

BUILDINGS AND GROUNDS COMMITTEE
Reporting to Public Session, Tuesday, April 23, 2013

The Buildings and Grounds Committee met on Tuesday, April 16, 2013 at 5:00 pm. In attendance were: Trustees James Wang (Chair), Meiling Chia and Larry Hayes; DPAC Representative Janet Reid; Secretary-Treasurer Greg Frank and Director of Facilities Services Russ Sales.

1. Capital Projects Update

The committee reviewed the Capital Projects Update report. The report included details on the capital projects currently in various stages of construction and planning within the district. Highlights include:

Alpha Secondary Seismic Upgrade

- Ministry funding and project approval pending
- Seismic Project Identification Draft Report submitted to Ministry
- Draft Project Identification Report submitted to Ministry
- District is requesting partial school replacement as part of seismic project

Burnaby Central Secondary School – Replacement Project

- Construction value \$50 million – school construction project complete
- City of Burnaby partnership in track, field and related facilities
- City contractor working on rubberized track surface to be completed in summer 2013

Gilmore Community Elementary School – Seismic Upgrade

- Construction value \$13 million
- District review of project scope and Ministry of Education funding complete
- Exterior brickwork 90% complete
- Target project substantial completion date – summer 2013

Recommendation: THAT the Board of Education receive this information.

2. Letter from Local Government Program Services

The committee reviewed a letter from Local Government Program Services approving a grant of \$17,002.00 for the expansion of the community garden at Stride Avenue Community School. The letter had been referred by the Board of Education at its February 26 meeting.

Secretary-Treasurer Greg Frank informed the committee that 75% of the grant funding had already been received and the project was proceeding. The balance of the grant funds will be released to the district upon satisfactory completion of a final report on the project and submission of a financial summary of funds spent.

Recommendation: THAT the Board of Education receive this information.

3. Seismic Projects

The committee reviewed a letter from the Ministry of Education's Capital Management Branch regarding support for seismic upgrade projects at Montecito Elementary School (2013), Burnaby North Secondary School (2014) and Stride Avenue Community School (2015). The district will be required to complete Seismic Project Identification Reports and confirm the scope and budget as the next step in the Ministry of Education's approval process. A start-up meeting has been scheduled for May 2 at Montecito Elementary School to discuss the next steps in the project approval process.

Recommendation: THAT the Board receive this information.

4. Capital Plan 2013/2014

Mr. Frank informed the committee that the Ministry's instructions for the 2013/2014 capital plan submissions are now available. District staff are working on the district's submission and will bring detailed information to a future meeting. The deadline for the submission to the Ministry is October 1.

Recommendation: THAT the Board receive this information.

5. School Usage and Rentals

Mr. Frank informed the committee that district staff will be preparing a report on school usage and rentals. A comprehensive report will be brought to a future meeting.

Recommendation: THAT the Board receive this information.

6. Next Meeting

The next Buildings and Grounds Committee meeting will be held at 5:30 pm on Tuesday, May 21.

7. Adjournment

The meeting was adjourned at 5:30 p.m.

EDUCATION COMMITTEE
Reporting to Public Session, Tuesday, April 23, 2013

The Education Committee met on Monday, April 8th at 4:20 pm. In attendance were Trustees Ron Burton (Chair), James Wang, and Harman Pandher, BTA representative James Sanyshyn and Assistant Superintendents Heather Hart and Roberto Bombelli.

1. Burnaby Winter Club Hockey Program

Garth Errico, Principal of Burnaby Central Secondary School presented rationale for a partnership with the Burnaby Winter Club to establish a Hockey Canada Sports School. This partnership will provide high achieving hockey players the opportunity to attend a specialized hockey skill development program at the Burnaby Winter Club, while attending Burnaby Central Secondary School. The program would begin with Grade 10 students in September 2013. Burnaby Central's AVPA (Athletics, Visual and Performing Arts) program allows flexibility in student schedules so they can participate in performance programs.

