

BUILDINGS AND GROUNDS COMMITTEE
Reporting to Public Session, Tuesday, September 11, 2012

The Buildings and Grounds Committee met on Thursday, June 21, 2012 at 5:40 pm. In attendance were: Trustees James Wang (Chair), Meiling Chia and Larry Hayes; Secretary-Treasurer Greg Frank and Director of Facilities Services Russ Sales.

1. Capital Projects Update

The committee reviewed the Capital Projects Update report. The report included details on the capital projects currently in various stages of construction and planning within the district. Highlights include:

Alpha Secondary Seismic Upgrade

- Ministry funding and project approval pending detailed assessment and confirmation of scope of project
- Planning start-up meeting held June 21, 2012
- Seismic Project Identification Report to be prepared – target completion date September, 2012 as next step in planning process
- RFP for structural engineering consultant issued and will close mid-July

Burnaby Central Secondary School – Replacement Project

- Construction value \$50 million
- City of Burnaby partnership in track, field and related facilities
- New gym under construction approx. 50% complete and site preparation for turf field/track nearing completion
- City tender for turf field/track closes this month
- Target project completion date – fall 2012.

Gilmore Community Elementary School – Seismic Upgrade

- Construction value \$13 million
- Centre Block East –Interior reconstruction and exterior 50% complete
- Demolition on west face to start July 2012
- Target project completion date – winter 2012

Recommendation: THAT the Board of Education receive this information.

2. Carbon Neutral Capital Program

The committee discussed the new Carbon Neutral Capital Program that was announced by the Ministry of Education on April 5, 2012. The program will provide \$5 million to school districts in the 2012/2013 school year equivalent to the cost of carbon offsets paid by school districts in 2010 and 2011. The Burnaby School District will receive \$326,151 for the 2012/2013 school year through the new Carbon Neutral Capital Program. The funding will be used for minor capital projects focused on reducing the school district's carbon emissions.

Recommendation: THAT the Board of Education receive this information.

3. Playground Equipment Program

On April 27 the Ministry of Education announced the final phase of the playground equipment program. Phase 3 funding is intended for the upgrading of existing minimal playground equipment, and the repair or replacement of existing playground equipment in poor condition. The district will be receiving \$50,000 through phase 3 of this program to fund the replacement of playground equipment at Rosser Elementary School.

Recommendation: THAT the Board of Education receive this information.

Update on 2012/2013 Playground Projects

Director of Facilities Services Russ Sales updated the committee on the district's playground capital program for 2012/2013. The program is now fully committed and includes:

- Douglas Road Elementary School (completed)
- Morley Elementary School (completed)
- Windsor Elementary School (completed)
- Cameron Elementary School
- University Highlands Elementary School
- Brantford Elementary School
- Buckingham Elementary School
- Marlborough Elementary School
- Sperling Elementary School

Recommendation: THAT the Board of Education receive this information.

4. Hand Dryers in Washrooms: Update

At the April 17, 2012 committee meeting, staff were asked to investigate the issue of hand dryers that are not working in some schools.

Mr. Sales informed the committee that there are a total of 414 hand dryers in the district, 160 in secondary schools and 254 in elementary schools. Of that total, one secondary school hand dryer is not working and 6 elementary school hand dryers are not working. The elementary school hand dryers that are not working are all in washrooms that have two hand dryers. All non-working hand dryers are currently being repaired.

Recommendation: THAT the Board of Education receive this information.

5. Facility Rental Rates and New Rental Booking System: Update

Mr. Sales updated the committee on the new booking system for facility rentals that has been developed for the district. Staff have now reviewed the current rental processes, fees and costs and have met with several of the district's community school coordinators to discuss the new booking program. It is proposed that the new system be implemented as follows:

- The BookKing Reservation system will be operated through Business Services
- Group insurance will be set up for those groups that are not able to supply their own insurance coverage and this cost will be added to the user group invoices as a line item
- Existing groups will be grandfathered and their rental rates increased gradually until they reach standard district rates
- Rental charges for school student groups will be waived, other than custodial charges, where necessary

The committee also reviewed a comparison of the district's rental rates to other school districts.

Recommendation: THAT the Board of Education receive this information and approve the implementation of the new facility rental booking system, as presented.

6. School Garden/Mural Projects

Mr. Sales updated the committee on two projects being planned in district schools:

- Windsor Elementary School: Expansion of existing planting in the courtyard and creation of a mural to be installed on the exterior east gym wall
- Burnaby Central Secondary School: Development of an edible garden by students in the Pre-Employment Access program

Recommendation: THAT the Board of Education receive this information.

7. Seismic Mitigation Program

Secretary-Treasurer Greg Frank updated the committee on the Ministry of Education's new assessment methodology for seismic projects. The Seismic Mitigation Program ("SMP"), announced in November 2004, provided \$1.5 billion in funding for the seismic upgrading of 749 schools over 15 years. The new assessment methodology has led to the reassessment of those high-risk schools that have not yet been upgraded under the SMP.

On May 10, 2012 the Ministry announced that the SMP will now focus on completing structural upgrades for schools with higher risk blocks. Districts were provided with the new ministry assessment risk rankings for each school and were requested to review and prioritize requirements for seismic projects based on the new assessment results. Districts were also requested to develop a Seismic Project Identification Report ("SPIR") for the highest priority projects. The SPIR is a new assessment report, the cost of which will be incurred initially by districts and will be refunded to districts once specific capital seismic projects are approved and funded by the Ministry.

On May 11, 2012 the Ministry announced \$122 million in capital funding under the SMP for structural upgrades at fourteen schools throughout the province, including preliminary approval for the seismic upgrade of Alpha Secondary School in Burnaby. A start-up meeting with ministry representatives, which is part of the SPIR and planning process, was held June 21.

Recommendation: THAT the Board of Education receive this information.

8. Next Meeting

The next Buildings and Grounds Committee meeting will be held at 5:00 pm on Tuesday, September 18.

9. Adjournment

The meeting was adjourned at 6:25 pm.