

BUILDINGS AND GROUNDS COMMITTEE
Reporting to Public Session, Tuesday, October 13, 2015

The Buildings and Grounds Committee met on Wednesday September 30, 2015 at 5:30 pm. In attendance were: Trustees Larry Hayes (Chair), Meiling Chia and Katrina Chen; DPAC Representative Jocelyn Schonekess, Secretary-Treasurer Greg Frank, Director, Facilities Services Russ Sales and Manager, Information Technology Services Ken Kiewitz.

1. Capital Projects Update

The committee received a brief report on capital projects currently in various stages of planning within the district. Highlights include:

Alpha Secondary School Seismic Upgrade

- Project funding has been approved and project agreement finalized
- Request For Proposals (“RFP”) issued for architectural/professional services and will close October 15
- Construction value of project \$24,101,522

Montecito Elementary School Seismic Upgrade

- Project funding has been approved and project agreement finalized
- RFP issued for architectural/professional services and will close October 15
- Construction value of project \$3,358,798

Seaforth Elementary School Building Envelope Project

- BC Housing will be managing this project
- Construction/remediation work to start by December
- Construction value of project \$385,000

Burnaby North Secondary School Seismic Upgrade

- Seismic Project Identification Report (“SPIR”) complete
- Project Definition Report pending

Stride Avenue Community School Seismic Upgrade

- Starting work on SPIRs
- To be followed by a Project Definition Report

Recommendation: THAT the Board of Education receive this information.

2. Update on Summer Minor Capital and Technology Project Work

The committee received reports on minor capital projects carried out by the Facilities Services and the Information Services Departments during the summer. Highlights include:

(a) Minor Capital Projects

Playgrounds

Installed playground equipment and softfall (ground cushioning) at Gilpin, Westridge, Chaffy-Burke and Brentwood Park Elementary Schools.

Paving/Parking Lot

Improvements were made to Lakeview Elementary School's parking lot, including enhancements for student drop-off and traffic control.

Asbestos Abatement

Asbestos abatement projects were completed at Clinton Elementary School and Burnaby North Secondary School (South Building).

Roof Replacement

Twenty-six roof replacement projects were completed at twelve locations.

Facility Upgrades

The following facility upgrade projects were completed:

- Chimney removals at Maywood, Gilpin and Parkcrest Elementary Schools
- Fire-stop guards in five boiler rooms
- Special Needs washroom at Confederation Park Elementary School
- Phase 3 of a Foods Room cabinet upgrade at Moscrop Secondary School
- Multi-Age Cluster Classrooms (portables) addition at Suncrest Elementary School

Access for Special Needs Students

Five projects were completed to improve access for special needs students at Seaforth, Confederation Park, Twelfth Avenue and Morley Elementary Schools and Burnaby North Secondary School.

Plumbing Upgrades

Low-flow toilets were added in five locations to assist in lowering the district's utility bills.

Exterior Painting

Exterior painting was undertaken at seven sites: the Administration Building, Forest Grove, Westridge, Douglas Road, Marlborough and Stride Avenue Elementary Schools and the Schou Education Centre.

Flooring Replacements/Upgrades

Thirty flooring projects were completed.

Gym Floors

Twelve gym floor refinishing projects were completed.

Custodial

All of our facilities underwent a thorough cleaning and were prepared for school opening.

(b) Information Technology Projects

- Completed a data cable rewiring project at Burnaby South Secondary School, removing all legacy token ring and replacing this with Category 6 cabling.
- Created and/or refurbished new elementary computer labs at Buckingham, Aubrey Douglas Road, Rosser, and Edmonds Elementary Schools and two computer lab upgrades at Byrne Creek Secondary School.
- Voice over Internet projects initiated for phone services at Forest Grove Elementary School and Cariboo Hill Secondary School.
- Continued with the conversion of elementary school web sites to the new WordPress platform.
- Imaging and deployment of computer equipment orders throughout the district.
- Implementation of backend services that will support the implementation of enhanced wireless services to all buildings throughout the fall of 2015.
- MyEdBC transition planning and conversion to the new system. Implementation is on-going.

