

# Burnaby School District K-12 Restart Plan August 26, 2020



# Ministry of Education Priorities

1. Maintain a healthy and safe environment for all students, families and employees.
2. Provide the services needed to support the children of our essential workers (ESWs)
3. Support vulnerable students who may need assistance.
4. Provide continuity of educational opportunities for all students.

# Expectations for Stage 2 September 2020

- Maximize in-class learning for all students
- Comprehensive suite of COVID-19 safety measures being implemented to help protect students and staff
- Follow health and safety guidelines as outlined by the Provincial Health Office, Fraser Health Authority, BC Centre for Disease Control, Worksafe BC and the Ministry of Education
- Students will be placed into learning groups

## HEALTH & SAFETY

BOARD OF EDUCATION  
**BURNABY**  
SCHOOL DISTRICT 41

 <p>Daily self-health assessments for all students and staff</p>	 <p>No school-wide assemblies or other large gatherings</p>
 <p>Limited and restricted access to schools for anyone but staff and students</p>	 <p>Outdoor learning is encouraged</p>
 <p>Enhanced cleaning and disinfecting protocols</p>	 <p>Active promotion of regular hand-washing</p>
 <p>Staggered start and dismissal times, as well as staggered lunch and breaks</p>	 <p>No use of lockers</p>
 <p>Controlled traffic flow to reduce interactions</p>	 <p>Students keep coats and backpacks on their chairs</p>
 <p>Reminders to reduce physical contact and maximize physical distancing</p>	 <p>Open windows when possible</p>
 <p>Size of learning groups are often well below the allowable maximum</p>	 <p>Students or staff with illness symptoms must stay home</p>
 <p>Masks are required for staff and students (Grades 6-12) in high traffic areas such as hallways or when outside learning groups</p>	 <p>If a student becomes sick while at school, they will be separated from others until they can get home</p>

 @burnabyschools      Learn more: [www.burnabyschools.ca](http://www.burnabyschools.ca)

August 2020

# What is a Learning Group?

- A group of students and staff who remain together and who primarily interact with each other. Learning groups will be 60 staff and students or less in elementary or 120 students and staff or less in secondary.
- Minimized physical contact is encouraged, but a two-metre physical distance does not need to be maintained within the group.
- Students from multiple learning groups may be required to come together for small group instruction. Physical distance among students will be expected in this case.
- Staff outside the learning group must practice physical distancing when interacting with that learning group. (eg. Teacher Librarians, Music Teachers, ELL Teachers, etc.)
- Best efforts will be made to minimize the number of adults interacting with each learning group.

# Why Use Learning Groups?

Learning groups provide a range of benefits for students including:

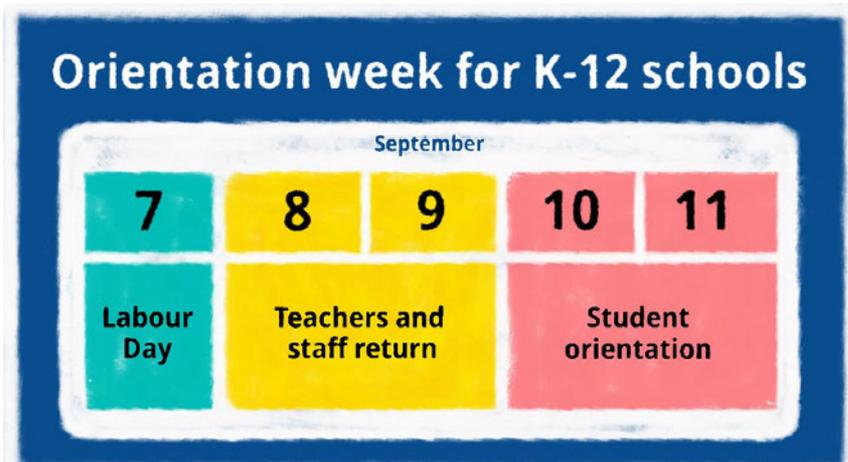
- Learning – allow full-time attendance in school
- Social – increase peer interaction, avoid isolation
- Emotional – increase peer support and connection
- Psychological – decrease mental health impacts

