

**BUILDINGS AND GROUNDS COMMITTEE**  
**Reporting to Public Session, Monday, November 27, 2017**

The Buildings and Grounds Committee met on Wednesday, November 15, 2017 at 5:37 pm. In attendance were: Trustees Larry Hayes (Chair), Baljinder Narang and Meiling Chia; DPAC Representative Calvin Taplay, Secretary-Treasurer Russell Horswill, Deputy Secretary-Treasurer Roy Uyeno and Director of Facilities Cory Borg.

**1. Capital Projects Update**

Mr. Cory Borg, Director of Facilities, presented the November 2017 Capital Project Report. The Committee was updated on the Alpha Secondary School Seismic Project, Montecito Elementary School Seismic, Expansion and Building Envelope Project, as well as the development of various school Project Definition Reports. Mr. Russell Horswill, Secretary Treasurer, advised that staff have recently met with senior staff from the Ministry of Education to review the 2018/19 Capital Plan submission.

Recommendation: THAT the Board of Education receive this information.

**2. Carbon Neutral Action Report**

Mr. Borg reviewed the 2016 Carbon Neutral Action Report, which summarized the conservation approach taken during the year and highlighted a reduction of 410 tons CO<sub>2</sub> from the prior year. Total tons CO<sub>2</sub> have decreased from 6,941 in 2011 to 4,442 in 2017, resulting in a total savings of \$62,475 in carbon costs.

Recommendation: THAT the Board of Education receive this information.

**3. Adult Crossing Guard Update**

Mr. Horswill advised the committee that a review of the current Adult Crossing Guard program is underway and is based on the same methodology used in 2014. Once the data has been gathered, a meeting with the City of Burnaby will occur to review future requirements. The City of Burnaby provides a grant that substantively pays for the program.

Recommendation: THAT the Board of Education receive this information.

**4. Custodial Review Update**

Mr. Horswill updated the committee on the status of the Custodial Review Report that was approved by the Board for implementation. An agreement has been reach with CUPE on

how to implement the changes, which will happen December 11 and 12, 2017. A full presentation has been made to the Burnaby Leadership Team and a presentation will be made to the District Parent Advisory Committee on November 20, 2017.

Recommendation: THAT the Board of Education receive this information.

## **5. Snow Plan**

Mr. Borg provided information to the committee on the district's readiness to implement the snow plan and discussed coordination with the City of Burnaby.

Recommendation: THAT the Board of Education receive this information.

## **6. School Safety Issues**

Trustee Hayes discussed issues raised by the Community Policing Advisory Committee (CPAC) for RCMP District 1 (Hastings-Brentwood) pertaining to vandalism at northwest Burnaby schools (Brentwood Park, Kitchener, and Confederation Park). CPAC is run by community volunteers, in partnership with the RCMP and City of Burnaby, and reports to the City of Burnaby's Public safety Committee. Mr. Borg provided an update on damage that occurred over the summer months and reported on strategies to reduce further vandalism.

## **7. Next Meeting**

The next Buildings and Grounds Committee meeting will be held on Wednesday, December 20, 2017 at 5:30 pm.

## **8. Adjournment**

The meeting was adjourned at 6:17 pm.

**EDUCATION COMMITTEE**  
**Reporting to Public Session on Monday, November 27, 2017**

The Education Committee met on Monday, November 6, 2017 at 4:30 pm. In attendance were Trustees Harman Pandher (Chair) Meiling Chia and Baljinder Narang, and Assistant Superintendents Heather Hart and Wanda Mitchell.

**1. Cariboo Hill Secondary School Proposed Program Options**

Garth Errico, Director of Instruction, Andy Chin, Principal Cariboo Hill, Effie Aadland, Vice-Principal Cariboo Hill and Fonda Papathanasiou, Vice-Principal Cariboo Hill, along with Jason Stockley, Manager Youth Programs, SFU, presented proposed program options for Cariboo Hill Secondary School to the committee.