Recommendation: THAT the Board of Education receive this information.

3. Safe Stop Program

Trustees reviewed a letter from Ms Cindy Dettling, a school bus driver in the Peace River North School District. Ms Dettling has initiated an awareness campaign called Safe Stop in the Peace River North School District to remind motorists of the importance of stopping for the flashing red lights of school buses. She is also coordinating a campaign across BC to have increased fines and points for drivers who ignore the flashing lights of school buses. The letter was referred by the Board at its September 8 Public Session meeting.

The committee discussed the issue in detail and noted that the district does not own or lease any school buses and this issue has not been a concern for the school district. The committee believes no further action is required at this time.

Recommendation: THAT the Board of Education receive this information.

4. Next Meeting

The next Buildings and Grounds Committee meeting will be held at 5:00 pm on Tuesday, October 20, 2015.

5. Adjournment

The meeting was adjourned at 6:35 p.m.

EDUCATION COMMITTEE
Reporting to Public Session on Tuesday, October 13, 2015

The Education Committee met on Monday, October 5, 2015 at 4:55 pm. In attendance were Trustees Harman Pandher (Chair), Meiling Chia and Baljinder Narang, BTA President Rae Figursky, and Assistant Superintendents Heather Hart and Wanda Mitchell.

1. DreamRider Productions

Sion Lanini, Opportunities and Operations Alchemist from DreamRider Productions, presented the committee with an overview of how their organization engages students in learning about environmental issues. Through theatre and multi-media their shows educate children about environmental issues and inspire them to take action. Currently, the group has performed 93 shows in elementary schools in Burnaby. The topics of the performances range from climate change to zero waste, water conservation and anti-littering graffiti. The group has been performing since 1997 across the Lower Mainland.

Along with the theatre production, there is a teacher/student resource guide called *Planet Protector Academy* for purchase. This resource incorporates Art, Science, Social Studies and Language Arts activities and will be aligned with the new curriculum. Working through the activities students learn how to problem solve and schools get the message of environmental sustainability.

Feedback indicates the program is working, as students are having a big influence on changing family habits around environmental conservation and sustainability. At home students are on a “Super Power Mission” to promote what they have learned in the classroom.

Recommendation: THAT the Board of Education receive this information and that elementary schools are provided with information on the *Planet Protector* Resource Package.

2. Simon Fraser Sports Academies and Future Directions

This evening, Garth Errico, Director of Instruction, and Liam Donnelly, SFU Head Varsity Swim Coach Recreation and Athletics, provided a brief summary of the sports academies in the Burnaby School District established in partnership with Simon Fraser University. A Swimming Academy was established in 2008 with a Soccer Academy beginning in 2009. The academies provide a great opportunity for students to improve in a sports specific skill, as well as teaching students overall fitness and developing healthy attitudes toward lifelong wellness. Additionally, these programs provide other advantages including mental preparation, information on science and nutrition, sport science and human performance. Teamwork, leadership, professionalism and confidence are at the foundation of the programs.

The Burnaby School District is currently a leader in the delivery of sports academies that highlight academic and athletic components and connections; allowing students to work with a post-secondary institution and connect with varsity level athletes.

The general design of the course involves students in grades 8-12 attending a Burnaby Secondary School where they earn credits for Physical Education and Sport-Specific Conditioning at the appropriate grade level. Classes are comprised of field / in-pool technical development, speed, strength and power training, as well as alternative environment activities.

Badminton and field lacrosse, rugby and judo are scheduled to be implemented in 2016 and 2017 respectively. New additions may include Speed Swim and Water Polo in 2018 and Diving and Synchronized swimming in 2019.

Recommendation: THAT the Board of Education receive and approve the exploration of these new aquatic programs for Burnaby students, should an aquatic facility be designed to accommodate these programs.

