

EDUCATION COMMITTEE
Reporting to Public Session, Tuesday, April 8, 2014

The Education Committee met on Tuesday, April 8th at 4:30 pm. In attendance were Trustees Harman Pandher (Chair), Ron Burton and James Wang, Assistant Superintendents Roberto Bombelli and Heather Hart and DPAC representative Jennifer Mezei.

1. Take a Hike

Assistant Superintendent Roberto Bombelli, Director of Instruction Ron Hall, and Manager of Youth Services Sue Dorey, updated the committee on the opportunity for a potential partnership between SD41 and Take a Hike Youth at Risk Foundation.

Take a Hike provides a wraparound approach to supporting at risk students and families. Their four pillar approach includes Adventure Based Learning, Academics, Therapy and Community Service. Offered to Grade 10-12 students, the objective is to increase academic achievement, increase attendance and student engagement. Customized instruction provides a pathway to Graduation, with a full time clinical therapist who provides individual, group and family counselling support. The program also works to build community connection and involvement. This program will begin in September 2014.

Recommendation: THAT the Board receive this information and approve the partnership between SD41 and Take a Hike Youth at Risk Foundation.

2. Next Meeting

The next committee meeting will take place on Monday, May 5th, 2014 at 4:30 pm.

3. Adjournment

The meeting adjourned at 5:30 pm

FINANCE COMMITTEE
Reporting to Public Session Tuesday, April 8, 2014

The Finance Committee met on Wednesday, April 2, 2014 at 5:40 pm. In attendance were Trustees Ron Burton (Chair), Meiling Chia, Larry Hayes, Baljinder Narang, Harman Pandher (joined the meeting at 6:40 pm), James Wang and Gary Wong; Superintendent of Schools Kevin Kaardal, Secretary-Treasurer Greg Frank, Deputy Superintendent Gina Niccoli-Moen, Assistant Superintendents Roberto Bombelli and Heather Hart and Assistant Secretary-Treasurer Roy Uyeno.

1. 2014/2015 Preliminary Operating Grant Announcement

Secretary-Treasurer Greg Frank reviewed with the committee the 2014/2015 preliminary operating grant announcement. Highlights included:

- No change in base allocation per pupil of \$6,900
- No change in unique student needs funding levels
- Provincial holdback will be \$61.1 million (\$59.6 million in 2013/2014)
- Annual Facilities Grant unchanged at \$4.3 million
- CommunityLINK funding unchanged at \$2.2 million
- Learning Improvement Fund increased \$612,092 to \$3,060,458

Recommendation: THAT the Board of Education receive this information.

2. 2014/2015 Preliminary Operating Budget Update

Mr. Frank presented an updated 2014/2015 status quo budget, including adjustments to projected revenues, expenditures and surplus carry forward. Adjustments reflect the March 14 Operating Grant announcement, revised enrolment projections for International Education, announcement of increases to natural gas prices and additional funding from the February enrolment count.

Recommendation: THAT the Board receive this information.

3. Budget Adjustments Update

Mr. Frank, Superintendent Kevin Kaardal, Deputy Superintendent Gina Niccoli-Moen, Assistant Superintendents Heather Hart and Roberto Bombelli provided the committee with an updated listing of potential budget adjustments for 2014/2015. The committee discussed the potential budget adjustments in detail. Further feedback is expected from the ongoing budget process, including the public budget meeting on April 9, the Partner Group presentations on April 16 and feedback through the district's website.

Recommendation: THAT the Board receive this information.

4. Adjournment

The Chair adjourned the meeting at 6:55 pm.

POLICY COMMITTEE
Reporting to Public Session Tuesday, April 8, 2014

The Policy Committee met on Monday, March 10, 2014 at 5:30 p.m. In attendance were Trustees Gary Wong (Chair), Meiling Chia and Baljinder Narang, Superintendent of Schools, Kevin Kaardal, Secretary-Treasurer, Greg Frank, Jen Mezei, DPAC Representative and Sue Dorey, Manager Youth Services for item 4.

