

DISTRICT OPERATIONS - BUSINESS SERVICES
Reporting to Public Session, Tuesday, January 10, 2012

1. Capital Project Bylaw No. 126371

On September 2, 2011 the Premier announced a new \$8 million capital program to fund the acquisition of new playground equipment and the upgrading, repair or replacement of existing equipment. The announcement also stated that reimbursement would be made available to schools where new playground equipment had been acquired in calendar year 2011 prior to the implementation of the new program.

In the first allocation, capital funds were made available to those districts that identified elementary and middle schools without elementary student access to adventure-style playgrounds. No Burnaby schools qualified for this round of funding.

A second allocation is now being provided to school districts to reimburse parent advisory councils for contributions they made to acquire playground equipment for their schools between January 1, 2011 and September 2, 2011 – to a maximum of \$50,000 per school.

Fourteen elementary schools in Burnaby qualify for this second round of funding. (See attached letter from the Ministry of Education’s Capital Management Branch.) In order to access this capital funding the Board is required to adopt Capital Project Bylaw No. 126371 in the amount of \$238,360. A copy of the pro-forma capital project bylaw is also attached for reference.

Recommendation

It is recommended that Capital Project Bylaw No. 126371 receive three readings at this Board meeting and final adoption in accordance with the Board’s Procedural Bylaw as follows:

Motion 1 THAT Capital Project Bylaw No. 126371 receive three readings at this Board meeting held January 10, 2012.

Motion 2 THAT Capital Project Bylaw No. 126371 be read a first time.

Motion 3 THAT Capital Project Bylaw No. 126371 be approved a first time and read a second time.

Motion 4 THAT Capital Project Bylaw No. 126371 be approved a second time and read a third time.

Motion 5 THAT Capital Project Bylaw No. 126371 be approved a third time.

Motion 6 THAT Capital Project Bylaw No. 126371 having been read a first, second and third time, be finally passed and adopted the 10th day of January, 2012; that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board.

Attachments - 2



VIA EMAIL
Ref: 150861

December 7, 2011

Greg Frank
Secretary-Treasurer
School District No. 41 (Burnaby)
5325 Kincaid St
Burnaby BC V5G 1W2
Email: Greg.Frank@sd41.bc.ca

Dear Greg Frank:

Re: Parent Advisory Council Reimbursement for 2011 Playground Equipment Acquisitions - Capital Funding and Instructions

On September 2, 2011, the Premier announced a new \$8 million capital program to fund the acquisition of new playground equipment, and the upgrading, repair or replacement of existing playground equipment. The announcement also provided that reimbursements would be made available to schools where new playground equipment had been acquired this calendar year prior to the implementation of the program.

The Capital Management Branch is responsible for the allocation of capital grants to school districts under the new program, with funding being split between the two fiscal years, 2011/12 and 2012/13.

School districts were recently notified about the first allocation for 2011/12, with capital funds made available to those districts that identified elementary and middle schools without elementary student access to adventure-style playground equipment.

This second and last capital funding allocation for 2011/12 is now being provided to school districts to reimburse Parent Advisory Councils (PACs) for contributions they made to acquire playground equipment between January 1, 2011 and September 2, 2011 for their schools - to a maximum of \$50,000 per school.

I am pleased to confirm that your School District has one or more schools that qualify for this current release of capital funding. Please refer to the Appendix A for a breakdown of the approved capital funding for each of the eligible PACs in your District.

As all funding will be provided to school districts using a Certificate of Approval (COA), the Board of Education is first required to adopt Capital Project Bylaw No. 126371 in the amount of \$238,360 before the single COA can be issued to the School District by the Ministry of Education. If you have any questions regarding the required project bylaw, please contact Cherrie Calvert, Project Information Analyst, at 250-356-6498.

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If you have any concerns about a PAC or reimbursement amount listed in Appendix A, please contact your Planning Officer to discuss the matter.

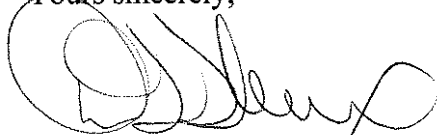
While use of the reimbursement funding received from the Ministry through a school district is not restricted, PACs may wish to consider application of these funds to further enhance their school's playground. This could entail the installation of additional playground equipment modules; however, PACs may also wish to consider accessibility and inclusion for current and/or potential future use. Even if a school or local community currently does not have children or parents/caregivers with a disability, it is a possibility for the future. For more information about making play spaces accessible and inclusive, please refer to the Let's Play Toolkit, which was created by the Rick Hansen Foundation in partnership with the Province, at:

<http://www.rickhansen.com/school/Resources/LetsPlayBuildingAccessiblePlaySpaces.aspx>

Please note that funding for 2012/13 is intended for the upgrading of existing minimal playground equipment, and for the repair or replacement of existing playground equipment in poor condition. However, funds may first be allocated for any eligible new playground equipment requirements or PAC reimbursements that were not covered in 2011/12. If you haven't already done so, please advise your Planning Officer about any elementary or middle schools you believe may qualify for new equipment funding in 2012/13. Similarly, please contact your Planning Officer to discuss the potential eligibility of other PACs for receipt of reimbursement funding in the upcoming fiscal year.

Thank you for your assistance in sharing the information regarding the Let's Play Toolkit and in distributing the reimbursements to your Parent Advisory Council(s) as promptly as possible.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Doug Stewart', written over a circular stamp or seal.

Doug Stewart, Director
Capital Management Branch

Attachment

pc: John Woycheshin, Regional Manager
Cherrie Calvert, Project Information Analyst
Earl Strueby, Planning Officer

**Appendix A
Playground Equipment - Capital Funding**

SD 41 Burraby	Capital Funding Available
PAC Reimbursements	
Armstrong Elementary	16,997
Brantford Elementary	\$18,143
Brentwood Park Elementary	\$32,100
Buckingham Elementary	\$12,800
Cameron Elementary	\$8,300
Chaffey-Burke Elementary	\$11,000
Confederation Park Elementary	\$30,000
Gilmore Community Elementary	\$4,447
Lakeview Elementary	\$26,000
Rosser Elementary	\$3,356
Second Street Community	\$25,904
University Highlands Elementary	\$32,000
Westridge Elementary	\$3,834
Windsor Elementary	\$13,479
TOTAL Funds Available	
\$238,360	

CAPITAL PROJECT BYLAW NO. 126371

A BYLAW by the Board of Education of School District No. 41 (Burnaby) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126371 (Parent Advisory Council Reimbursement for 2011 Playground Equipment Acquisitions).

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

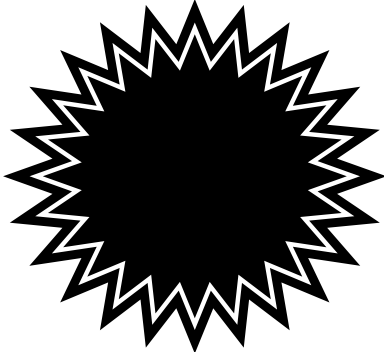
NOW THEREFORE the Board enacts as follows:

1. The Capital Project of the Board approved by the Minister and specifying a maximum expenditure of \$238,360 for Project No. 126371 is hereby adopted.
2. This Bylaw may be cited as School District No. 41 (Burnaby) Capital Project Bylaw No. 126371.

Read a first time the 10th day of January, 2012.

Read a second time the 10th day of January, 2012.

Read a third time, passed and adopted the 10th day of January, 2012.



Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 41 (Burnaby) Capital Project Bylaw No. 126371 adopted by the Board the 10th day of January, 2012.

Secretary-Treasurer