Recommendation: THAT the Board receive and approve this information.

2. Byrne Creek Basketball Academy

David Rawnsley, Principal of Byrne Creek Secondary School, and Mike McNeil of Basketball BC presented rationale for a partnership with Basketball BC to establish a Basketball BC Academy at Byrne Creek Secondary School. Grade 9 and 10 students in this Academy program will receive quality training on a year-round basis, with a focus on individual skill development. Students will receive 3 IDS credits each year they are in the program. The Academy will be open to students from all Burnaby Secondary schools, and will allow them to maintain eligibility to play basketball for their home school. Coaches from all of our schools will also have an opportunity to be a part of this Academy program.

Recommendation: THAT the Board receive and approve this information.

3. Take-a-Hike

Roberto Bombelli, Assistant Superintendent, presented an update to the Take-a-Hike presentation in the fall of 2012. Take-a-Hike is an alternative education program that engages at risk youth through a unique combination of adventure-based learning, academics, counselling and community involvement. The Burnaby School District and the Take-a-Hike program would like to enter an assessment process to determine compatibility with the Royal Oak Secondary program, with the potential outcome of creating a formal partnership.

Recommendation: THAT the Board receive and approve this information.

4. Next Meeting

The next committee meeting will take place on Monday, May 6, 2013 at 4:15 p.m.

5. Adjournment

The meeting adjourned at 5:15 p.m.

POLICY COMMITTEE
Reporting to Public Session Tuesday, April 23, 2013

The Policy Committee met on Monday, April 15 at 5:30 pm. In attendance were Trustees Gary Wong (Chair), Meiling Chia and Baljinder Narang, Jen Mezei (DPAC Representative) Superintendent of Schools, Kevin Kaardal and Secretary-Treasurer, Greg Frank.

1. School Calendar and Hours of Instruction – Policy 6.05

As a result of a change in the Ministry of Education School Calendar Regulation regarding “*prescribed minimum hours of instruction*” the committee reviewed the district’s current policy and agreed to adjust its current policy to reflect the changes in the Ministry’s Calendar Regulation. Staff will revise the policy and bring a draft copy to the next meeting.

Recommendation: THAT the Board receive this information.

2. New Draft Policy -Appropriate Use Policy - District Technologies and Information Systems

Greg Frank, Secretary Treasurer recommended the discussion on the Draft Appropriate Use Policy – District Technologies and Information Systems be deferred to the next meeting when staff will bring forward a revised draft for discussion.

Recommendation: THAT the Board receive this information.

3. Volunteers in District Schools – Policy 2.15

Kevin Kaardal, Superintendent of Schools presented a copy of the district’s current Volunteers in District Schools Administrative Regulations and Procedures for the committee to review its alignment with current district practice and processes. Staff will bring forward any recommendations to a future policy meeting in regard to parent volunteers and community coaches.

Recommendation: THAT the Board receive this information.

4. Miscellaneous Statutes Amendment

Greg Frank, Secretary Treasurer advised the committee that on February 20, 2013 the government introduced Bill 8, *the Miscellaneous Statutes Amendment Act, 2013* that includes proposed amendments to the *School Act* concerning use of board property for child care purposes.

If passed, this legislation will amend the *School Act* to require all Boards of Education to establish a policy promoting the use of their property by not-for-profit licensed child care providers. The committee discussed the proposed legislation and agreed to defer any potential new policy development in this area until new legislation is approved in final form.

Recommendation: THAT the Board receive this information.

5. Naming of District Facilities

Greg Frank, Secretary Treasurer presented the committee with a report on the districts practice in naming of school facilities. The district has a long standing practice of naming new schools after the geographic area in which the school site is located. The committee discussed the issue in detail and agreed to refer this issue back to the Board for further discussion.

Recommendation: THAT the Board receive this information.

6. Adjournment

The meeting was adjourned at 6:28 p.m.

7. Date of Next Meeting

The date of the next Policy Committee meeting is Monday, June 17, 2013 at 5:00 p.m.