

**BOARD OF EDUCATION**  
**SCHOOL DISTRICT 41 - BURNABY**

Trustees Present: Trustee Bill Brassington (Chair), Kristin Schnider, Gary Wong, Jen Mezei, Larry Hayes, Mikelle Sasakamoose (via video conference), Peter Cech

Staff Present: Superintendent of Schools Gina Niccoli-Moen, Secretary-Treasurer Russell Horswill, Deputy Secretary-Treasurer Ishver Khunguray, Assistant Superintendents Brandon Curr, Janice Nakatsu, Richard Per and Wanda Mitchell, Executive Assistants Deanna Azzara and Cari Luongo

A Public Session meeting of the Board of Education of School District 41 – Burnaby was held at the Burnaby School District Office, Brentwood Room and via video conference, at 4:02 pm on Tuesday, December 13, 2023.

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**1. Territory Acknowledgement**

Mikelle Sasakamoose, Trustee, acknowledged the Indigenous territories on which the district is located.

**2. Confirmation of the Agenda**

The agenda was submitted for confirmation.

Moved by: Larry Hayes

Seconded by: Jen Mezei

Carried Unanimously

**3. Inside Burnaby Schools**

Trustees outlined several recent events in Burnaby schools, as per the Inside Burnaby Schools bulletin.

**4. Approval of Minutes**

1. Public Session - September 27, 2022

Moved by: Larry Hayes

Seconded by: Jen Mezei

*THAT the minutes of the Public Session meeting of September 27, 2022, be approved.*

Carried Unanimously

2. Public Session - November 22, 2022

Moved by: Kristin Schnider

Seconded by: Gary Wong

*THAT the minutes of the Public Session meeting of November 22, 2022, be approved.*

Carried Unanimously

5. **Board Chair Report**

Good evening and welcome to the final Board meeting of 2022. I begin by acknowledging outgoing Chair, Jen Mezei, and thank her on behalf of the entire Board for her leadership over the past two years. I am looking forward to continuing to work with you, and returning Trustees Peter Cech, Larry Hayes and Gary Wong, as well as new members of the Board - Vice-Chair Kristin Schnider and Trustee Mikelle Sasakamoose.

Each of us Trustees have had opportunities to go to schools to enjoy holiday shows, concerts, and traditions - on behalf of the Board, I want to extend our thanks to everyone - staff, partner groups, volunteers - for all you do to help make the season shine. I hope that everyone is able to take some time over the holidays and enjoy a well-deserved break.

However you mark the season, on behalf of the Burnaby Board of Education, I want to wish you and those you care about a wonderful holiday. All the best for the New Year.

Moved by: Gary Wong

Seconded by: Peter Cech

*THAT the Board of Education receive this information.*

Carried Unanimously

6. **District Operations – Superintendent’s Report**

1. Holiday Celebrations - Corovoce District Youth Choir

Corovoce is an auditioned choir that rehearses at South Slope Elementary School. The 50 students, representing 15 elementary and 2 secondary schools, are thrilled to be singing together again after a 2-year hiatus.

The choir, under the direction of Teresa Jukich Fierro, accompanied by Bonnie Ishii, is managed by Sheila Little. This evening, for our enjoyment, Corovoce is here to perform two of their favourite songs.

Moved by: Larry Hayes

Seconded by: Gary Wong

*THAT the Board of Education receive this information.*

Carried Unanimously

**8. District Operations – Administrative Services Report**

1. Field Experiences - Monthly Report

Brandon Curr, Assistant Superintendent, presented the Field Experiences Monthly Report for the period up to December 13, 2022.

Moved by: Kristin Schnider

Seconded by: Mikelle Sasakamoose

*THAT the Board of Education receive and approve the Superintendent's District Operations – Administrative Services Report dated December 13, 2022.*

Carried Unanimously

**9. District Operations – Business Services Report**

1. Trustee Zone Appointments

Russell Horswill, Secretary-Treasurer, presented the Trustee Zone Appointments.

Moved by: Jen Mezei

Seconded by: Peter Cech

*THAT the Board of Education receive and approve this information.*

Carried Unanimously

2. Trustee Committee Appointments

Mr. Horswill presented the Trustee Committee Appointments. The Chair and member Trustees of each standing and ad-hoc committee shall be appointed annually by the Board on the recommendation of the Board Chairperson.

Moved by: Gary Wong

Seconded by: Kristin Schnider

*THAT the Board of Education receive and approve this information.*

Carried Unanimously

3. Capital Plan Bylaw No. 2022/23-CPSD41-02

The Board approved an amended 2022/23 Minor Capital Plan Submission at the September 27, 2022 public session meeting to modify the Edmonds Community HVAC Upgrade funding. the Ministry of Education and Child Care has accepted the amendment and an updated Capital Plan bylaw for the 2022/23 capital funding year is required. It is recommended that School District No. 41 (Burnaby) Capital Bylaw No. 2022/23-CPSD41-01 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

Moved by: Kristin Schnider  
Seconded by: Gary Wong

*THAT School District No. 41 (Burnaby) Capital Bylaw No. 2022/23-CPSD41-02 receive three readings at this Board meeting held December 13, 2022.*

Carried Unanimously

Moved by: Kristin Schnider  
Seconded by: Peter Cech

*THAT School District No. 41 (Burnaby) Capital Bylaw No. 2022/23-CPSD41-02 be read a first time.*

Carried Unanimously

Moved by: Gary Wong  
Seconded by: Jen Mezei

*THAT School District No. 41 (Burnaby) Capital Bylaw No. 2022/23-CPSD41-02 be approved a first time and read a second time.*

Carried Unanimously

Moved by: Jen Mezei  
Seconded by: Gary Wong

*THAT School District No. 41 (Burnaby) Capital Bylaw No. 2022/23-CPSD41-02 be approved a second time and read a third time.*

Carried Unanimously

Moved by: Kristin Schnider  
Seconded by: Larry Hayes

*THAT School District No. 41 (Burnaby) Capital Bylaw No. 2022/23-CPSD41-02 be approved a third time.*

Carried Unanimously

Moved by: Jen Mezei  
Seconded by: Kristin Schnider

*THAT School District No. 41 (Burnaby) Capital Bylaw No. 2022/23-CPSD41-02 having been read a first, second and third time, be finally passed and adopted the 13<sup>th</sup> day of December 2022, and that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the Corporate seal of the Board.*

Carried Unanimously

4. Whistler-Blower Annual Report

Mr. Horswill presented the Whistler-Blower Annual Report, a summary of reports received and acted upon during the school year, July 1 to June 30.

Moved by: Jen Mezei

Seconded by: Kristin Schnider

*THAT the Board of Education receive this information.*

Carried Unanimously

**10. Question Period (Timed Item)**

Mr. Brassington read out and responded to one question that was submitted in advance.

**11. Adjournment**

Moved by: Jen Mezei

Seconded by: Larry Hayes

*THAT the meeting be adjourned at 7:51 pm.*

Carried Unanimously

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Bill Brassington, Chair

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Russell Horswill, Secretary-Treasurer