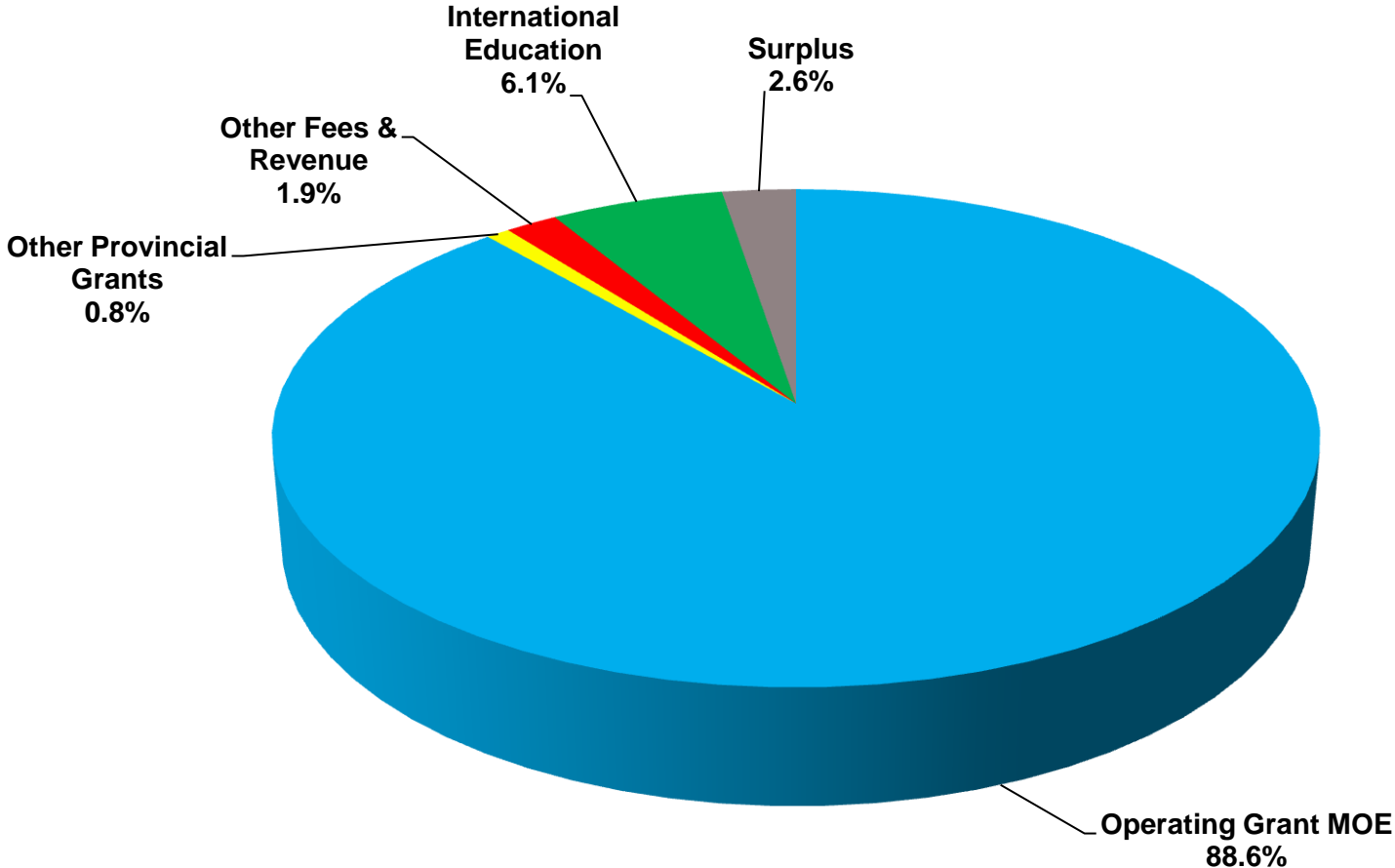


# **Burnaby Board of Education**

## **Budget Presentation**

**April 22, 2014**

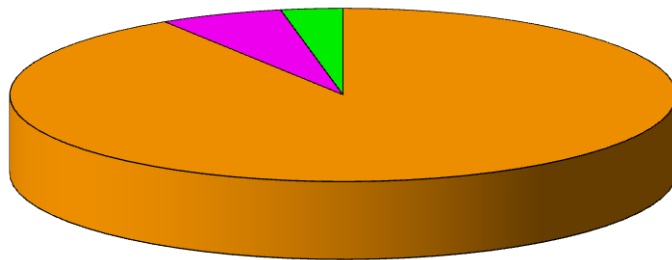
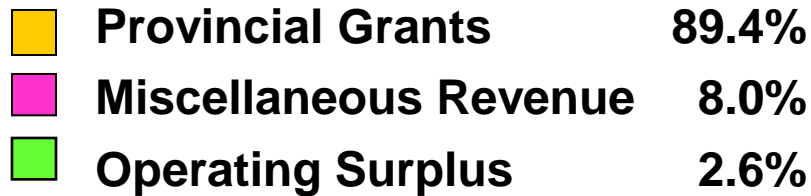
# Burnaby School District's Budgeted Sources of Revenue



Source: 2013/14 Amended Operating budget

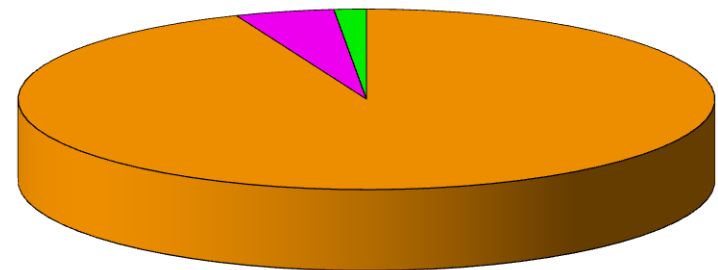
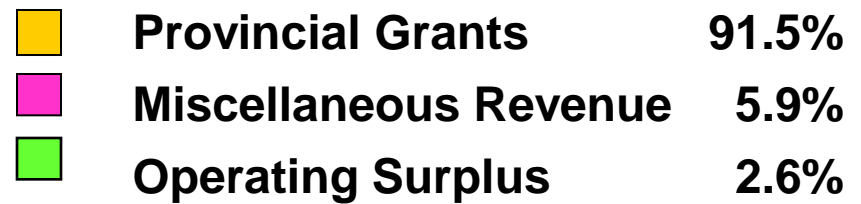
# School District Sources of Revenue

## Burnaby



Source: Ministry of Education Table 11 2013/14 Amended Annual Budgeted Sources of Operating Revenue

## Provincial Average



Source: Ministry of Education Table 11 2013/14 Amended Annual Budgeted Sources of Operating Revenue

