

BUILDINGS AND GROUNDS COMMITTEE
Reporting to Public Session, Monday, June 12, 2017

The Buildings and Grounds Committee met on Wednesday, May 17, 2017 at 5:32 pm. In attendance were: Trustees Larry Hayes (Chair), Meiling Chia and Baljinder Narang; DPAC Representative Calvin Taplay, Secretary-Treasurer Russell Horswill, Deputy Secretary-Treasurer Roy Uyeno and Director of Facilities Services Cory Borg.

1. Capital Projects Update

Mr. Cory Borg, Director of Facility Services, presented the May 2017 Capital Projects Report. The Committee was updated on the Alpha Secondary School Seismic Project, the Montecito Elementary School Seismic, Expansion and Building Envelope Project, as well as the development of various school project definition reports.

Recommendation: THAT the Board of Education receive this information.

2. Drinking Water Quality Program Report

Mr. Borg provided the committee with an update on the district Drinking Water Quality Program to monitor lead content in water fountains. Of the 250 tests that were conducted, only 2 fountains had results above desirable levels. Both fountains have been decommissioned. The district has implemented a daily water flushing strategy to maintain contaminants at acceptable levels and will continue to monitor water quality through annual inspections and testing.

Recommendation: THAT the Board of Education receive this information.

3. Emergency Preparedness and Response Program

Mr. Borg advised the committee that the district is moving forward with the development and training of a new Emergency Preparedness and Response Program. Administrator training is underway and will conclude by the end of August 2017; the training includes both program and incident response sessions. A mobile application is being implemented to allow administrators access to the program when not in their offices. The program was developed by the Vancouver School Board and has been shared with the district for a nominal fee.

Recommendation: THAT the Board of Education receive this information.

4. Gilmore and Rosser Outdoor Mural Projects

Mr. Borg presented a request from Gilmore and Rosser Elementary Schools to install outdoor murals. The committee reviewed the design and location of the outdoor murals and provided their support. The cost of installation has been supported by funding from the City of Burnaby, Gilmore Community Council, Heights Neighbourhood Association and Gilmore Community Office.

Recommendation: THAT the Board of Education approve the installation of the proposed outdoor murals at Gilmore and Rosser Elementary Schools, as presented.

5. 2018/19 Five-Year Capital Plan Submission

Mr. Russell Horswill, Secretary Treasurer, presented a draft 2018/19 Five-Year Capital Plan to the committee. The capital plan submission included projects in the following categories:

1.	Seismic Mitigation Program Projects	13 Projects - \$82,006,472
2.	Expansion Projects	7 Projects - \$73,042,321
3.	School Replacement Projects	1 Project - \$20,000,000
4.	Building Envelope Program Projects	5 Projects - \$4,340,000
5.	School Enhancement Program Projects	5 Projects - \$3,931,000
6.	Carbon Neutral Capital Program Projects	3 Projects - \$2,040,000

The total capital plan request over the next 5-years totals \$185,359,793.

Recommendation: THAT the Board of Education of School District No. 41 (Burnaby) approve the 2018/19 Five-Year Capital Plan as outlined on the attached summary.

6. Next Meeting

The next Buildings and Grounds Committee meeting will be held on Wednesday, June 21, 2017 at 5:30 pm.

7. Adjournment

The meeting was adjourned at 6:38 pm.