1. Notice of Motion Completed: Policy 6.05 School Calendar and Hours of Instruction.

At the November 26, 2013 public session meeting the Board approved for circulation as a Notice of Motion a revised School Calendar and Hours of Instruction Policy 6.05. The revisions were required due to a change in the Ministry School Calendar Regulation regarding “*prescribed minimum hours of instruction*”. Superintendent Kaardal informed the committee that no feedback was received from the community regarding the revisions to Policy 6.05. The Policy Committee agreed to recommend to the Board that this updated policy be placed in the Policy Manual.

Recommendation: THAT the Board approve the placement of the revised Policy 6.05 School Calendar and Hours of Instruction in the Policy Manual.

2. Notice of Motion Completed: Policy 7.90 District Technologies and Information Systems

At the November 26, 2013 public session meeting the Board approved for circulation as a Notice of Motion draft Policy 7.90 District Technologies and Information Systems. The revised draft incorporated the changes recommended in the November 18, 2013 Policy Committee Meeting. Greg Frank, Secretary Treasurer informed the committee that there was minor feedback from the community regarding the draft policy. Some of the feedback was adopted regarding the exclusion of example forms from the policy. The Policy Committee agreed to recommend to the Board that Policy 7.90 District Technologies and Information Systems be placed in the Policy Manual.

Recommendation: THAT the Board approve the placement of Policy 7.90 District Technologies and Information Systems in the Policy Manual.

3. Notice of Motion Completed: Policy 7.60 Childcare Programs in District Facilities.

At the November 26, 2013 public session meeting the Board approved for circulation as a Notice of Motion draft Policy 7.60 Childcare Programs in District Facilities. An amendment to the *School Act* concerning use of Board property for childcare purposes required the district to establish a policy. The committee was informed that minor suggested format edits were provided as a result of circulating this draft policy as Notice of Motion. The committee considered the format edits and recommended that the format

remain as presented. The Policy Committee agreed to recommend to the Board that Policy 7.60 be approved to be placed in the Policy Manual.

Recommendation: THAT the Board approve the placement of Policy 7.60
Childcare Programs in District Facilities in the Policy Manual.

4. Emergency Preparedness Policy (Draft)

Manager of Safe and Caring Schools, Sue Dorey attending the March 10, 2014 Policy Committee Meeting to inform the Committee of some possible updates to existing Policy 3.35 Emergency Exit Drills. The proposed revisions would reflect that a broader scope of Emergency Preparedness be developed so that Management and School Principals can ensure that emergency protocols are created, practised, revised and maintained for the buildings and staff in which they oversee. The committee provided feedback for discussion and possible edits. Staff will bring revisions for discussion at the next Policy Committee Meeting.

Recommendation: THAT the Board receive this information.

5. Responding to Problem Sexual Behaviour Between Students Under the Age of 12 Policy 5.21 (Draft)

At its meeting of January 20, 2014, the Policy Committee requested more information regarding the necessity of a draft Policy 5.21, Responding to Problem Sexual Behaviour Between Students Under the Age of 12. Superintendent Kaardal provided the information requested and after reviewing the draft policy in detail, it was determined that no policy is required. Provincial documents already exist in detail that can guide staff responses in these rare but challenging circumstances.

<https://www.bced.gov.bc.ca/sco/resourcedocs/probsexbehave.pdf>

Recommendation: That the Board receive this information.

6. Naming of School District Facilities Policy 7.00 (Draft)

At its meeting of January 20, 2014, the Policy committee reviewed draft Policy 7.00 Naming of School District Facilities, which reflects the district's long standing practice of naming new schools after the geographical area in which the school site is located. The committee reviewed the draft policy and regulations in detail and recommended that the district continue with past practice and the development of a Policy was not required.

Recommendation: THAT the Board receive this information.

7. Adjournment

The meeting was adjourned at 6:49 p.m.

8. Date of Next Meeting

The date of the next Policy Committee meeting is Monday, June 16, 2014 at 5:00 p.m.

YOUTH AND COMMUNITY SERVICES COMMITTEE
Reporting to Public Session Tuesday, April 8, 2014

The Youth and Community Services Committee (YCSC) met on Tuesday, April 1, 2014 at 5:00 p.m. In attendance were Trustee committee members Larry Hayes (chair), Harman Pandher; Gina Niccoli-Moen, Deputy Superintendent of Schools, and Jocelyn Schonekess, DPAC, and Manager Youth Services, Sue Dorey for items 2 and 3.

