**  
**Reporting to Public Session, Monday, October 23, 2023**

**1. Capital Plan Bylaw No. 2023/24-CPSD41-02**

In order to proceed with the projects listed in the September 15, 2023, Ministry Response Letter, the Board is required to adopt Capital Plan Bylaw No. 2023/24-CPSD41-02.

It should be noted that no work or expenditures may proceed on these projects without a signed capital project funding agreement, annual program funding agreement, or other formal authorization from the Ministry.

**Recommendation:**

It is recommended that School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- |          |  |
|----------|--|
| Motion 1 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 receive three readings at this Board meeting held October 23, 2023.  |
| Motion 2 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 be read a first time.  |
| Motion 3 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 be approved a first time a read a second time.   |
| Motion 4 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 be approved a second time and read a third time.   |
| Motion 5 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 be approved a third time.  |
| Motion 6 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 having been read a first, second, and third time be finally passed and adopted the 23 <sup>rd</sup> day of October 2023; that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board. |

## **2. Capital Plan Bylaw No. 2023/24-CPSD41-03**

In order to proceed with the projects listed in the September 27, 2023, Ministry Response Letter, the Board is required to adopt Capital Plan Bylaw No. 2023/24-CPSD41-03.

It should be noted that no work or expenditures may proceed on these projects without a signed capital project funding agreement, annual program funding agreement, or other formal authorization from the Ministry.

### **Recommendation:**

It is recommended that School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- |          |   |
|----------|---|
| Motion 1 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 receive three readings at this Board meeting held October 23, 2023.   |
| Motion 2 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 be read a first time.   |
| Motion 3 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 be approved a first time a read a second time.  |
| Motion 4 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 be approved a second time and read a third time.  |
| Motion 5 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 be approved a third time.   |
| Motion 6 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 having been read a first, second, and third time be finally passed and adopted the 23 <sup>rd</sup> day of October 2023; that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board |

## **3. Moscrop Mural Project 2023/24**

The City of Burnaby has been awarded a grant for the initiation of a youth program called "Changing Colours Art of Empowerment." École Moscrop Secondary would like to take part in this student led art project to beautify the school.

Ishver Khunguray, Secretary-Treasurer, has prepared a board report containing the details of the mural project.

**Recommendation:**

THAT the Board of Education receive this information and approve the Moscrop Mural Project.

**4. Cariboo Hill Secondary Vine Sculpture Request**

The Cariboo Hill Secondary School Parent Advisory Council is requesting permission to engage an artist from The Wizards Makery, an eco-arts-based company, to design and create a 6-8-foot-high vine sculpture.

Ishver Khunguray, Secretary-Treasurer, has prepared a board report containing the details of the vine sculpture.

**Recommendation:**

THAT the Board of Education receive this information and approve the Cariboo Hill Secondary Vine Sculpture Request.

---

# Board Report

Date: October 23, 2023  
To: Board of Education – Public Meeting  
From: Ishver Khunguray, Secretary-Treasurer  
Subject: Capital Plan Bylaw No. 2023/24-CPSD41-02

---

## **Background:**

The Board approved a revision of the 2023/24 Capital Plan Submission to include a submission for funding for the School Food Infrastructure Program at the June 27, 2023 public session meeting.

The Ministry of Education and Child Care has provided a capital plan response letter to include the School Food Infrastructure Program. A Capital Plan Bylaw for the 2023/24 capital funding year is required.

## **Recommendation:**

It is recommended that School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- |          |  |
|----------|--|
| Motion 1 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 receive three readings at this Board meeting held October 23, 2023.  |
| Motion 2 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 be read a first time.  |
| Motion 3 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 be approved a first time and read a second time.   |
| Motion 4 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 be approved a second time and read a third time.   |
| Motion 5 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 be approved a third time.  |
| Motion 6 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-02 having been read a first, second, and third time be finally passed and adopted the 23 <sup>rd</sup> day of October 2023, and that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the Corporate seal of the Board. |



September 15, 2023

Ref: 293335

To: Secretary-Treasurer and Superintendent  
School District No. 41 (Burnaby)

### Capital Plan Bylaw No. 2023/24-CPSD41-02

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2023/24

---

This letter is in response to your School District's 2023/24 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- **School Food Infrastructure Program (FIP)\***
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

**\*Note: The FIP is a new program commencing in fiscal year 2023/24. FIP project requests are required to be submitted as part of the capital plan submissions that are due on June 30, 2023. School districts will be advised of approved FIP projects in early fall via an amended 2023/24 Capital Plan Response letter. Further information regarding the scope of the program, program criteria, and eligible projects will be included in the 2024/25 Capital Plan Instructions.**

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

## **MAJOR CAPITAL PROJECTS (SMP, EXP, REP, SAP, RDP)**

### **Projects in Development from Previous Years**

Project #	Project Name	Project Type	Comments
127771	Brentwood Park Elementary	Addition/Seismic	Final Project Development Report (PDR) with Ministry for funding approval
127772	Cameron Elementary	Addition/Seismic	Final PDR with Ministry for funding approval

Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

## **MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)**

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

### **New projects for SEP, CNCP, BEP, PEP**

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Gilpin Elementary*	SEP - HVAC Upgrades	\$414,560	Proceed to design, tender & construction. To be completed by December 31, 2023.
Burnaby Mountain Secondary	SEP - HVAC Upgrades	\$900,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Edmonds Community Elementary*	SEP - HVAC Upgrades	\$1,000,126	Proceed to design, tender & construction. To be completed by December 31, 2023.
Burnaby Mountain Secondary	CNCP - Electrical Upgrades	\$500,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Confederation Park Elementary	CNCP - Electrical Upgrades	\$70,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Second Street Community Elementary	CNCP - Electrical Upgrades	\$100,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

Ecole Inman Elementary	CNCP - Electrical Upgrades	\$90,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
<b>Cameron Elementary, Capitol Hill Elementary, South Slope Elementary, Stoney Creek Community Elementary, Twelfth Avenue Elementary</b>	<b>FIP – Kitchen Equipment</b>	<b>\$32,550</b>	<b>Proceed to design, tender &amp; construction. To be completed by March 31, 2024.</b>

*\*Funded in part by Canada through the Ventilation Improvement Fund (VIF). Please see accompanying APFA for details*

**An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2023/24 fiscal year as listed above.**

**In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2023/24 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:**

**<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>**

**The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Nathan Whipp at [Nathan.Whipp@gov.bc.ca](mailto:Nathan.Whipp@gov.bc.ca) as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.**

As the 2023/24 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2024/25 Annual Five-Year Capital Plan submission process (using the Ministry’s Capital Asset Planning System (CAPS) online platform) will be available on the Ministry’s [Capital Planning](#) webpage by April 1<sup>st</sup>, 2023.

NOTE: School districts’ Capital Plan submission deadlines for the 2024/25 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2023** – Major Capital Programs (SMP, EXP, REP, RDP, SAP, BEP); Minor Capital Programs (FIP).
- **September 30, 2023** – Minor Capital Programs (SEP, CNCP, PEP, BUS).

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2023 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2023/24 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2023.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the Local Government Act, is duly accepted by the Ministry as part of the Board's approved capital plan for 2022/23.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the Local Government Act prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process. Specific questions about SSAC should be directed to Travis Tormala, Regional Director.

Sincerely,

A handwritten signature in blue ink that reads "Damien Crowell". The signature is written in a cursive, flowing style.

Damien Crowell, A/Executive Director  
Capital Management Branch

pc: Geoff Croshaw, A/Director, Major Capital Projects, Capital Management Branch  
Michael Nyikes, Director, Minor Capital Programs and Finance Unit, Capital Management Branch



---

# Board Report

Date: October 23, 2023  
To: Board of Education – Public Meeting  
From: Ishver Khunguray, Secretary-Treasurer  
Subject: Capital Plan Bylaw No. 2023/24-CPSD41-03

---

## **Background:**

The Board approved the 2024/25 Capital Plan Submission at the June 27, 2023 public session meeting.

The Ministry of Education and Child Care has provided a capital plan response letter to include the Kitchener Elementary School Modular addition. A Capital Plan Bylaw for the 2023/24 capital funding year is required.

## **Recommendation:**

It is recommended that School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- |          |  |
|----------|--|
| Motion 1 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 receive three readings at this Board meeting held October 23, 2023.  |
| Motion 2 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 be read a first time.  |
| Motion 3 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 be approved a first time and read a second time.   |
| Motion 4 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 be approved a second time and read a third time.   |
| Motion 5 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 be approved a third time.  |
| Motion 6 | THAT School District No. 41 (Burnaby) Capital Bylaw No. 2023/24-CPSD41-03 having been read a first, second, and third time be finally passed and adopted the 23 <sup>rd</sup> day of October 2023, and that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the Corporate seal of the Board. |



September 27, 2023

Ref: 293335

To: Secretary-Treasurer and Superintendent  
School District No. 41 (Burnaby)

### Capital Plan Bylaw No. 2023/24-CPSD41-03

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2023/24

---

This letter is in response to your School District's 2023/24 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- School Food Infrastructure Program (FIP)\*
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

**MAJOR CAPITAL PROJECTS (SMP, EXP, REP, SAP, RDP)**

**New Projects**

Project #	Project Name	Project Type	Comments
150071	Kitchener Elementary	Addition	Project has been approved for a 15-classroom prefabricated modular addition. Your Regional Director will contact you regarding next steps.

