

**BUILDINGS AND GROUNDS COMMITTEE**  
**Reporting to Public Session, Tuesday, January 22, 2019**

The Buildings and Grounds Committee met on Wednesday, January 16, 2019 at 5:30 pm. In attendance were: Trustees Larry Hayes (Chair), Bill Brassington and Christine Cunningham; DPAC Representative Calvin Taplay, Secretary-Treasurer Russell Horswill and Director of Facilities Cory Borg.

**1. Capital Projects Update**

Mr. Cory Borg, Director of Facilities, presented the January 2019 Capital Project Report. The committee was provided an update on the following active projects: 1) Alpha Secondary School Seismic Mitigation project; 2) University Highlands 8-Classroom/Childcare Expansion project; 3) Armstrong Elementary Seismic Mitigation project; and, 4) Stoney Creek Elementary Building Envelope project.

Recommendation: THAT the Board of Education receive this information.

**2. Requests for Rainbow Crosswalks (Burnaby Central and Cariboo Hill)**

Mr. Borg presented two rainbow crosswalk requests from Burnaby Central and Cariboo Hill Secondary Schools.

Recommendation: THAT the Board of Education approve the installation of the Burnaby Central and Cariboo Hill Secondary School rainbow crosswalks, as presented.

**3. Capital Planning Update**

Mr. Horswill, Secretary Treasurer, updated the committee on the following capital projects:

1. Brentwood Park Elementary School Expansion
2. Cameron Elementary School Expansion
3. Seaforth Elementary School Seismic Mitigation
4. Stride Community School Seismic Mitigation
5. Parkcrest Elementary Seismic Mitigation

Recommendation: THAT the Board of Education receive this information.

#### **4. Capital Approval Update**

Mr. Horswill provided the committee with an update on the planning for the Board Office Replacement project as well as the replacement of Burnaby North Secondary School. Further information will be presented to the committee as plans progress.

Recommendation: THAT the Board of Education receive this information.

#### **5. Long-Range Facility Plan Update**

Mr. Horswill update the committee on the progress made to-date on the various recommendations contained in the current Long-Range Facility Plan. The committee was advised that the process has begun to develop an updated 2019 plan.

Recommendation: THAT the Board of Education receive this information.

#### **6. Next Meeting**

The next Buildings and Grounds Committee meeting will be held on Wednesday, February 20, 2019 at 5:30 pm.

#### **7. Adjournment**

The meeting was adjourned at 6:45 pm.

**POLICY COMMITTEE**  
**Reporting to Public Session Monday, January 22, 2019**

The Policy Committee met on January 21, 2019 at 5:00 p.m. In attendance were Trustees Jen Mezei (Chair) Peter Cech and Ryan Stewart, Superintendent of Schools, Gina Niccoli-Moen, Secretary-Treasurer, Russell Horswill and Heather Hart, Assistant Superintendent for items 1 and 2.

**1. Policy No. 5.10.00 Violence and Intimidation**

Heather Hart, Assistant Superintendent, presented and reviewed a draft revision to Policy No. 5.10.00 Violence and Intimidation. The committee discussed the proposed changes and provided input for consideration. A revised version will be brought back to the next Policy Committee meeting.

Recommendation: THAT the Board of Education receive this information.

**2. Provincial Guidelines – Physical Restraint and Seclusion Policy**

Heather Hart, Assistant Superintendent, reviewed the Ministry of Education requirements for a policy on physical restraint and seclusion. Information was provided on how the Board is currently complying with provincial requirements. The committee was advised that a draft policy is being considered and will be presented at a future meeting.

Recommendation: THAT the Board of Education receive this information.

**3. Policy No. 3.00.00 Financial Management**

Russell Horswill, Secretary-Treasurer, presented a new draft Policy No. 3.00.00 Financial Management, which contained regulations pertaining to: 1) Budget Monitoring and Reporting; 2) Accumulated Surplus/Capital Reserves; 3) Finance Committee, Audit Committee and Internal Audit; and, 4) Financial Statement Discussion and Analysis. The committee will consider the draft policy and related regulations at the next Policy Committee meeting.

Recommendation: THAT the Board of Education receive this information.

**4. Policy Manual Review**

The committee discussed the need to review the existing policy manual to ensure all policies are current. The committee will pursue a review of the Policy Manual during this Board's term of office.

Recommendation: THAT the Board of Education receive this information.