Learning groups also:

- Further reduce the number of interactions between students and staff
- Help with contact tracing and limit interruptions to learning if a case of COVID-19 is confirmed in a learning group

# Orientation Week Kindergarten to Gr. 12

- To ensure all schools are ready to welcome students into classrooms, for the week of Sept. 8-11, 2020, there will be a gradual restart for students in Grades 1-12.
- Gradual Entry process for Kindergarten students Sept. 14-22, 2020.
- This will give students and staff time to learn about the new health and safety measures in their school and classroom.
- Schools will be in touch with parents with specific details regarding the return to school for students in grades 1-12 and gradual entry for Kindergarten students.



# Engagement with Indigenous Elders

- The school district engaged with Elders in the creation of our Restart Plan.
- Consultation included determining what needed to be considered in supporting our Indigenous families.
- We will continue to consult with our local Indigenous elders and leaders to gather feedback on our plan as we move forward.
- District staff will be working with our school community to assist in creating learning environments that are culturally sensitive including how the pandemic impacts Indigenous peoples.

# Elementary Restart Plan

## Kindergarten to Gr. 7

1. Restart plan applies to all elementary schools.
2. Students attend full days, Monday through Friday, and will have staggered start and dismissal times, as well as staggered recess and lunch breaks.
3. Students organized into classrooms, which will be their primary learning environment and will receive instruction from their classroom teacher.
4. Students will continue to engage in a rich learning environment that will include Indigenous Education, Music, library services, support for English Language learners, as well as Learning Support Services.

# Elementary Restart Plan

## Kindergarten to Gr. 7

4. Students will be organized into learning groups of 60 students or less and staff who can interact more regularly (ex. Recess, lunch, learning activities).

A learning group could be made of:

- A single class of students and staff
- Multiple classes created with 'like grades'.
- Learning groups will be determined at the school level by administration and teachers.

Students will be placed with their learning groups before they attend on September 10<sup>th</sup> and before Kindergarten students attend beginning the week of September 14<sup>th</sup>. This information will be sent to families directly from their school.

5. All students will have a Microsoft Office account and will be placed within a Microsoft Office Team assigned to their classroom teacher.
6. Model easily adapted to changes in pandemic stages.

# Secondary Restart Plan

## Gr. 8-12

- Students will attend school every day.
- The school year is divided into 10-week quarters, with two classes taken each quarter.
- All students will have a Microsoft Office account and will be placed within a Microsoft Office Team assigned to their classroom teacher.
- The model is easily adapted to changes in pandemic stages or if students are temporarily home due to illness.

# Secondary Restart Plan Options for Grade 8/9 Students

# Secondary Restart Plan

## Junior and Senior Program

- The secondary program will be divided into two groups:
  - Junior Program (8/9)
  - Senior Program (10-12)
- The two programs will have staggered start/dismissal times, break times, and their lunch times will begin separately.
- School Timetables have flexibility to allow for elective choices for students

# Secondary Restart Plan

## Junior Program

- Students will be in learning groups of 60 students and staff.
- Learning group size may vary for some students, depending on course elective choice.
- Students will attend 100% in-class instruction all day, providing maximum in-person instruction to our junior students who need this support the most.

# Secondary Restart Plan Junior Program

## Junior Program

(Grade 8/9)

	Mon	Tue	Wed	Thu	Fri
8:40 - 11:30	Period 1	Flexible Student Support Time Built In <i>15 minute Nutrition Break included in Period 1</i>			
11:30 - 12:10	<i>Lunch</i>				
12:10 - 2:50	Period 2	Flexible Student Support Time Built In <i>Break time included in Period 2</i>			

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Times are for  
Reference  
Only

Schools Will  
Publish Their  
Scheduled Times

# Junior Program

## Sample Student Timetable 1

Grade 9 Student

Period 1 - English 9

Period 2 - Math 9

Learning Group = 30 Students

	Mon	Tue	Wed	Thu	Fri
8:40 - 11:30	English 9	English 9	English 9	English 9	English 9
11:30 - 12:10	<i>Lunch</i>				
12:10 - 2:50	Math 9	Math 9	Math 9	Math 9	Math 9