3. Truth and Reconciliation, Aboriginal Education

Lyn Daniels, District Vice-Principal, provided a brief summary of the Truth and Reconciliation Commission (TRC). The TRC was established out of the Indian Residential School Settlement Agreement, signed in 2005 between the federal government and the Assembly of First Nations. The TRC was comprised of Chief Commissioner Murray Sinclair, Dr. Marie Wilson, and Wilton Littlechild.

In terms of truth telling, the TRC collected 6200 statements at national and regional events. They were video and audio recorded and will be housed at the National Research Centre on Indian Residential Schools at the University of Manitoba. The work of the TRC was completed in June of 2014 with the release of ninety recommendations or Calls to Action.

Two of the recommendations are particularly relevant for public schools, and these recommendations are supported by the Burnaby Board of Education. There are many initiatives in Burnaby schools which focus on Aboriginal perspectives, including the *Stronger Together* series. This is a staff development initiative that will highlight the redesigned curriculum and address the history of Indian residential schools as well as Aboriginal worldviews and perspectives.

The Ministry has dedicated a professional development day this year to focus on Aboriginal education in British Columbia. This enhances work already happening in Burnaby schools around Aboriginal history and perspectives. On September 30th, several schools recognized Orange Shirt Day in honour of Survivors of Indian residential schools.

Recommendation: THAT the Board of Education receive this information.

4. Next Meeting

The next committee meeting will take place on Monday, November 9th, 2015 at 4:30pm.

5. Adjournment

The meeting adjourned at 5:55 pm.

POLICY COMMITTEE
Reporting to Public Session Tuesday, October 13, 2015

The Policy Committee met on September 21, 2015 at 5:00 p.m. In attendance were Trustees Gary Wong (Chair), Harman Pandher and Katrina Chen, Superintendent of Schools, Gina Niccoli-Moen, Secretary-Treasurer, Greg Frank, DPAC Representative, Jen Mezei and Data Manager and Student Information Planner, Richard Whitaker, for item 1.

1. Policy No. 5.05 Admission and Placement of Students into the Burnaby School System

The committee reviewed Policy No. 5.05 Admissions and Placement of Students into the Burnaby School System for language changes to clarify the process for admission into the school district. The committee discussed the proposed changes in detail and staff will bring further edits to the policy at the next Policy Committee Meeting.

Recommendation: THAT the Board of Education receive this information.

2. Policy No. 2.50 Whistle Blower Protection

Secretary Treasurer, Greg Frank presented a draft Whistle Blower Protection policy for the committee to review. The policy aligns with other school districts who have implemented a similar policy to uphold ethical standards for those performing work on behalf of the district. The committee discussed the policy in detail and suggested making some revisions to bring to the next meeting of the Policy committee.

Recommendation: THAT the Board of Education receive this information.

3. Policy No. 2.25 District Parent Advisory Council

The committee reviewed Policy No. 2.25 District Parent Advisory Council with updates to geographical regions and DPAC constitution changes. The committee discussed the proposed changes and made further recommendations. A draft revision will be brought to the next Policy Committee meeting for review.

Recommendation: THAT the Board of Education receive this information.

4. Policy No. 3.35 Emergency Preparedness

The committee reviewed in detail Policy No. 3.35 Emergency Preparedness. The revisions reflect a broader scope of Emergency Preparedness and include updated information from the Ministry of Education's planning guide, *An Emergency Planning Guide for Schools*

and School Districts. The committee recommended further edits and discussion. Revisions will be brought forward to a future meeting.

Recommendation: THAT the Board of Education receive this information.

6. Adjournment

The meeting was adjourned at 6:35 p.m.

7. Date of Next Meeting

The date of the next Policy Committee meeting is October 21, 2015.

YOUTH AND COMMUNITY SERVICES COMMITTEE
Reporting to Public Session Tuesday, October 13, 2015

The Youth and Community Services Committee (YCSC) met on Tuesday, October 6, 2015 at 5:30 pm. In attendance were Trustee committee members Baljinder Narang (chair), Larry Hayes and Katrina Chen, Roberto Bombelli, Assistant Superintendent, Kristin Schnider, DPAC and Peter Dubinsky, Director of Instruction, for items 5, 6, and 7(b) (c).