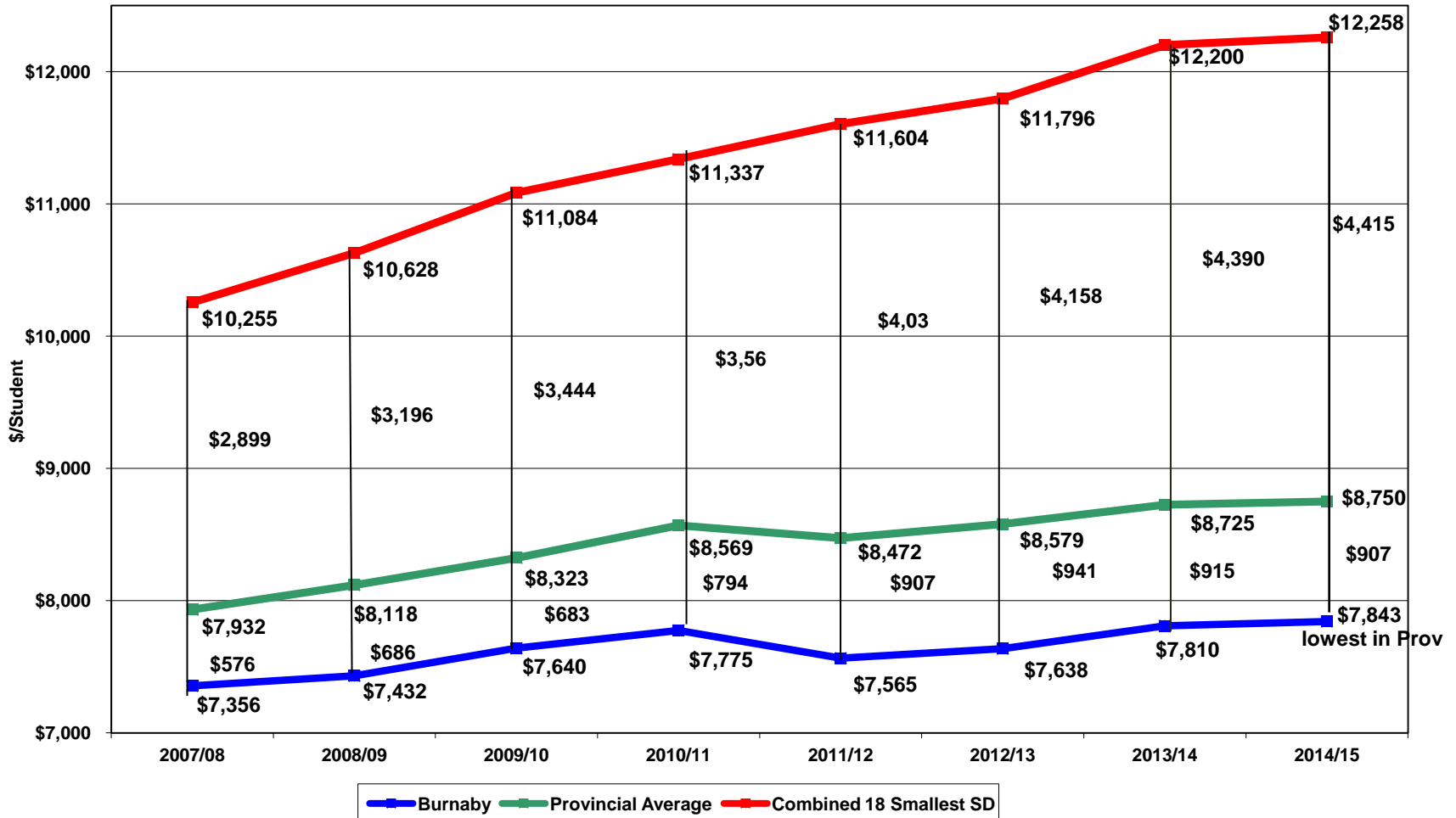
# Provincial Funding

- **Ministry of Education establishes an annual budget for all of their responsibilities**
- **Part of their budget is for provincial operating grants to public schools**
- **Burnaby receives \$193 million in operating grants or approximately 4% of the total provincial operating grants**

| <b>School Year</b> | <b>Operating Grants (\$ Billion)</b> | <b>Lift from Previous Year</b> |
|--------------------|--------------------------------------|--------------------------------|
| <b>2013/2014</b>   | <b>\$4.725</b>                       | <b>\$0</b>                     |
| <b>2014/2015</b>   | <b>\$4.725</b>                       | <b>\$0</b>                     |
| <b>2015/2016</b>   | <b>\$4.725</b>                       | <b>\$0</b>                     |
| <b>2016/2017</b>   | <b>\$4.725</b>                       | <b>\$0</b>                     |