Same 30  
Students  
Move  
Together

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# Junior Program

## Sample Student Timetable 2

Grade 9 Student

Period 1 - English 9

Period 2 - Math 9

Learning Group = 60 Students

	Mon	Tue	Wed	Thu	Fri
8:40 - 11:30	English 9	English 9	English 9	English 9	English 9
11:30 - 12:10	<i>Lunch</i>				
12:10 - 2:50	Math 9	Math 9	Math 9	Math 9	Math 9

Math 9 Class is made up of students from 2 Different Period 1 Classes

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# Junior Program

## Sample Student Timetable 3

Grade 9 Student

Period 1 - English 9

Period 2 - Woodwork 9

Learning Group = 30 Students

	Mon	Tue	Wed	Thu	Fri
8:40 - 11:30	English 9	English 9	English 9	English 9	English 9
11:30 - 12:10	<i>Lunch</i>				
12:10 - 2:50	Online	WW9	Online	Online	WW9

Period 2 Class runs as a SENIOR course - A mix of online and in-school learning

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# Secondary Restart Plan

## Senior Program

- Students will be in learning groups of 30 students and staff.
- Learning group size may vary for some students, depending on course elective choice.
- Students will attend one in-person class daily.
- Students will attend a second blended class. Two days per week they will attend this second class in person. On all other days they will attend it online.
- Time will be built into each day to support students who need additional help.

# Secondary Restart Plan

## Senior Program

### Senior Program (Grade 10/11/12)

	Mon	Tue	Wed	Thu	Fri
8:40 - 9:10	<i>Flexible Student Support Time</i>				
9:10 - 11:20	Period 1				
11:20 - 12:10	<i>Lunch</i>				
12:10 - 2:25	Period 2 A	Period 2 B	Period 2 Online	Period 2 A	Period 2 B
2:25 - 3:00	<i>Flexible Student Support Time</i>				

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# Senior Program

## Sample Student Timetable 1

Grade 11 Student

Period 1 - English 11

Period 2 - Math 11

Learning Group = 30 Students

	Mon	Tue	Wed	Thu	Fri
8:40 - 9:10	<i>Flexible Student Support Time</i>				
9:10 - 11:20	English 11	English 11	English 11	English 11	English 11
11:20 - 12:10	<i>Lunch</i>				
12:10 - 2:25	Math 11	Online	Online	Math 11	Online
2:25 - 3:00	<i>Flexible Student Support Time</i>				

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# Senior Program

## Sample Student Timetable 2

Grade 11 Student

Period 1 - Auto 11

Period 2 - Woodwork 11

Learning Group = 0 Students

	Mon	Tue	Wed	Thu	Fri
8:40 - 9:10	<i>Flexible Student Support Time</i>				
9:10 - 11:20	Online	Auto 11	Online	Online	Auto 11
11:20 - 12:10	<i>Lunch</i>				
12:10 - 2:25	WW 11	Online	Online	WW 11	Online
2:25 - 3:00	<i>Flexible Student Support Time</i>				

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# Supporting Students with Special Needs

- Full time in-class instruction will be available.
- Learning groups will reflect the principles of equity and inclusion.
- Competency Based IEPs will continue to be developed and assessed, and students will receive supports and services outlined in their IEP.
- Strategies used to provide the supports and services may need to be adjusted dependent on the learning environment and on the needs of the student and their families.
- There will be direct communications to families of students with special needs. School staff will also connect with families of students who need additional support transitioning the week of September 8th, 2020.

# Health and Safety Supports for Students with Special Needs

- Students will continue to have access to their on-going health and safety supports that are part of their student plans (i.e. behaviour support, personal care, safety, and medical care plans).
- The strategies to provide supports may need to be adjusted dependent on the learning environment. These plans are reviewed on a regular basis.
- Students will be prompted and guided to follow the health and safety protocols as outlined in the Burnaby School District's Health and Safety Plan.