Attachment

SEISMIC MITIGATION PROGRAM PROJECTS				
Project Priority	Facility Name	Project Code	Project Description	Total
1	BURNABY NORTH SECONDARY	SMP	SEISMIC REPLACEMENT PREVIOUSLY SUPPORTED	\$ 51,779,429
2	STRIDE COMMUNITY SCHOOL	SMP	SEISMIC MITIGATION CONSISTING OF 2 STOREY CLASSROOM BLOCK, 1 STOREY CLASSROOM BLOCK AND GYMNASIUM	\$ 3,327,043
3	ARMSTRONG ELEMENTARY	SMP	SEISMIC MITIGATION PROJECT CONSISTING OF SCHOOL GYMNASIUM AND CLASSROOM BLOCK	\$ 5,200,000
4	PARKCREST ELEMENTARY	SMP	SEISMIC MITIGATION OF 1964-2 STOREY CLASSROOM BLOCK	\$ 2,500,000
5	SEAFORTH ELEMENTARY	SMP	SEISMIC MITIGATION OF 1965 ONE STOREY CLASSROOM BLOCK	\$ 1,100,000
6	STONEY CREEK ELEMENTARY	SMP	SEISMIC MITIGATION OF 1973 2 STOREY CLASSROOM	\$ 4,000,000
7	GLENWOOD ELEMENTARY	SMP	SEISMIC MITIGATION PROJECT CONSISTING OF SCHOOL GYMNASIUM AND BOTH CLASSROOM BLOCKS	\$ 2,000,000
8	ROSSER ELEMENTARY	SMP	SEISMIC MITIGATION OF 1954 GYMNASIUM BLOCK	\$ 2,000,000
9	KITCHENER ELEMENTARY	SMP	SEISMIC MITIGATION OF 1949 1 STOREY CLASSROOM	\$ 1,500,000
10	CASCADE HIGHTS	SMP	SEISMIC MITIGATION OF 1969 1 STOREY CLASSROOM	\$ 2,500,000
11	MARLBOROUGH ELEMENTARY	SMP	SEISMIC MITIGATION OF 1965 3 STOREY CLASSROOM	\$ 6,100,000
12	MOSCROP	SMP	SEISMIC MITIGATION OF 1955 3 STOREY AND 1959 2 STOREY CLASSROOMS	\$ -
13	MAYWOOD ELEMENTARY	SMP	SEISMIC MITIGATION OF 1962 1 STOREY CLASSROOM/ADMIN	\$ -
GRAND TOTAL				\$ 82,006,472

EXPANSION PROJECTS				
Project Priority	Facility Name	Project Code	Project Description	Total
1	CAMERON ELEMENTARY	ADD	ADDITION OF 20K/125 TO ELEMENTARY SCHOOL FROM 20K 325E TO 40K 450E	\$ 4,182,321
2	BRENTWOOD PARK ELEMENTARY	ADD	ADDITION OF 200 E TO BRENTWOOD ELEMENTARY FROM 80K 350E TO 80K 550E	\$ 4,100,000
3	BRENTWOOD TOWN CENTRE	NEW	LAND ACQUISITION AND CONSTRUCTION OF NEW 40K/200E CAPACITY ELEMENTARY SCHOOL	\$ 20,400,000
4	BURNABY CENTRAL SECONDARY	ADD	ADDITION OF 100 TO BURNABY CENTRAL SECONDARY FROM 1300 TO 1400	\$ 1,660,000
5	NELSON ELEMENTARY	ADD	ADDITION OF 40K 100E TO INCREASE CAPACITY TO 60K 400E	\$ 1,900,000
6	EDMONDS TOWN CENTRE	NEW	LAND ACQUISITION AND CONSTRUCTION OF NEW 40K/200 CAPACITY ELEMENTARY SCHOOL	\$ 20,400,000
7	LOUGHEED TOWN CENTRE	NEW	LAND ACQUISITION AND CONSTRUCTION OF NEW 40K/200 CAPACITY ELEMENTARY SCHOOL	\$ 20,400,000

GRAND TOTAL	\$ 73,042,321
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SCHOOL REPLACEMENT PROJECTS

Project Priority	Facility Name	Project Code	Project Description	Total
1	MAYWOOD COMMUNITY SCHOOL	REPL	REPLACE 40K 425G 1-7 WITH 80K 525 G 1-7 COMMUNITY SCHOOL	\$ 20,000,000
GRAND TOTAL				\$ 20,000,000

