

EDUCATION COMMITTEE
Reporting to Public Session, Tuesday, February 12, 2013

The Education Committee met on Monday, February 4th at 4:15 pm. In attendance were Trustees Ron Burton (Chair), James Wang, and Harman Pandher, Assistant Superintendent Heather Hart; BTA representative James Sanyshyn; and DPAC representative Jennifer Mezei.

1. Home Economics

Applied Skills Department Heads, Debra Rizzo, Alpha Secondary, Oralie Loong, Moscrop Secondary and Home Economics Teacher, Maria Morabito, Burnaby Central Secondary presented the committee with an overview of Home Economics for grade eight students. Home Economics 8 teaches life skills in food and textile studies. The concentration on food literacy assists students in learning to organize everyday nutritional needs, including how to read food labels and how to choose and prepare healthy foods. This course promotes awareness and understanding of the global impact of both textile and food choices.

The presentation focused on the impact of childhood and adult obesity which can lead to health issues including cardiovascular disease, Type 2 diabetes and cancer. The obesity epidemic has significant associated costs to the health care system. Research indicates that the current generation of children, who adopt sedentary lifestyles and fast food choices, may be the first generation of students who have shorter life expectancies than their parents.

Home Economics teaches students important life skills in consumer literacy and ways to navigate consumer choices. These courses are especially important in today's society where convenience often trumps healthy choices for busy families.

Recommendation: THAT the Board receive this information.

2. Board Authorized Course

Brian Jackson, Principal of Burnaby Mountain Secondary, and Larry Ryan, Athletic Director of Burnaby Mountain Secondary, presented rationale for the Board/Authority Authorized Courses, *Recreational Leadership 10/11/12*. Recreational Leadership is a three-year program that prepares students to work in the field of leisure and recreation. It focuses on administration and management, promotion, human resources as well as soft skills such as leadership, communication, teamwork, professionalism and planning.

Kevin Brandt, Principal of Burnaby North Secondary and Cam Strudwick, Teacher at Burnaby North Secondary, presented rationale for a Board/Authority Authorized Course, *Digital Animation 11*. This course is designed to develop a solid base of skills and knowledge of the history and techniques involved in the production of digital animation. Students will build upon this foundation to develop practical skills relating to the

development of digitally animated content.

Donna Scott, District Principal Learning Transition Services, presented rationale for a Board/Authority Authorized Course, *Food and Beverage Careers 12*. Students will receive training and work experience to facilitate entry level jobs in the hospitality industry. This will include acquiring basic industry certifications such as Serving It Right™, FoodSafe, and WHMIS, as well as hands on training in table service and the operation of modern workplace technology such as point of sale computer systems.

Roberto Bombelli, Director of Instruction, presented rationale for a Board/Authority Authorized Course, *Mt. Sentinel Outdoor Program 12*, to be offered at the Storefront Alternate Program. This course will educate students in outdoor skills and leadership, instill an environmental ethic, and empower students through outdoor wilderness exploration and experiences. It will enable the students to develop positive attitudes, so that they can be self-confident, capable and committed to setting goals, making informed choices and acting in ways that will improve their own lives.

Recommendation: THAT the Board approve *Recreational Leadership 10/11/12*, *Digital Animation 11*, *Food and Beverage Careers 12* and *Mt. Sentinel Outdoor Program 12* as Board/Authority Approved Courses.

3. Next Meeting

The next committee meeting will take place on Monday, March 4, 2013 at 4:15 pm.

5. Adjournment

The meeting adjourned at 5:15 pm.

FINANCE COMMITTEE
Reporting to Public Session Tuesday, February 12, 2013

The Finance Committee met on Wednesday, January 23, 2013 at 5:20 pm. In attendance were Trustees Ron Burton (Chair), Meiling Chia, Baljinder Narang, Harman Pandher and James Wang; Superintendent of Schools Kevin Kaardal, Secretary-Treasurer Greg Frank, Deputy Superintendent Gina Niccoli-Moen, Assistant Superintendent Heather Hart; and Assistant Secretary-Treasurer Roy Uyeno.

1. Draft 2012/2013 Amended Operating Budget

Secretary-Treasurer Greg Frank provided the committee with an overview of the district's draft 2012/2013 amended operating budget. The district is in the process of updating its operating budget to reflect revised projections of operating revenues and expenses for the current year.

Further information will be brought to the next meeting. The 2012/2013 Amended Operating Budget will be presented to the February 26, 2013 public board meeting for approval.

Recommendation: THAT the Board of Education receive this information.

2. Draft 2013/2014 Budget Process and Timelines

Mr. Frank reviewed with the committee the draft 2013/2014 budget process and timelines. Key dates include:

- February 26, 2013 – Board approval of the 2012/2013 Amended Operating Budget
- March 15, 2013 – Ministry announcement of the 2013/2014 preliminary operating grant funding
- April 23, 2013 – Board approval of the balanced 2013/2014 Preliminary Operating Budget and three-year operating budget
- April 30, 2013 – Budget Bylaw submitted to Ministry of Education

The budget process will include use of the district's website to provide information on the district's budget process, budget details and related information and to seek input from the public on budget priorities and related issues. Partner group participation will play a key role in the budget development process. The Board will hold a public budget meeting in March.

In compliance with new Public Sector Accounting Board (PSAB) requirements, the 2013/2014 budget will be prepared on a consolidated basis, including operating, special purpose and capital funds.

Recommendation: THAT the Board of Education receive this information.

3. Banking Resolution Update

Mr. Frank presented an updated banking resolution reflecting proposed changes to the district's banking and cheque-signing authorities with the Royal Bank. The Resolution Regarding Banking and Master Client Agreement adds Deputy Superintendent Gina Niccoli-Moen as an authorized signing officer. It also increases the dollar value of cheques which require a second, manual signature.

