

**BUILDINGS AND GROUNDS COMMITTEE**  
**Reporting to Public Session, Tuesday, June 25, 2019**

The Buildings and Grounds Committee met on Wednesday, June 19, 2019 at 5:40 pm. In attendance were: Trustees Larry Hayes (Chair), Bill Brassington and Christine Cunningham, DPAC Representative Calvin Taplay, Secretary-Treasurer Russell Horswill, Assistant Superintendent Roberto Bombelli, Director of Facilities Cory Borg and Assistant Secretary-Treasurer Ishver Khunguray.

**1. Capital Projects Report**

Mr. Cory Borg, Director of Facilities, presented the June 2019 Capital Projects Report. The Committee was provided an update on the following active projects: 1) University Highlands 8-Classroom/Childcare Expansion Project; and, 2) Armstrong Elementary Seismic Mitigation Project. Both projects are scheduled to be complete by August 2019.

Recommendation: THAT the Board of Education receive this information.

**2. Traffic Calming and School Zones**

The Youth and Community Services Committee referred the Traffic Calming and School Zones item to the Building and Grounds Committee. The Committee discussed recent direction from the City of Burnaby Parks and Recreation Commission pertaining to speed bumps on streets around city park areas. Discussion ensued on the topic of speed bumps around schools as well as lowering the speed limit around all schools to 30 km/hour. Trustee Hayes raised a community concern pertaining to Burnaby South Secondary School gates which, when left open, allow traffic to flow past the neighbouring condominium.

Recommendation: That the Board of Education write a letter to the City of Burnaby Traffic Safety Committee requesting an opportunity to discuss both the provision of speed bumps around all school sites and the extension of the hours of the 30 km/hour speed limit.

**3. 2020/21 Capital Plan**

Mr. Russell Horswill, Secretary Treasurer, reviewed with the Committee the proposed 2020/21 Capital Plan submission. The Committee discussed the various capital projects included. The Capital Plan submission must be submitted to the Ministry of Education by June 30, 2019.

Recommendation: THAT the Board of Education approve the 2020/21 Capital Plan, as submitted, totalling \$325,327,789.

#### **4. School Project**

Mr. Borg presented information pertaining to a proposed rainbow crosswalk at Byrne Creek Secondary School. The Committee supported the request.

Recommendation: THAT the Board of Education approve the rainbow crosswalk at Byrne Creek Secondary School.

#### **5. Burnaby North Secondary School – Exterior Design**

Mr. Horswill presented exterior design renderings for the new Burnaby North Secondary School. The consensus of the committee was that the colour plan and design were acceptable and are to be included in the City of Burnaby Preliminary Project Agreement submission.

Recommendation: THAT the Board of Education receive this information.

#### **6. Next Meeting**

The next Buildings and Grounds Committee meeting will be held on Wednesday, September 18, 2019 at 5:30 pm.

#### **7. Adjournment**

The meeting was adjourned at 6:30 pm.

**EDUCATION COMMITTEE**  
**Reporting to Public Session on Tuesday, June 25, 2019**

The Education Committee met on Monday, June 3, 2019 at 4:00 pm. In attendance were Trustees Gary Wong (Chair), Peter Cech and Jen Mezei, Assistant Superintendent Wanda Mitchell and DPAC Representative Evangeline Jonasson.

**1. Simon Fraser / Burnaby Schools Swim Academy Update**

Scott Spracklin, Moscrop Secondary Athletic Director and Liaison for Simon Fraser University (SFU) Swim Academy, Jason Stockley, SFU Youth Programs Manager, and Mandi Smith, SFU Swim Academy Coach, presented an update of the SFU/Burnaby Schools Swim Academy. The Swim Academy is a unique year-round sport clinic and club program for competitive swimmers ages 13-17. SFU delivers the program every weekday morning during the school year. During the competitive swim season (September to July), students also swim three times per week for the Chena Swim Club.

SFU would like to provide the opportunity for students who do not meet the minimum performance times to also join the Swim Academy. This would include students who participate in multiple sport options, open water competitions, triathlons or aquathons and are interested in increasing their swimming skill and endurance levels. These students would participate in 2-3 swim sessions per week with SFU. Students from all secondary schools may participate and earn credits for Physical and Health Education and Sport Specific Conditioning.

Recommendation: THAT the Board of Education receive this information.