The Cariboo Hill administrative team, in collaboration with district staff have been exploring program options for the school, with a targeted start date of September 2018. The proposed program options, which focus on technology and athletics, align with the redesigned curriculum and the core competencies, creating more personalized learning opportunities and options for Burnaby students.

The proposed program options include three new specialized Technology Academies. The Digipen Academy focusses on game design, animation, computer science, sound design and computer engineering and would be available to students in Grades 8-12. Through this program, students would have an opportunity to participate in the curriculum of a recognized gaming university when employment opportunities in this industry are rapidly growing. British Columbia is now considered an international digital entertainment centre for app design and console and mobile game production.

The Palo Alto Networks Program focuses on network security skills and would be available to students in Grades 11 and 12. This program would be in partnership with Palo Alto, a leading Cyber Security company in the industry. The Cyber Security sector is showing rapid expansion with increased employment opportunities for our students as they transition into the workplace.

The third Technology Academy would be the Microsoft Office Specialist Certification Program and courses would be available to students in Grades 8-12. Microsoft Office proficiency is in the top 3 skills needed in today's job market and the IT sector is showing rapid expansion in British Columbia. Microsoft certification is globally recognized and would assist students with their current studies, as well as with transition after graduation to post-secondary and the workplace.

The team also proposed two Athletic Academies for Cariboo Hill Secondary, volleyball and field lacrosse. Both sports academies would be modeled after existing academies in our district. The Volleyball Academy would be in partnership with Volleyball BC and would be offered to students in Grades 8-12. The Volleyball Academy would provide

individualized programs, focusing specifically on overall skill set and positional training. This would include technical and tactical coaching, weight training, nutritional coaching and mental preparation coaching.

The Field Lacrosse Academy would be in partnership with Simon Fraser University and would be offered to boys in Grades 8-12. This comprehensive program would focus on both athletic and academic development and would be geared towards the development of high performing athletes. Classes would consist of on-field lacrosse technical skill development, speed, strength and power training as well as classroom instruction in areas such as game analysis, nutrition, sport psychology and other areas related to the science of sport and training.

This menu of program options would allow Burnaby students to obtain premier technology and athletic training in Burnaby and are congruent with Cariboo Hill's philosophy of excellence in academics and athletics.

Recommendation: THAT the Board of Education receive and approve the following program options; the Digipen Academy, the Palo Alto Networks Program, the Microsoft Office Specialist Certification Program and the Volleyball and Lacrosse Academies at Cariboo Hill Secondary for implementation beginning 2018.

## **2. Next Meeting**

The next committee meeting will take place on Monday, December 4, 2017 at 4:30 pm.

## **3. Adjournment**

The meeting adjourned at 5:15 pm.

**POLICY COMMITTEE**  
**Reporting to Public Session Monday, November 27, 2017**

The Policy Committee met on November 20, 2017 at 5:00 p.m. In attendance were Trustees Gary Wong (Chair), Harman Pandher and Ron Burton (by phone), Superintendent of Schools, Gina Niccoli-Moen, Secretary-Treasurer, Russell Horswill and Jen Mezei, Burnaby DPAC and Heather Hart, Assistant Superintendent for item 2.

**1. Policy No. 4.50.00 Administrative Staff: Evaluation of Performance**

Mr. Russell Horswill, Secretary-Treasurer presented a new draft policy No. 4.50.00 and Regulations and Procedures No. 4.50.01 – Administrative Staff: Evaluation of Performance. The committee was advised that a new policy will be a requirement when exempt staff compensation guidelines are released by the Public Sector Employers Council. The purpose of the policy is to establish an evaluation framework applicable to all non-unionized staff that is fair and objective, while promoting employee growth. The committee reviewed the draft document and provided comments for consideration. An updated policy will be presented to a future Policy Committee meeting.

Recommendation: THAT the Board of Education receive this information.

