

**NEW BUSINESS**  
**Public Session, Tuesday, October 28, 2014**

**Child Care Facilities Agreement**

The Burnaby School District and the City of Burnaby have identified an opportunity to create new child care facilities on school sites throughout the city. Through the development of a Memorandum of Agreement (“MOU”) the City would fund the capital costs for the development of up to twelve child care facilities on school district lands. The school district would provide sites for the facilities and manage the operation of the facilities by non-profit child care providers.

The Burnaby School District currently has 21 child care centres with a total of 777 spaces located within schools or on school grounds. The proposed development of up to 12 child care facilities in partnership with the City of Burnaby would strengthen and expand child care services in school communities. These new child care facilities would be developed without any cost to the school district.

It is proposed that the Burnaby School District enter into a partnership with the City of Burnaby for the placement of up to twelve child care facilities in modular buildings on school district lands. Key contributions to the agreement would be the provision of school lands by the school district for the siting of the facilities; management of the development and construction of the facilities by the City with school district approvals; City funding of all capital construction, capital maintenance and future site restoration costs; school district management of the operating relationship between the district and non-profit child care providers for the provision of child care services in each facility; and provision for day-to-day maintenance, repair and other operating costs to be funded by the child care provider through an operating agreement with the school district and the child care provider.

The City and the school district would develop a legal agreement to provide for the placement of each facility on the school site. The school district would have control of the facility for the terms of the agreement for the constructed facility. At the end of the term, or the end of life of the structure, ownership of the facility would return to the City, at which time the City would remove the structure, or alternatively, if the school district agrees, transfer ownership of the facility to the school district.

Specific roles and responsibilities for each party in the agreement would include the following:

### City Role

- construction, project management and capital funding responsibilities for the development of the facilities to meet school district needs for siting of the facilities and to meet all bylaw, Building Code and licensing standards;
- funding of ongoing capital maintenance of the facilities; and
- site restoration costs at the end of the agreement term of the facilities.

### Burnaby School District Role

- identification and approval by the school district of up to twelve school sites in need of child care facilities;
- identification of the conceptual location for each facility;
- management of the operating relationship with non-profit child care providers;
- oversight, scheduling and delivery of capital maintenance for the facilities to the standard funded by the City; and
- control and operation of the facilities for a term as agreed to by the City and the school district.

### Non-Profit Child Care Provider Role

- delivery of child care programs;
- operating costs, including operational maintenance of the facilities, as specified in an operating agreement with the school district; and
- operation of child care programs on a not-for-profit basis.

With school district and council approval of the MOA, it is anticipated that work on the first child care facility would commence this coming year, with additional facilities to follow thereafter.

Recommendation: THAT the Buildings and Grounds Committee recommend that the Board of Education approve the Memorandum of Agreement with the City of Burnaby for the provision of child care facilities, as outlined.