Recommendation: THAT the Board of Education approve the Resolution Regarding Banking and Master Client Agreement, as presented, and authorize the Secretary-Treasurer to sign the Resolution and Agreement on behalf of the Board of Education.

4. Letter from the Auditor-General of BC

Mr. Frank advised the committee that the district has received a letter from the Auditor-General informing the district that the Auditor-General's office is conducting an Information Technology general controls project with government reporting entities (GREs). The project will assess the level of maturity that all GREs have attained with respect to managing IT general controls in their IT environment for protecting the information they collect, store and transmit as well as ensuring critical government services can continue.

Recommendation: THAT the Board of Education receive this information.

5. Adjournment

The Chair adjourned the meeting at 6:00 p.m.

YOUTH AND COMMUNITY SERVICES COMMITTEE

Reporting to Public Session February 12, 2013

The Youth and Community Services Committee (YCSC) met on Tuesday, February 5, 2013 at 5:00 p.m. In attendance were Trustee committee members Larry Hayes (Chair), Meiling Chia, Gina Niccoli-Moen, Deputy Superintendent of Schools and Heather Hart, Assistant Superintendent for item 1.

1.0 Immigrant Settlement Support Services

The committee received information regarding an upcoming change in the funding model for Immigrant Settlement Support Services. In April 2012, Citizenship and Immigration Canada (CIC) announced it will return the control and responsibility for Immigrant Settlement Support Services to the Federal Government. Starting April 1, 2014, these services will be administered by CIC. A new funding model was announced to support the delivery of a “Modernized Settlement Approach” which will be implemented throughout Canada. This new model has been designed around a logic model, outcomes based approach which promises enhanced flexibility, coordination and responsiveness to the needs of newcomers.

The current Immigrant Support Services model in the Burnaby School District offers a holistic approach to working with children, youth and adults. The structure of this model allows for settlement workers to connect directly with school staff and work in collaboration with community partners. The district further supports new immigrants in offering English Language services for adults.

The control and administration of Immigrant Settlement Support Services in British Columbia migrating from the provincial government to the federal government through Citizenship and Immigration Canada raises a number of concerns.

1. Provincial services should respect the unique need of each province and allow for each province to be responsive to the needs of newcomers in distinct regions. The ability to influence and negotiate service models remain provincial and not at a regional centre.
2. A ‘direct reward’ rather than ‘call for proposal system’ does not take into account best practice programs and services that are currently in place.
3. The competitive nature of the ‘call for proposal’ process goes against a collaborative approach and the integration of services.
4. The establishment of a Western Regional Centre in Alberta does little to recognize an appropriate CIC presence in British Columbia to oversee settlement series and respond to emerging needs.

Recommendation: THAT the Board receive this information and send a letter to the Minister of Citizenship and Immigration Canada, The Honourable Jason Kenney, expressing strong concerns to the change in the funding model for Immigrant Settlement Support Services.

2.0 Youth Summit 2013 – Building a Mindful Community

A youth summit, *Building a Mindful Community*, will be held on Wednesday, February 27 at the Chan Centre for Family Health and Education in Vancouver. Secondary school students from across the Lower Mainland have been invited to attend the one-day workshop. The event is organized by youth and young adults who work in the area of mental health, offering students the opportunity to network, share ideas, engage in multi-media presentations and strengthen community connections. Burnaby students will have the opportunity to build capacity and leadership skills as they engage in discussions and creative ideas, breaking down barriers of mental health.

Recommendation: THAT the Board receive this information.

3.0 Expect Respect and a Safe Education (ERASE)

In June 2012 the Ministry of Education announced a comprehensive, multi-pronged strategy to address bullying and enhance safety protocols in all school districts. On Thursday, February 7, teams from each of Burnaby's elementary schools will participate in the first of a series of presentations, *Preventing Bullying and Ensuring Safe and Caring School Communities*. Lead provincial trainers, Theresa Campbell (Safer Schools Together) and Kevin Cameron (Canadian Centre for Threat Assessment and Trauma Response) will facilitate the multi-level training for educators and community partners. Secondary school teams will participate in *Basic Threat Risk Assessment Training* on February 26 and March 4.

Recommendation: THAT the Board receive this information.

4.0 SEEDS (Students Each and Every Day Start...)

The Burnaby RCMP has initiated the SEEDS presentation in the district's elementary schools as part of their gang prevention strategy. Through fun and interactive role play scenarios, this school-wide presentation focuses on the importance of kindness, building resilience, making good choices, promoting self-esteem and building positive relationships. The presentations began in schools in January and will extend throughout the remainder of the school year.

Recommendation: THAT the Board receive this information.

5.0 Pink Shirt Day – February 27

The committee received a report on the district's *Kindness Campaign*. The anti-bullying campaign, operating throughout the month of February in support of Pink Shirt Day, will see a myriad of school and district-based events including assemblies, pink shirt initiatives and performances throughout the community. An open letter will be sent to families outlining the district's commitment to ensuring safe and caring learning environments for all. Members of the district's Safe and Caring school team will continue ongoing workshops and presentations in schools and in the community, sharing current research and resources.

Recommendation: THAT the Board receive this information.

6.0 Childcare Update

The committee reviewed an overview of district's childcare lease sites for the 2012-2013 school year. The Burnaby Association for Community Inclusion (BACI) has notified the district of its intent to terminate their lease agreement and to vacate the childcare facility at Twelfth Avenue School, as of March 31, 2013.

Recommendation: THAT the Board receive this information.

6.0 Adjournment

The meeting was adjourned at 5:58 p.m.

7.0 Next Meeting

The next meeting of the Youth and Community Services Committee is Tuesday, March 5, 2013.