

DISTRICT OPERATIONS – BUSINESS SERVICES
Reporting to Public Session, Tuesday, April 23, 2019

1. 2019/20 Annual Budget

The 2019/20 budget is being brought forward tonight for board consideration and approval. The budget has been finalized based on recommendations of the Finance Committee of the Board following an extensive and transparent budget process. The Finance Committee has recommended budget adjustments totaling \$79,774 which are expected to be cost-neutral. This evening staff will provide a detailed presentation on the district's annual budget.

2. Annual Budget Bylaw for the Fiscal Year 2019/20

The Board is required by the School Act to adopt a balanced budget bylaw for the 2019/20 school year. A pro-forma Annual Budget Bylaw in the amount of \$300,793,280 is attached.

Recommendation

It is recommended that Annual Budget Bylaw for the fiscal year 2019/20 in the amount of \$300,793,280 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- Motion 1 THAT Annual Budget Bylaw for the fiscal year 2019/20 receive three readings at this Board meeting held April 23, 2019.

- Motion 2 THAT Annual Budget Bylaw for the fiscal year 2019/20 be read a first time.

- Motion 3 THAT Annual Budget Bylaw for the fiscal year 2019/20 be approved a first time and read a second time.

- Motion 4 THAT Annual Budget Bylaw for the fiscal year 2019/20 be approved a second time and read a third time.

- Motion 5 THAT Annual Budget Bylaw for the fiscal year 2019/20 be approved a third time.

Motion 6 THAT Annual Budget Bylaw for the fiscal year 2019/20 having been read a first, second and third time, be finally passed and adopted the 23rd day of April, 2019; that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board.

3. Capital Bylaw No. 2018/19-CPSD41-01

On February 28, 2019 the Ministry approved the district's annual five-year capital plan submission for 2019/20 in support of the following projects:

School Projects			
<u>Facility Name</u>	<u>Program Project Description</u>	<u>Amount Funded By Ministry</u>	<u>Next Steps and Timing</u>
Brentwood Park Elementary	SEP – Mechanical Upgrades – Boiler Upgrade	\$375,000	Proceed to design, tender and construction. To be completed by March 31, 2020
Lyndhurst Elementary	SEP – Building Enclosure Upgrades – Building Enclosure Upgrades	\$150,000	Proceed to design, tender and construction. To be completed by March 31, 2020
Brentwood Park Elementary	CNCP – Boiler – Boiler and Hot Water System Replacement with DDC Controls	\$385,875	Proceed to design, tender and construction. To be completed by March 31, 2020
Maywood Community School	PEP – New – Universally Accessible Playground Equipment	\$105,000	Proceed to design, tender and construction. To be completed by March 31, 2020
Second Street Community School	PEP – New – Standard Playground Equipment	\$90,000	Proceed to design, tender and construction. To be completed by March 31, 2020
Sperling Elementary	PEP – New – Standard Playground Equipment	\$90,000	Proceed to design, tender and construction. To be completed by March 31, 2020

In order to proceed with these projects, the Board is required to adopt Capital Bylaw No. 2019/20-CPSD41-01. A copy of the pro-forma capital bylaw is attached for reference. It should be noted that no work or expenditures may proceed on these projects without a signed capital project funding agreement, annual program funding agreement, or other formal authorization from the Ministry.

Recommendation

It is recommended that Capital Bylaw No. 2019/20-CPSD41-01 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- Motion 1 THAT Capital Bylaw No. 2019/20-CPSD41-01 receive three readings at this Board meeting held April 23, 2019.
- Motion 2 THAT Capital Bylaw No. 2019/20-CPSD41-01 be read a first time.
- Motion 3 THAT Capital Bylaw No. 2019/20-CPSD41-01 be approved a first time and read a second time.
- Motion 4 THAT Capital Bylaw No. 2019/20-CPSD41-01 be approved a second time and read a third time.
- Motion 5 THAT Capital Bylaw No. 2019/20-CPSD41-01 be approved a third time.
- Motion 6 THAT Capital Bylaw No. 2019/20-CPSD41-01 having been read a first, second and third time, be finally passed and adopted the 23rd day of April, 2019, that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board.

4. Montecito Elementary School BC Hydro Statutory Right of Way Bylaw, 2019

BC Hydro has requested a statutory right of way on land owned by the Board at Montecito Elementary School to allow access to BC Hydro equipment situated on the Montecito school site as shown on the attached site plan. The granting of the right of way will not interfere with the Board's use of the property for educational purposes.

The Buildings and Grounds Committee has reviewed the request for the statutory right of way and recommends approval by the Board of Education.

Recommendation

It is recommended that Montecito Elementary School BC Hydro Statutory Right of Way Bylaw, 2019 receive three readings at this Board meeting and final adoption in accordance with the Board's Procedural Bylaw as follows:

- Motion 1 THAT Montecito Elementary School BC Hydro Statutory Right of Way Bylaw, 2019 receive three readings at this Board meeting held April 23, 2019.

- Motion 2 THAT Montecito Elementary School BC Hydro Statutory Right of Way Bylaw, 2019 be read a first time.

- Motion 3 THAT Montecito Elementary School BC Hydro Statutory Right of Way Bylaw, 2019 be approved a first time and read a second time.

- Motion 4 THAT Montecito Elementary School BC Hydro Statutory Right of Way Bylaw, 2019 be approved a second time and read a third time.

- Motion 5 THAT Montecito Elementary School BC Hydro Statutory Right of Way Bylaw, 2019 be approved a third time.

- Motion 6 THAT Montecito Elementary School BC Hydro Statutory Right of Way Bylaw, 2019 having been read a first, second and third time, be finally passed and adopted the 23rd day of April, 2019; that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board.

Attachments - 4