1. Reports from Community Committees

Trustees who represent the Board on community committees updated the YCSC on items that would be of interest to the Board.

Parks and Recreation

The committee received a report from the City's Parks, Recreation and Cultural Services meeting of March 19, 2014. At that meeting, approval was given for the expenditure of the City of Burnaby's share of the operating funds for Byrne Creek Community School and authorization for the execution of an agreement with the school district for the support and operation of Byrne Creek Community School.

The committee would like to acknowledge and thank the City of Burnaby for their ongoing support, work and contributions in supporting community schools in Burnaby.

Recommendation: THAT the Board receive this information.

Community Policing

Trustee Hayes reported on "Project Global Guardian", an initiative by Metro Vancouver Transit Police to bring awareness to the issue of sexual offending on transit. The initiative supports transit users in how to report incidents of inappropriate occurrences and shares safety measures in obtaining support should such incidents occur.

Recommendation: THAT the Board receive this information.

City of Burnaby's Task Force on the Sexual Exploitation of Children and Youth

The committee received an update on the activities of the Burnaby-New Westminister Task Force on Sexually Exploited and At Risk Youth. The report outlined an overview of recent and planned activities of the task force including leadership on service delivery and youth and community engagement.

Recommendation: THAT the Board receive this information.

2. Blue Ribbon Panel on Crime Reduction Roundtable

The Blue Ribbon Panel on Crime Reduction is a provincial consultation process aimed at exploring what more can be done to reduce crime in BC. On February 21, 2014, a roundtable event, chaired by Parliamentary Secretary for Crime Reduction, Darryl Plecas, was attended by stakeholders from across the province, including representatives from police, MCFD, municipalities, education and community service providers who serve individuals involved in crime. The primary focus of the panel is to:

- Conduct a series of roundtable events to elicit feedback from across the province
- Provide, advise and make recommendations to Parliamentary Secretary for Crime Reduction about possible evidence led crime reduction opportunities
- Identify individuals with subject matter or other expertise that could assist and provide advice to panel members
- Create and approve a report and recommendations regarding crime reduction opportunities
- Liaise with Ministry staff as required

Sue Dorey, Manager Youth Services, attended this invitation only event and had the opportunity to share some of Burnaby's successes, including the school district's partnership with the Burnaby RCMP, the district's Restorative Justice Programs and the model of Burnaby's Safe and Caring Schools Team.

A report outlining recommendations will be made available to communities in June 2014.

Recommendation: THAT the Board receive this information.

3. Responding to Students in Emotional Distress

Sue Dorey, Manager Youth Services, shared plans with the committee regarding the upcoming launch of the district resource, *Responding to Students in Emotional Distress*. This resource, developed by school district counsellors in collaboration with Child and Youth Mental Health, will be shared with staff and community members on May 12, 2014, at Byrne Creek Secondary School. The event will open with keynote, Michael Egilson, Chair of the Child Death Review Board, and provide school district personnel and community providers the opportunity to network.

Recommendation: THAT the Board receive this information.

4. Family of Schools Forum

On March 10, 2014, a group of parents and community members from Cariboo Hill Secondary, Armstrong Elementary, Seaforth Elementary and Second Street Community

schools gathered to begin a conversation about ways to strengthen their “family of schools”. Facilitated by Sue Montabello, Principal, Cariboo Hill, and community school coordinators, the focus of the dialogue was to celebrate strengths as a community and brainstorm ways to continue to work together to create an even more vibrant and connected community.

During the course of the evening, participants met in small groups to discuss key questions which were then recorded on a visual map to capture the emerging common themes. The following questions were explored:

- What is worth celebrating in this neighbourhood? What are the strengths and assets that make this neighbourhood a good place to raise your child(ren)?
- What can make this community even stronger? What is the best we can imagine for our community? If you had three wishes for our community what would they be?
- What can we create together? What unique contribution can we make as individuals, as organizations, as a community?
- What are our next steps?

A subsequent conversation is planned for May 2014 and plans to apply for a Neighbourhood Grant to host a community barbeque are underway.

Recommendation: THAT the Board receive this information.

5. Adjournment

The meeting was adjourned at 6:25 p.m.

6. Next Meeting

The meeting of the Youth and Community Services Committee is Tuesday, May 6, 2014 at 5:00 p.m.