# Per Student Funding

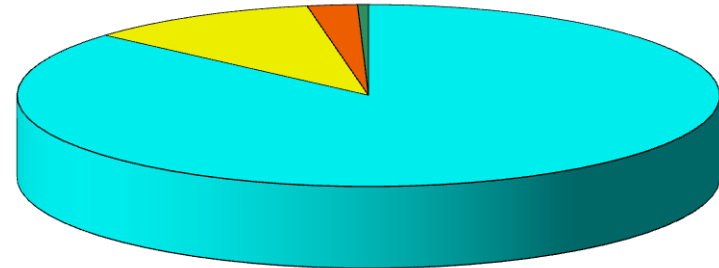


Source: Ministry of Education Factsheet  
Preliminary Funding Announcements

# School District Operating Spending





## Burnaby

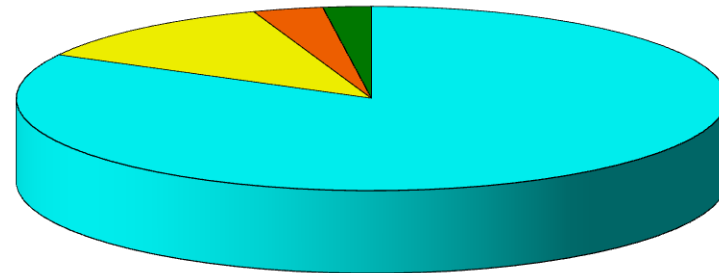
|  |       |
|--|-------|
|  Instruction              | 87.0% |
|  Operations & Maintenance | 10.2% |
|  District Administration  | 2.4%  |
|  Transportation           | 0.4%  |



Source: Ministry of Education Table 4 2013/14 Annual Budgeted Operating Expenditures by Function

## Provincial Average

|  |       |
|--|-------|
|  Instruction              | 83.3% |
|  Operations & Maintenance | 11.4% |
|  District Administration | 3.3%  |
|  Transportation         | 2.0%  |

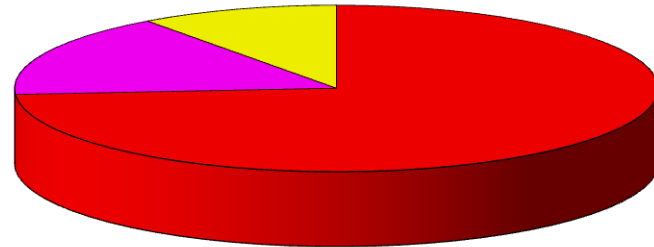


Source: Ministry of Education Table 4 2013/14 Annual Budget Operating Expenditures by Function

# School District Operating Spending

## Burnaby

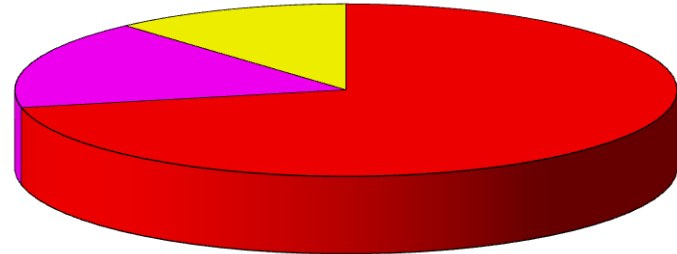
|                       |       |
|-----------------------|-------|
| ■ Salaries            | 72.8% |
| ■ Employee Benefits   | 17.3% |
| ■ Supplies & Services | 9.9%  |



Source: Ministry of Education Table 5 2013/14 Annual Budgeted Operating Expenditures by Object