1. Reports from Community Committees

Trustees who represent the Board on community committees updated the YCSC on items that would be of interest to the Board.

City's Social Planning

Progress report on the first phase of the Burnaby Social Sustainability Strategy. The strategy will be shared with Trustees and staff for follow up in areas impacting Burnaby schools.

District Community Schools

No report – next meeting Thursday, October 15, 2015.

Parks & Recreation

A large number of Burnaby students volunteered at City events and festivals throughout summer. The students were very well received and enjoyed their experience gaining valuable volunteer hours. The City of Burnaby thanks them for their service.

Public Safety

Report shared on the Province's Blue Ribbon Panel on Crime Reduction called "*Getting Serious on Crime Reduction*".

City of Burnaby's Task Force on the Sexual Exploitation of Children and Youth

The Taskforce issued a press release on the 2015 "*Count of Sexually Exploited and At-Risk Youth*". While this document was shared at the committee's June meeting, this information has now been made public.

Recommendation: THAT the Board of Education receive this information.

2. Threat Assessment Protocol

District staff have met with community agencies to begin the process of writing a Community Assessment Protocol. A first draft has been completed and a follow up meeting will be held in the near future to continue the work.

Recommendation: THAT the Board of Education receive this information.

3. Code of Conduct

The new Provincial Standards for Codes of Conduct Ministerial Order outlines new requirements for District Code of Conduct policies. District staff is determining if changes are required for our Code of Conduct documents and will report any changes at the next Youth and Community Services Committee meeting.

Recommendation: THAT the Board of Education receive this information.

4. School Meal Program

The district has begun a review of the School Meal Program. Student and parent surveys will be completed by October 30, 2015 and the results will be reported at a future Youth and Community Services Committee meeting.

Recommendation: THAT the Board of Education receive this information.

5. Middle Years Development Index (MDI)

Peter Dubinsky, Director of Instruction, presented the “*Middle Years Development Index School District and Community Report*”. A session to review and analyze the MDI data will be held for Burnaby Principals, Vice Principals and District staff on October 29, 2015.

Recommendation: THAT the Board of Education receive this information.

6. Goddess Within You

Peter Dubinsky, Director of Instruction, presented an update on “*Goddess Within You*”. Goddess Within You has been running adult programs at Byrne Creek Secondary and would like to start afterschool programs in the District. District staff have vetted the *Goddess Within You* programming and have determined it is a good fit in some of our schools.

Recommendation: THAT the Board of Education receive this information and approve *The Goddess Within You* afterschool program.

7. New Business/Updates

a) Foster Family Month - October

October is Foster Family Month in British Columbia. An information kit from the Ministry of Children and Family Development has been sent to all schools.

b) Community School Review

Peter Dubinsky, Director of Instruction, reported that in August, City Council passed the recommendations by the Community School Working Group. In response to implementation of recommendations, action plans have been created for each of the recommendations and district and community school staff are in process of fulfilling key elements.

c) Lower Mainland Out-of-School Time (LMOST) Alliance

Peter Dubinsky, Director of Instruction, presented an update on the Lower Mainland Out-of-School Time (LMOST) Alliance. The LMOST Alliance works to promote quality out-of-school time programs in the Lower Mainland. They provide resources, links and articles for schools, parents and the community via their recently launched website, www.LMOST.org.

d) Community Update

Trustee Larry Hayes shared the sad news that Sandy Twinn, longtime active volunteer at Stride Avenue Community School, passed away this July. The Burnaby School Board wishes to recognize her support of children over the years.

Recommendation: THAT the Board of Education receive this information.

9. Adjournment

The meeting was adjourned at 6:40pm.

10. Next Meeting

The meeting of the Youth and Community Services Committee is Tuesday, November 3, 2015 at 5:00 pm.