

BUILDINGS AND GROUNDS COMMITTEE
Reporting to Public Session, Monday, April 23, 2018

The Buildings and Grounds Committee met on Wednesday, April 18, 2018 at 5:47 pm. In attendance were: Trustees Larry Hayes (Chair) and Baljinder Narang; DPAC Representative Calvin Taplay, Secretary-Treasurer Russell Horswill and Director of Facilities Cory Borg.

1. Capital Projects Update

Mr. Cory Borg, Director of Facilities, presented the April 2018 Capital Project Report. The Committee was updated on the Alpha Secondary School Seismic Project, Expansion and Building Envelope Project, as well as the development of various Project Definition Reports. Mr. Russell Horswill, Secretary Treasurer, confirmed that discussions are ongoing with the Ministry of Education to receive project support for the Armstrong Elementary, Stride Avenue Community, Parkcrest Elementary, Seaforth Elementary, and Burnaby North Secondary seismic mitigation projects.

Recommendation: THAT the Board of Education receive this information.

2. Administration Office Replacement Update

Mr. Horswill updated the Committee on progress made to replace the Administration Office located on Kincaid Street. The rezoning applications for the Schou and Kincaid sites have been submitted to the City of Burnaby. A neighbourhood open-house is being developed for the Kincaid Street area, which is scheduled for May 29th (4:00 to 7:00 pm). Architects have begun the schematic design phase, which will include consultation with staff.

Recommendation: THAT the Board of Education receive this information.

3. Playground Replacement

Mr. Horswill advised the Committee that the provincial government has announced a Playground Equipment Program. The district has submitted Suncrest Elementary, Second Street Community, and Maywood Community Schools for current year funding. Applications for future funding will occur through the annual Capital Plan submission process.

The committee discussed the presentation by Kitchener Elementary students to the January 22 Public Session board meeting on universally accessible playgrounds.

Recommendation: THAT the Board of Education receive this information.

4. Long Range Facility Plan

Mr. Horswill presented the final draft Long Range Facility Plan, and provided a summary of the consultation process undertaken. The Committee reviewed the report and specific recommendations.

Recommendation: THAT the Board of Education approve the April 2018 Long Range Facility Plan, as presented.

5. Cariboo Hill Mural Project

Mr. Borg provided the Committee with a request from Cariboo Hill Secondary school to install a graphic mural. The Committee reviewed the graphic and supported the request.

Recommendation: THAT the Board of Education approve the installation of the Cariboo Hill mural based on the graphic presented.

6. Next Meeting

The next Buildings and Grounds Committee meeting will be held on Wednesday, May 16, 2018 at 5:30 pm.

7. Adjournment

The meeting was adjourned at 6:24 pm.

FINANCE COMMITTEE
Reporting to Public Session Monday, April 23, 2018

The Finance Committee met on Thursday April 19, 2018 at 5:50 pm. In attendance were Trustees Ron Burton (Chair, by phone), Meiling Chia, Larry Hayes, Baljinder Narang, Harman Pandher (by phone) and Gary Wong (by phone); Superintendent of Schools Gina Niccoli-Moen, Secretary-Treasurer Russell Horswill, Assistant Superintendents Heather Hart and Wanda Mitchell, Acting Assistant Secretary-Treasurer Ishver Khunguray and Manager, Finance & Budgets Matt Mydske.

1. Meetings with Partner Groups

The committee had previously met at 4:30 p.m. with partner group representatives from the BTA (Frank Bonvino, President), CUPE (Paul Simpson, President, and Tommy Fagan, Vice-President), DPAC (Kristin Schnider, Chair, and Jen Mezei, Past President) and DSAC (Joshua Dang, Vice President, and Catherine Wang, Alpha Representative). Each of the partner groups had presented the priorities they would like to see addressed within the 2018/2019 budget.

The committee had also met with partner group representatives from the BTA (Frank Bonvino, President), CUPE (Tommy Fagan, Vice-President, and John Delima, Treasurer) and DPAC (Kristin Schnider, Chair, and Jen Mezei, past Chair) on Monday, April 9. At that meeting Superintendent Gina Niccoli-Moen and Secretary-Treasurer Russell Horswill had shared details of potential budget adjustments.

Recommendation: THAT the Board of Education receive this information.

2. Overview of Budget Input

The committee reviewed budget input received from the partner group meetings, the Burnaby Leadership Team, the public budget meeting and mail/ emails received.

Recommendation: THAT the Board of Education receive this information.

3. Working Session on Budget Finalization

Trustees discussed potential budget adjustments in detail. The committee provided direction to staff on the adjustments to be included in the 2018/2019 operating budget.

Recommendation: THAT staff prepare the 2018/2019 annual budget bylaw inclusive of the revised 2018/2019 adjustments for presentation to the Board for approval at the April 23 public meeting.

4. Quarter 3 Financial Update

Ishver Khunguray, Acting Assistant Secretary-Treasurer, provided a Quarter 3 Financial Update. This was an update on revenues and expenditures projected to June 30, 2018.

5. Adjournment

The Chair adjourned the meeting at 6:25 pm.