**5. Adjournment**

The meeting was adjourned at 6:05 p.m.

**6. Date of Next Meeting**

The date of the next Policy Committee is to be determined.

**YOUTH AND COMMUNITY SERVICES COMMITTEE**  
**Reporting to Public Session Tuesday, January 22, 2019**

The Youth and Community Services Committee (YCSC) met on Thursday, January 17, 2019 at 5:30 pm. In attendance were Trustees Bill Brassington (chair), Christine Cunningham, and Larry Hayes, Assistant Superintendent Roberto Bombelli, DPAC representative Laura Ward, and Director of Instruction Peter Dubinsky and Coordinator Community Services Sheri Brattston for item 2.

**1. Reports from Community Committees**

Trustees who represent the Board on community committees updated the YCSC on items that would be of interest to the Board.

**Sustainable City Advisory**

Trustee Brassington reported that the committee met on November 16, 2018. The City of Burnaby is planning a pilot project for EV charging stations on city properties. Twenty stations will be identified as pilot sites.

**Public Safety**

Trustee Hayes reported on a number of recent committee meetings:

On September 18, 2018, the Director of Engineering delivered a report on traffic concerns in the Kitchener Elementary school community. With significant development and construction in the area the traffic concerns will be mitigated over time.

On November 6, 2018, the committee heard concerns regarding traffic safety at the intersection of Douglas Road and Hardwick Street. The engineering department will report on this issue at a future meeting. The District 1 Community Policing Office received concerns about loitering and drug use in the evenings near Brentwood Park Elementary school, as well as fights being staged and recorded near Alpha Secondary school. School administration have been made aware of these concerns.

On January 16, 2019, the Taylor Park Elementary PAC presented concerns with growing traffic congestion and the growing number of vehicles using the roads adjacent to the school. A report will be forthcoming.

Recommendation: THAT the Board of Education receive this information.

**2. Project Impact**

Director of Instruction Peter Dubinsky and Coordinator Community Services Sheri Brattston updated the committee on Project Impact United Way of the Lower Mainland, an opportunity to work collaboratively in school teams and with seven other community

schools throughout the lower mainland to measure the impact community school programs are having on the lives of children and their families.

The Burnaby School District's focus for Project Impact has been on the Connect Worker Model and the intended impact of intervention support through high quality out-of-school time programs. As part of an integrated education team, Burnaby School District's six Connect Workers focus to build positive relationships between students, schools, and the community and provide intervention support for students with multiple challenges. Connect Workers work collaboratively to create accessible and meaningful activities and programs that promote a sense of belonging and healthy living. They also work collaboratively with district staff and community partners to recruit, train, mentor, coordinate, and manage youth volunteers.

The district's Project Impact report, "Connect Workers Connect", is an in-depth study designed to explore the impact of the Connect Worker Model on the quality of out-of-school time programs offered in Burnaby schools.

Key Findings include:

- Strong Relationships Matter - strong relationships with service providers impact high quality programming.
- Effective Communication is Key - ongoing dialogue between partners has a positive effect on the quality of programs.
- The Gift of Building Capacity - working with partners supports personal and professional growth, and the development of quality out-of-school time programming.
- Growing Awareness of Social Emotional Development - Connect Workers help service providers understand the importance of developing personal and social competencies that extend beyond their program.
- Individualized Programming Makes a Difference - having a deeper understanding of the unique needs of children and youth improves programming.
- The Challenge with Turnover - consistency in Connect Worker staff help mitigate challenges with out-of-school partner program staff turnover

Recommendation: THAT the Board of Education receive this information.

### **3. Free Vending Tampon/Pad Dispensers for School Washrooms**

Selina Tribe, PhD, PGeo, presented about the importance of installing free vending tampon/pad dispensers in school washrooms. Dr. Tribe presented that Girls restrooms are not equipped to provide for all needs like Boys washrooms. Girls are expected to provide their own period products, which helps to further stigma around the issue and can be a financial barrier for some girls.

To help mitigate the culture of shame and concealment around menstruation, schools can install coin-free tampon and pad dispensers and minimal costs.

Recommendation: THAT the Board of Education direct staff to produce a report on the costs and implications of installing coin-free tampon and pad dispensers in school washrooms.

#### **4. Adjournment**

The meeting was adjourned at 7:10 pm.

#### **5. Date of Next Meeting**

The date of the next Youth and Community Services Committee is February 5, 2019.