**Projects in Development from Previous Years**

Project #	Project Name	Project Type	Comments
127771	Brentwood Park Elementary	Addition/Seismic	Final Project Development Report (PDR) with Ministry for funding approval
127772	Cameron Elementary	Addition/Seismic	Final PDR with Ministry for funding approval

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

**MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)**

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

**New projects for SEP, CNCP, BEP, PEP**

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Gilpin Elementary*	SEP - HVAC Upgrades	\$414,560	Proceed to design, tender & construction. To be completed by December 31, 2023.
Burnaby Mountain Secondary	SEP - HVAC Upgrades	\$900,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

Edmonds Community Elementary*	SEP - HVAC Upgrades	\$1,000,126	Proceed to design, tender & construction. To be completed by December 31, 2023.
Burnaby Mountain Secondary	CNCP - Electrical Upgrades	\$500,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Confederation Park Elementary	CNCP - Electrical Upgrades	\$70,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Second Street Community Elementary	CNCP - Electrical Upgrades	\$100,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Ecole Inman Elementary	CNCP - Electrical Upgrades	\$90,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Cameron Elementary, Capitol Hill Elementary, South Slope Elementary, Stoney Creek Community Elementary, Twelfth Avenue Elementary	FIP – Kitchen Equipment	\$32,550	Proceed to design, tender & construction. To be completed by March 31, 2024.

\*Funded in part by Canada through the Ventilation Improvement Fund (VIF). Please see accompanying APFA for details

**In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2023/24 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:**

**<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>**

**The Capital Bylaw must be emailed to Ministry Planning Officer Nathan Whipp at [Nathan.Whipp@gov.bc.ca](mailto:Nathan.Whipp@gov.bc.ca) as soon as possible.**

As the 2023/24 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2024/25 Annual Five-Year Capital Plan submission process (using the Ministry’s Capital Asset Planning System (CAPS) online platform) will be available on the Ministry’s [Capital Planning](#) webpage by April 1<sup>st</sup>, 2023.

NOTE: School districts’ Capital Plan submission deadlines for the 2024/25 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2023** – Major Capital Programs (SMP, EXP, REP, RDP, SAP, BEP); Minor Capital Programs (FIP).
- **September 30, 2023** – Minor Capital Programs (SEP, CNCP, PEP, BUS).

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2023 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2023/24 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2023.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the Local Government Act, is duly accepted by the Ministry as part of the Board's approved capital plan for 2022/23.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the Local Government Act prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process. Specific questions about SSAC should be directed to Travis Tormala, Regional Director.

Sincerely,

A handwritten signature in blue ink that reads "Damien Crowell". The signature is written in a cursive, flowing style.

Damien Crowell, A/Executive Director  
Capital Management Branch

pc: Geoff Croshaw, A/Director, Major Capital Projects, Capital Management Branch  
Michael Nyikes, Director, Minor Capital Programs and Finance Unit, Capital Management Branch

---

# Board Report

Date: October 26, 2023  
To: Board of Education – Public Meeting  
From: Ishver Khunguray, Secretary-Treasurer  
Subject: Moscrop Mural Project 2023/24

---

## **Background:**

Historically, the Building and Grounds Committee would receive and recommend approval to the Board of Education requests such as school murals or rainbow crosswalks. These types of requests are now considered by the entire Board of Education.

## **Information:**

The City of Burnaby has been awarded a grant for the initiation of a youth program called “Changing Colours Art of Empowerment”, which invites students from a Burnaby secondary school to engage in a creative expression workshop leading to the creation of a series of large-scale community and/or school-based murals.

École Moscrop Secondary would like to take part in this student led art project to beautify the school. École Moscrop Secondary will work with City artists in the creation of three renderings to be installed at various locations at the school. The first identified site is the retaining wall near the school parking lot. School staff will select a diverse group of learners to contribute to the project. Suitable mural sites will be identified after the first phase artwork is completed and installed.

The artist's rendering of the artwork was developed after working with the students and school staff (picture attached). It is now brought to the Board for approval.

## **Considerations:**

- Exterior retaining wall near the parking lots is considered a suitable spot for the first phase of the mural project.
- The District's Facilities Department will prepare and clean the walls for the project.
- Any upcoming seismic upgrades at École Moscrop Secondary will consider future suitable locations for the next phases of the art project.

## **Recommendation:**

THAT the Board of Education receive this information and approve the Moscrop Mural Project.



---

# Board Report

Date: October 23, 2023  
To: Board of Education – Public Meeting  
From: Ishver Khunguray, Secretary-Treasurer  
Subject: Cariboo Hill Secondary Vine Sculpture Request

---

## **Background:**

Historically, the Building and Grounds Committee would receive and recommend approval to the Board of Education requests such as school murals or rainbow crosswalks. These types of requests are now considered by the entire Board of Education.

## **Information:**

The Cariboo Hill Secondary School Parent Advisory Council is requesting permission to engage an artist from The Wizards Makery, an eco-arts-based company, to design and create a 6-8-foot-high vine sculpture. The sculpture will be in the shape of a horse/charger and will repurpose dead vines that have grown along the building over the years. The artist will install the internal frame and then work with Cariboo Hill Secondary students to weave the vines into a horse/charger sculpture.

The sculpture will be installed near the outdoor classroom area and will sit on a wooden frame secured into the ground. Attached to this Board Report is a rough sketch of the design. Also attached to this report is a picture of a similar sculpture that this artist installed at Morley Elementary.

The District's Facilities Department supports projects like these by ensuring that the surfaces are prepared correctly to receive the structure.

## **Recommendation:**

THAT the Board of Education receive this information and approve the Cariboo Hill Secondary Vine Sculpture Request.