**2. Indigenous Education Equity Scan Update**

The District's progress around the Indigenous Education Equity Scan partnership with the Ministry of Education was highlighted by Brandon Curr, District Principal Indigenous Education. On December 6, 2018, the District began the Equity Scan process by hosting a community dialogue where Trustees, Indigenous students, educators, parents and Senior Management team members discussed how our Indigenous learners are experiencing school in Burnaby. Following the community dialogue, the District hosted eight secondary school-based conversations with Indigenous students to dive deeper into their experiences at their local school. Based on the information that was collected, the Equity Scan Planning Team drafted a set of actions for the District to pursue that are intended to enhance equity and improve Indigenous student learning outcomes.

Recommendation: THAT the Board of Education receive this information.

**3. Students with Special Needs Transitioning to Kindergarten**

Elizabeth Gardner, District Principal, Learning Support Services presented the committee

with information that focused on outlining the processes in place between the Burnaby School District and community partner agencies to ensure a smooth and seamless transition into Kindergarten for children with special needs. The process begins in the fall of the year prior to Kindergarten. The two branches of Centre for Ability (CFA) Early Intervention (Speech, Occupational Therapy, Physical Therapy) and Supported Child Development (providing support within the daycare or preschool setting) collaborate with Burnaby and our Children's Services Resource Team (CSRT) to provide information and to begin planning. Parents are offered:

- A summary of intervention provided by CFA, with information on their child's strengths and needs prepared specifically for the Burnaby School District.
- An Information evening hosted by CFA
- Welcome to Kindergarten Information Evening hosted by the Burnaby School District with district specialists available to address individual questions
- Welcome to Kindergarten at their local school for all students
- An observation at each child's preschool or daycare by the District Learning Support Teacher and school based staff
- An Intake Meeting at the school to share information and create transition plans. Bridge IEPs and Safety Prevention and Response Plans are prepared, if required.

The presentation also provided information on Burnaby's Kindergarten Plus program, an early, intensive learning program for Kindergarten students designed to develop social and emotional competencies and skills, with a focus on self-regulation.

Recommendation: THAT the Board of Education receive this information.

#### **4. School Plan Update**

Wanda Mitchell, Assistant Superintendent provided the committee with a brief outline of the school plan visit and review process. Schools are visited annually by either a district team, comprised of a trustee, district staff, parent and/or an administrator from another school, or a Director of Instruction for a focussed school conversation.

Through the school planning process, schools examine student performance data that is used to identify the focus for each school plan. A list of schools and their school plan goals for the 2019-2020 school year was shared with the committee.

Recommendation: THAT the Board of Education receive this information.

#### **5. Adjournment**

The meeting adjourned at 5:15 pm.

#### **6. Next Meeting**

The next committee meeting will take place on Monday, October 7, 2019 at 4:00 pm.

**POLICY COMMITTEE**  
**Reporting to Public Session Tuesday, June 25, 2019**

The Policy Committee met on June 17, 2019 at 5:25 p.m. In attendance were Trustees Jen Mezei (Chair) and Peter Cech, Superintendent of Schools, Gina Niccoli-Moen, Secretary-Treasurer, Russell Horswill and Dave Dye, Burnaby DPAC.

**1. Policy No. 5.10.00 – Violence, Threats and Intimidation**

At the April 23, 2019 board meeting, Policy No. 5.10.00 and Regulations and Procedures No. 5.10.01 and 5.10.02 - Violence, Threats and Intimidation were approved for circulation as Notice of Motion. There was no feedback from the partner groups. The committee members gave the policy a final review. There were no further revisions and the policy and regulations are now being recommended to the Board for final approval.

Recommendation: THAT the Board receive this information and that the changes to Policy No. 5.10.00 and Regulations and Procedures No. 5.10.01 and 5.10.02, as presented, be approved for insertion into the Policy Manual.

**2. Policy No. 3.00.00 – Financial Management**

Mr. Russell Horswill, Secretary-Treasurer reviewed draft policy No. 3.00.00 – Financial Management. The Committee considered the revised policy statement and requested that the Regulations be reviewed to separate Regulations from Administrative Procedures.

Recommendation: THAT the Board of Education receive this information.

**3. Policy No. 1.10.00 District Policy and Policy Development**

The Committee reviewed Policy No. 1.10.00 – District Policy and Policy Development. Staff will search for any Regulations that may exist relating to this policy. The Committee will review the policy at a future meeting to ensure practice is consistent with policy direction.

Recommendation: THAT the Board of Education receive this information.

