

**POLICY COMMITTEE**  
**Reporting to Public Session Monday, May 28, 2018**

The Policy Committee met on May 16, 2018 at 4:35 p.m. In attendance were Trustees Gary Wong (Chair) Ron Burton and Harman Pandher (by phone), Superintendent of Schools, Gina Niccoli-Moen and Secretary-Treasurer, Russell Horswill.

**1. Policy No. 4.50.00 Administrative Staff: Evaluation of Performance**

Policy No. 4.50.00 Administrative Staff: Evaluation of Performance and Regulations and Procedures 4.50.01 were circulated as Notice of Motion on October 24, 2017. No feedback was received. The committee members gave the policy a final review. Some minor wording changes were made, and the Policy and Regulations and Procedures are now being recommended to the Board for final approval.

Recommendation: THAT the Board of Education approve Policy No. 4.50.00 Administrative Staff: Evaluation of Performance and Regulations and Procedures No. 4.50.01, as presented for insertion into the Policy Manual.

**2. Policy No. 7.80.00 Surveillance**

Policy No. 7.80.00 and Regulations and Procedures No. 7.80.01 were circulated as Notice of Motion on February 27, 2018. Russell Horswill, Secretary-Treasurer incorporated suggested comments received from the Notice of Motion circulation. The Committee discussed the changes to section A – Administrative Regulations – Video Surveillance. No feedback was received on the new section B – Administrative Regulations – GPS Tracking.

The committee recommends that Policy No. 7.80.00 Surveillance and Regulations and Procedures No. 7.80.01 replace the existing Policy No. 7.80.00 Video Surveillance and Regulations and Procedures No. 7.80.01 in the district policy manual.

Recommendation: THAT the Board of Education approve Policy No. 7.80.00 Surveillance and Regulations and Procedures No. 7.80.01, as presented for insertion into the Policy Manual.

**3. Policy No. 3.00.00 Financial Management**

Mr. Horswill presented a new draft Policy No. 3.00.00 Financial Management, which contained regulations pertaining to: 1) Budget Monitoring & Reporting; 2) Accumulated Surplus / Capital Reserves; 3) Finance Committee, Audit Committee & Internal Audit; and,

4) Financial Statement Discussion & Analysis. The Committee will consider the draft Policy and related Regulations at a future Policy Committee Meeting.

Recommendation: THAT the Board of Education receive this information.

#### **4. Adjournment**

The meeting was adjourned at 5:30 pm

#### **5. Date of Next Meeting**

The date of the next Policy Committee is June 18, 2018