BUILDING ENVELOPE PROGRAM PROJECTS

Project Priority	Facility Name	Project Code	Project Description	Total
1	STONE CREEK ELEMENTARY	BEP	STONE CREEK BUILDING ENVELOPE PROJECT	\$ 1,100,000
2	MAYWOOD COMMUNITY SCHOOL	BEP	MAYWOOD BUILDING ENVELOPE PROJECT	\$ 1,200,000
3	FOREST GROVE	BEP	BUILDING ENVELOPE REMEDIATION	\$ 1,000,000
4	LOCHDALE	BEP	BUILDING ENVELOPE REMEDIATION	\$ 1,000,000
5	MORLEY	BEP	BUILDING ENVELOPE REMEDIATION	\$ 40,000
GRAND TOTAL				\$ 4,340,000

SCHOOL ENHANCEMENT PROGRAM PROJECTS

Project Priority	Facility Name	Project Code	Project Description	Total
1	ALPHA SECONDARY	SEP	PHASE 2 BOILER INSTALL	\$ 221,000
2	ALPHA SECONDARY	SEP	REPLACE REMAINING SBS MOD BIT ROOF	\$ 200,000
3	BURNABY MOUNTAIN	SEP	LIGHTING UPGRADE LED	\$ 390,000
4	CHAFFEY-BURKE ELEMENTARY	SEP	FLOORING REPLACEMENT	\$ 333,689
4	GILMORE COMMUNITY ELEMENTARY	SEP	FLOORING REPLACEMENT	\$ 462,470
4	GILPIN ELEMENTARY	SEP	FLOORING REPLACEMENT	\$ 292,796
4	MARLBOROUGH ELEMENTARY	SEP	FLOORING REPLACEMENT	\$ 714,909
4	MARLBOROUGH ELEMENTARY	SEP	FLOORING REPLACEMENT	included
4	SOUTH SLOPE ELEMENTARY	SEP	FLOORING REPLACEMENT	\$ 595,580
4	WESTRIDGE ELEMENTARY	SEP	FLOORING REPLACEMENT	\$ 600,556
5	CARIBOO HILL	SEP	REPLACE GYM BLEACHERS	\$ 120,000
Subtotal 1-5				\$ 3,931,000.00

CARBON NEUTRAL CAPITAL PROGRAM PROJECTS

Project Priority	Facility Name	Project Code	Project Description	Total
1	SOUTH SLOPE ELEMENTARY	CNCP	BOILER REPLACEMENT	\$ 400,000
2	BRENTWOOD PARK ELEMENTARY	CNCP	BOILER REPLACEMENT	\$ 480,000
3	CAMERON ELEMENTARY	CNCP	BOILER REPLACEMENT - HVACUNIT	\$ 1,160,000
Subtotal 1-3				\$ 2,040,000

Grand Total 185,359,793.00

BUILDINGS AND GROUNDS COMMITTEE
Public Session
Wednesday, May 17, 2017

Drinking Water Quality Program Report

B.C. School Districts have been directed by the Ministry of Education to implement a drinking water quality monitoring program to ensure all district sites meet the regulatory requirements for leachable lead content in drinking water.

The following is an update on the program elements.

1. Risk Assessment.

Site assessment information is complete. This includes building age, design and key testing sources. Additional information is being collected to identify site strategic potable water sources.

2. Water Testing.

Testing of key sources at each site is complete. The 250 sources tested resulted in 2 fountains that were decommissioned. Annual testing is scheduled with established protocols and analysis by an accredited laboratory.

3. Communication Plan

A draft Drinking Water Quality program will be reviewed by the District Health and Safety Committee. Information on drinking water quality regarding classroom sinks and student safety has been provided to teaching staff.

4. Mitigation Strategies

A daily flush and log of key sources at each site is implemented. Additional strategies include deactivation of classroom sink bubblers, supplemental signage, plumbing upgrades and school-based fountain replacement.

5. Annual Survey

Effective 2017, annual sampling for leachable lead in potable water will include 33% of the district sites to ensure the standard is maintained.

6. Submission of Survey

The district has submitted an annual report, effective 2017, to the Ministry that includes test results and mitigation strategies.

