

**BOARD OF EDUCATION  
SCHOOL DISTRICT 41 - BURNABY**

Trustees Present: Bill Brassington (Chair), Kristin Schnider, Gary Wong, Jen Mezei, Larry Hayes, Mikelle Sasakamoose, Peter Cech

Staff Present: Superintendent of Schools Gina Niccoli-Moen, Secretary-Treasurer Russell Horswill, Deputy Superintendent Roberto Bombelli, Deputy Secretary-Treasurer Ishver Khunguray, Assistant Superintendents Brandon Curr, Janice Nakatsu, and Richard Per, and Executive Assistants Deanna Azzara and Cari Luongo

A Public Session meeting of the Board of Education of School District 41 – Burnaby was held at the District Administration Office, Brentwood Room and via video conference, at 7:01 pm on January 24, 2023.

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**Territory Acknowledgement**

Kristin Schnider, Vice-Chair, acknowledged the Indigenous territories on which the district is located.

**1. Confirmation of the Agenda**

The agenda was submitted for confirmation.

Moved by: Larry Hayes

Seconded by: Gary Wong

Carried Unanimously

**2. Inside Burnaby Schools**

Trustees outlined several recent events in Burnaby schools, as per the Inside Burnaby Schools bulletin.

**3. Approval of Minutes**

Moved by: Kristin Schnider

Seconded by: Peter Cech

*THAT the minutes of the Public Session meeting of December 13, 2022, be approved.*

Carried Unanimously

#### 4. **Board Chair Report**

The Board is seeking feedback as we work to create a comprehensive Long-Range Facility Plan. District staff began the process of gathering information from the City of Burnaby in March 2022 and I would like to thank the Mayor, Council, and city staff for helping create an environment where we work together collectively to support Burnaby's children and youth.

As we plan for future growth and development options, the District is seeking input from internal partners, parents, students, staff, and the broader Burnaby community in the form of an online survey.

On behalf of the Board, I want to express our gratitude to the First Nations Elders who are taking time to share their thoughts with us as we plan for future growth and development options and to everyone who takes the time to share their thoughts. Your voice matters.

Moved by: Larry Hayes

Seconded by: Gary Wong

*THAT the Board of Education receive this information.*

Carried Unanimously

#### 5. **District Operations – Superintendent's Report**

##### 1. Black Excellence Day

Black Excellence Day was held on Friday, January 13, 2023. Youth and staff from the Burnaby School District were among the organizers, speakers, and participants of this second annual Black Excellence Day. The Ninandotoo Society, the organization that founded the day, joined the Burnaby School District in shaping the session and greeting over 30,000 attendees virtually from across the province.

District Principal, Equity, Diversity and Inclusion, Beth Applewhite, is joined by Byrne Creek Community Secondary students Lulyanna Tshaye (grade 11) and Mubarak Rashid (grade 10), and Burnaby Central Secondary student Joy Kimwemwe (grade 11) to share some of their experiences, learning, and highlights from Black Excellence Day.

#### 6. **District Operations – Administrative Services Report**

##### 1. Field Experiences - Monthly Report

Gina Niccoli-Moen, Superintendent of Schools, and Brandon Curr, Assistant Superintendent, presented the Field Experiences Monthly Report for the period up to January 24, 2023.

Moved by: Larry Hayes

Seconded by: Kristin Schnider

*THAT the Board of Education receive and approve the Superintendent's District Operations – Administrative Services Report dated January 24, 2023.*

Carried Unanimously

**7. District Operations – Business Services Report**

1. 2023/24 Budget Process Calendar

Russell Horswill, Secretary-Treasurer, and Ishver Khunguray, Deputy Secretary-Treasurer, presented the 2023/24 Budget Process Calendar. School districts are required to submit a balanced budget to the Ministry of Education and Child Care by June 30. For the purposes of building plans to staff schools, the District has traditionally passed a budget before April 30 to provide enough time to enact staffing and other plans approved in the budget.

Moved by: Peter Cech  
Seconded by: Gary Wong

*THAT the Board of Education receive this information.*

Carried Unanimously

**8. New Business**

1. Registration and Student Planning for the 2023/2024 School Year

Richard Per, Assistant Superintendent, and Mr. Horswill provided the Registration and Student Planning for the 2023/2024 School Year presentation.

Moved by: Larry Hayes  
Seconded by: Kristin Schnider

*THAT the Board of Education receive this information.*

Carried Unanimously

**9. Question Period (Timed Item)**

Mr. Brassington read out and responded to one question that was submitted in advance.

**10. Adjournment**

Moved by: Larry Hayes  
Seconded by: Gary Wong

*THAT the meeting be adjourned at 8:21 pm.*

Carried Unanimously

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Bill Brassington, Chair

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Russell Horswill, Secretary-Treasurer