**2. Policy No. 5.10.00 Violence and Intimidation**

Staff brought forward a revised draft Policy No. 5.10.00 and Regulations and Procedures No. 5.10.01 and 5.10.02 – Violence and Intimidation. The new draft reflects updated language and current practice of the Districts' Learning Support Services and Safe and Caring Schools Teams. The committee discussed the proposed changes and made further recommendations. A draft revision will be brought to the next Policy Committee meeting for review.

Recommendation: THAT the Board of Education receive this information.

**3. Adjournment**

The meeting was adjourned at 5:55 pm

**4. Date of Next Meeting**

The date of the next Policy Committee is January 15, 2018.

**YOUTH AND COMMUNITY SERVICES COMMITTEE**  
**Reporting to Public Session Monday, November 27, 2017**

The Youth and Community Services Committee (YCSC) met on Tuesday, November 7, 2017 at 5:30 pm. In attendance were Trustees Baljinder Narang (chair) and Larry Hayes, Assistant Superintendent Roberto Bombelli, and DPAC Representative Jocelyn Schonekess.

**1. Reports from Community Committees**

Trustees who represent the Board on community committees updated the YCSC on items that would be of interest to the Board.

**Public Safety**

Trustee Hayes reported that at the October 3, 2017 meeting the Public Safety Committee presented their working plan for 2017-2019. Highlights include working with RCMP, ICBC, City of Burnaby staff and the Burnaby School District secondary schools for a road safety messaging campaign similar to past years, and recruiting secondary student volunteers for the Community Policing offices.

Recommendation: THAT the Board of Education receive this information.

**2. Middle Years Development Instrument (MDI)**

The Middle Years Development Instrument (MDI) is a self-reporting questionnaire that asks children how they think and feel about their experiences both inside and outside of school. The survey includes questions related to five areas of development that are strongly linked to well-being, health, and academic achievement. The district is in its 5<sup>th</sup> year of implementing the MDI and will be administering the survey to grade 7 students.

Recommendation: THAT the Board of Education receive this information.

**3. Adoption Awareness Month**

In a letter to the Superintendent, the Honourable Katrine Conroy, Minister of Children and Family Development, proclaimed November as *Adoption Awareness Month*. *Adoption Awareness Month* offers the opportunity to celebrate the many families who have opened their hearts and homes through adoption and to raise awareness about working with partner groups to find homes for British Columbia's children and youth.

Recommendation: THAT the Board of Education receive this information.

#### **4. New Business/Updates**

##### **a) Big Brothers of Greater Vancouver Update**

Big Brothers of Greater Vancouver's *Game On!* is a group mentoring program where life-long healthy lifestyle practices are encouraged through non-traditional physical activities, healthy eating, and emotional health discussions. Updated statistics show that for the 2016-17 school year 48 Burnaby students participated in the In-School Mentoring and Teen Mentoring programs.

##### **b) Eye See... Eye Learn Update**

The BC Doctors of Optometry *Eye See... Eye Learn* program reports that, to date, a total of 9 kindergarten students received eye exams. During the 2016-17 school year a total of 39 Burnaby students received eye exams. The program has also launched their new "*ESEL Corner*" an e-newsletter aimed at providing program information and updates about children's vision.

##### **c) Burnaby Youth Summit Update**

The Burnaby School District hosted their 7<sup>th</sup> Annual Youth Summit on October 17 at the Scandinavian Cultural Centre with approximately 90 students from 8 secondary schools and 7 district alternate programs in attendance. The day started off with a pancake breakfast cooked and served by district staff and then students participated in a wide array of sessions focused on developing social emotional and life skills. Topics included intercultural relations, sexual orientation and gender identity, risk awareness, female self-defense, art for relaxation, and stress management. All sessions were facilitated by teachers, district staff, and Youth Service Workers. This year's summit was well attended and well-received with participants already making suggestions for topics of interest for next year's conference.

Recommendation: THAT the Board of Education receive this information.

#### **5. Adjournment**

The meeting was adjourned at 6:20 pm.