**4. Policy No. 5.45.00 Sexual Orientation Gender Identity**

The Committee further discussed the referral from Building & Grounds pertaining to the inclusion of a requirement to incorporate gender-neutral washrooms and change rooms in schools. Revised wording will be brought back to a future meeting.

Recommendation: THAT the Board of Education receive this information.

## **5. Policy Manual Review**

The Committee further discussed the restructuring of the Board Policy Manual to streamline the content and to clarify areas that are administrative in nature. The Committee will consider the structure at a future meeting.

Recommendation: THAT the Board of Education receive this information.

## **6. Adjournment**

The meeting was adjourned at 6:15 p.m.

## **7. Next Meeting**

The next meeting of the Policy Committee is September 16, 2019.

## **YOUTH AND COMMUNITY SERVICES COMMITTEE**

### **Reporting to Public Session Tuesday, June 25, 2019**

The Youth and Community Services Committee (YCSC) met on Tuesday, June 18, 2019 at 5:30 pm. In attendance were Trustees Bill Brassington (Chair), Christine Cunningham, and Larry Hayes, Assistant Superintendent Roberto Bombelli, DPAC representative Ashley Sandquist, and Director of Instruction Peter Dubinsky and Coordinator Community Education Sheri Brattston for item 2.

#### **1. Reports from Community Committees**

Trustees who represent the Board on community committees updated the YCSC on items that would be of interest to the Board.

##### **Environment & Social Planning**

Trustee Cech reported that organizers of the *Sustainabiliteens*, a group of teens from across Metro Vancouver coming together to demand action on climate crisis, appeared before the committee providing a youth perspective on the climate crisis and presented an overview of the *Sustainabiliteens*' work across Metro Vancouver.

##### **Parks & Recreation**

Trustee Brassington reported that at the April meeting the Parks, Recreation and Cultural Commission recommended that the Burnaby City Council finalize projects including the replacement of the Burnaby North artificial turf field. At the June meeting it was recommended that approval be given for the expenditure of \$496,799 to help support the District's Community schools. It is further recommended that the Parks, Recreation and Culture Commission endorse Council to authorize the execution of an agreement with the Burnaby School District for the support and operation of eight Community Schools and that a copy of this report be forwarded to the Burnaby Board of Education for their information.

##### **Public Safety**

Trustee Hayes reported on the Community Safety and Wellbeing Plan. Modus Consulting helped develop a Community Safety plan for the City and the Burnaby School District's community schools model was noted as being an integral part of this.

The Youth Investigative Team (YIT) reported that they have been involved in recent initiatives to ensure and maintain student safety in school zones. The YIT also began a project to help resolve or minimize safety concerns in the area of Stoney Creek Community School. Feedback thus far has been positive and driving behaviour seems to have improved.

In February, Restorative Justice (RJ) staff worked with YIT members and Armstrong Elementary school to bring cyber-bullying circles to all classes in grades five through seven. Additional prevention work is being done by RJ staff in other elementary schools around conflict resolution and communication skills.

## **Traffic Safety**

Trustee Cunningham reported that Constable Dupont of the RCMP Youth Investigative Team has supported efforts to address parking issues at Taylor Park Elementary School as well as pedestrian safety issues at Byrne Creek Secondary School.

## **City of Burnaby's Task for on the Sexual Exploitation of Children & Youth**

Trustee Mezei reported that preliminary conversations have begun with the District Parent Advisory Council on a joint *Parent Information Evening* on grooming for exploitation and sexual exploitation.

Recommendation: THAT the Board of Education receive this information.

## **2. Middle Years Development Instrument District Report**

Director of Instruction Peter Dubinsky and Coordinator Community Education Sheri Brattston updated the committee about the Middle Years Development Instrument (MDI) grade four survey, conducted in 2018. This is the fifth wave of data collection for the MDI with two cohorts of grade four and grade seven students previously completed. The district is in the process of working with our community partners to use previous cohort data to create an MDI action plan and met as a community forum on June 5 to begin this process. The plan is to continue the community forum in the fall of 2019.

Recommendation: THAT the Board of Education receive this information.

## **3. New Business/Updates**

### **a) Traffic Calming and School Zones**

This topic has been referred to the Building and Grounds Committee.

Recommendation: THAT the Board of Education receive this information.

## **4. Adjournment**

The meeting was adjourned at 7:00 pm.

## **5. Date of Next Meeting**

The date of the next Youth and Community Services Committee is October 1, 2019.