# Options for Families

Option 1: Continue to attend your local school for full-time instruction

- Health and Safety protocols for COVID-19 will be in place according to the enhanced safety guidelines under Stage 2 of the BC Return to School Plan.
- Students will attend full days, with staggered start and dismissal times, as well as staggered recess and lunch breaks.
- Students will be organized into classrooms as their primary learning environment and will receive instruction from their classroom teacher.
- Students will interact within a learning group with 60 students and staff or less (K-7) and 120 students and staff or less (Gr.8-12).
- Learning outside will be encouraged.

# Online Extension of Burnaby's Out of School Support Program

Provisions are being made to have an online extension of our Out of School Support Program, Burnaby at Home Learning, for those students who are immunocompromised, who have underlying medical concerns, or for those students who have immediate family members who are immunocompromised.

- Students placed in an online, multi-grade classroom with students from throughout the district.
- Assigned an online learning teacher who will deliver the full curriculum through Microsoft Teams. There may be a change in students' online teacher during the year as we manage staffing demands as circumstances change and students move from remote to in-class learning.
- Require parent involvement and assistance as learning will take place at home.
- We will make best efforts to support students who are in our programs of choice and need to access this out of school support program.
- This program extension will be made available while in Stage 2 for the 2020/21 school year.
- Registration information will be available to families later this week.
- Website <https://registration.sd41.bc.ca/Forms/BurnabyHomeLearning>

# Options for Families

## Option 2: Home school

(<https://www2.gov.bc.ca/gov/content/education-training/k-12/support/classroom-alternatives/homeschooling>)

- Families choosing this option are required to register their child with their catchment school, indicating that they will be home schooling their child.
- A parent or family member delivers the entire educational program to their child at home.
- There are no assignments or assessments from a teacher as the parent or family member is the primary educator.
- Students do not attend their catchment school or participate in school-based activities.

# Options for Families

Option 3: Online distributed learning through Burnaby Online  
(<https://online.burnabyschools.ca/courses/>)

- All lessons and assignments are delivered through the online learning portal.
- Teacher assessment and support is provided through messaging, email or phone.
- There are no onsite classes, activities, group work or specialty programs such as French Immersion.
- This option requires daily study at home with a parent or family member facilitating the program.
- Teacher to student ratio
  - 1 – 30 Elementary
  - 1 – 50 Secondary

# Return to School Guidelines

- In order to maintain a stable learning environment for students in school and those learning at home, students not returning to school in September will be provided an opportunity to transition back to a school setting in mid-November or mid-March during this school year.
- Best efforts will be made to return students to their home school or program of choice.
- If there is no space in their home school or program of choice, students will be diverted to another school for the remainder of this school year.
- If a student is diverted to another school, they will be able to return to their home school or program or choice in September 2021.

*Families will be asked to complete a declaration of intent by 3:00 pm on September 1st indicating their plans for this fall.*

# Transitional Option for Families Kindergarten-Gr. 7

## Option 4: Transition Program (Under consideration)

- The district is exploring this option for families who are not yet ready to have their children return to in-person instruction.
- Students would learn remotely from home with the support of a parent or family member.
- Educational programming and delivery is the responsibility of the parent or guardian.
- Students will be receiving periodic check-ins from an online teacher on an interim basis until their transition.
- This option under consideration is designed to be short term and to help students transition back to in-class instruction.
- The date for transition has yet to be determined for this option.
- In order to further explore this option, we will need to know how many families and students may be interested. Once we understand the level of interest, we will provide further information regarding details of the plan.
- Families will have the opportunity to indicate their interest when completing the declaration of intent form that they will receive later this week.

# Options for Families of Students with Special Needs

1. Continue to attend their school for full-time instruction

Provisions will be made for a Burnaby at Home Learning option, which is an extension of our Out of School Support Program, for students who are immunocompromised, have an underlying medical condition, or for those students who have immediate family members who are immunocompromised.

2. Home school
3. On-line distributed learning through Burnaby Online
4. Transition Program (Under Consideration)

Although the on-line and Burnaby at Home Learning options may not fully replicate the services provided in the educational setting, specialized supports as outlined in the Competency-based IEP will be available to families. The strategies used may need to be adjusted for the learning environment.

There will be direct communications to families of students with special needs. School staff will also connect with families of students who need additional support transitioning the week of September 8th, 2020.