EDUCATION COMMITTEE
Reporting to Public Session on Monday, June 12, 2017

The Education Committee met on Monday, June 5, 2017 at 4:30 pm. In attendance were Trustees Meiling Chia and Baljinder Narang, DPAC Representative Kristin Schnider and Assistant Superintendent Wanda Mitchell.

1. Student Voice

Ron Hall, Director of Instruction and June Lee, grade 12 student at Burnaby Mountain Secondary School, District Student Advisory Council Executive Member and Chair of Student Voice presented the committee with an update around the Student Voice initiative.

This initiative originated from discussion around a structure for students to express their thoughts and opinions regarding decision-making processes within the district. The goal moving forward is to create opportunities for enhanced dialogue with students where student voice becomes part of the culture within the Burnaby School District.

Recommendation: THAT the Board of Education receive this information.

2. School Plans

Wanda Mitchell, Assistant Superintendent outlined the school plan visit and review process. The presentation highlighted the school planning cycle and the structures and interventions used to improve student learning. Schools were visited by either a district team, comprised of a trustee, district staff, parent and/or an administrator from another school, or a Director of Instruction for a focussed school conversation.

Using the *Response to Intervention* or *Spirals of Inquiry* framework schools examined student performance data that is used to identify the focus of the school plan. Feedback, including recommendations and promising practices, outlined at each visit, assists schools and the district in future planning.

School plan visits provide opportunities to share exemplary practices throughout the district. This process targets support and allocation of appropriate resources to each school.

Recommendation: THAT the Board of Education receive and approve this information.

3. Next Meeting

The next committee meeting will take place on Monday, October 2, 2017 at 4:30 pm.

4. Adjournment

The meeting adjourned at 5:30 pm.

POLICY COMMITTEE
Reporting to Public Session Monday, June 12, 2017

The Policy Committee met on May 15, 2017 at 5:10 pm. In attendance were Trustees Gary Wong (Chair), and Katrina Chen, Superintendent of Schools, Gina Niccoli-Moen, Secretary Treasurer, Russell Horswill, Burnaby DPAC Representative, Jen Mezei.

1. Policy No. 7.30.00 Maintenance of Order and Regulations and Procedures No. 7.30.01 Maintenance of Order

At the February 27, 2017 regular meeting of the Board, Trustees approved the draft revision of Policy No. 7.30 Maintenance of Order and Regulations and Procedures No. 7.30.01 to be circulated at *Notice of Motion*. The policy addresses the preservation of order on school premises. There was no feedback received from the partner groups from the *Notice of Motion*.

The committee recommends that Policy No. 7.30 Maintenance of Order and Regulations and Procedures No. 7.30.01 replace the existing Policy No. 7.30.00 Trespassing on School Grounds and Regulations and Procedures No. 7.30.01 in the district policy manual.

Recommendation: THAT the Board of Education receive this information and that the revision as outlined be approved for insertion in the policy manual.

2. Policy No. 5.45.00 Sexual Orientation/Gender Identity

The committee reviewed Policy No. 5.45.00 Sexual Orientation/Gender Identity for language changes in accordance with amendments to the *B.C. Human Rights Code*. Updates regarding policy implementation in schools were discussed, reflecting suggested edits. Some minor additional edits were recommended for review. Staff will bring forth suggested changes to a future meeting.

Recommendation: THAT the Board of Education receive this information.

3. Policy No. 4.05.00 Bullying and Harassment Prevention

Mr. Russell Horswill, Secretary Treasurer presented a new policy No. 4.05.00 – Bullying and Harassment Prevention. The committee reviewed the policy statement and attached Administrative Regulations and Procedures, and suggested changes to increase clarity. The revised policy references the Worker’s Compensation Act as well as Policy No. 5.08.00 Positive School and Work Climate. A revised draft will be presented at the next Policy Committee meeting.

Recommendation: THAT the Board of Education receive this information.

4. Adjournment

The meeting was adjourned at 5:35 pm.

5. Date of Next Meeting

The date of the next Policy Committee meeting is June 19, 2017.