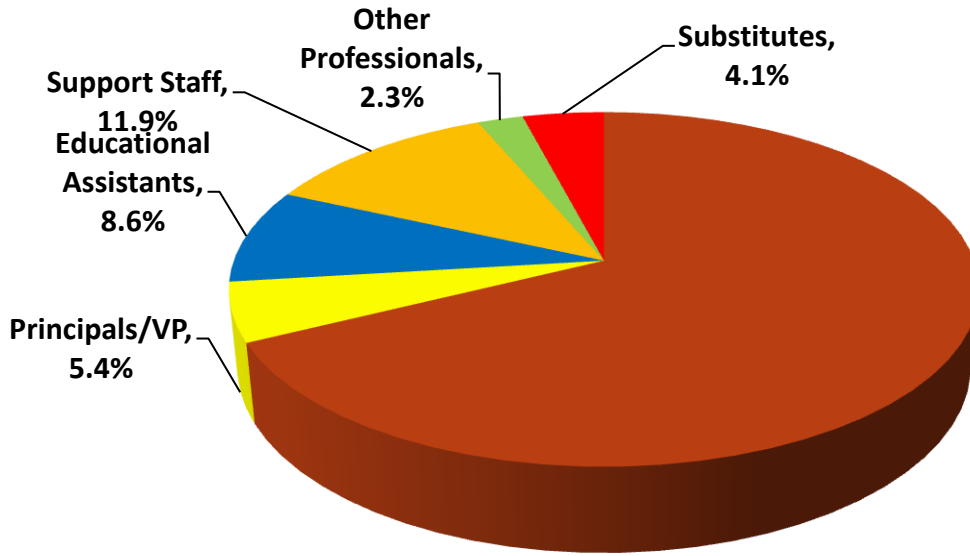
## Provincial Average

|                       |       |
|-----------------------|-------|
| ■ Salaries            | 70.8% |
| ■ Employee Benefits   | 17.9% |
| ■ Supplies & Services | 11.3% |



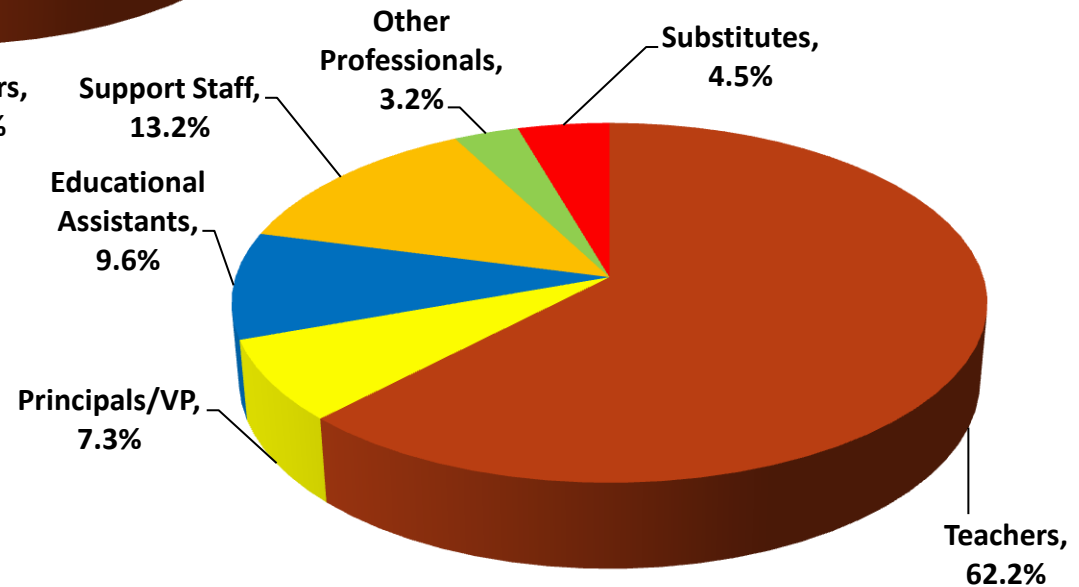
Source: Ministry of Education Table 5 2013/14 Annual Budgeted Operating Expenditures by Object

# School District Budgeted \$ by Employees



**Burnaby**

**Province**



Source: Ministry of Education Table 14 2013/14 Amended Annual Budgeted Operating Expenditures by Object



# Burnaby Board of Education

## 2014/2015 Operating Budget and Projected Three Year Operating Budget



# Key Budget Timelines

## **February 18**

- Provincial Government Budget announcement

## **February 25**

- Board approval of 2013/2014 amended annual operating budget

## **March 14**

- Ministry announcement of 2014/2015 preliminary operating grant

## **April 9**

- Public Budget Meeting

## **April 22**

- Board approval of Annual 2014/2015 Budget

## **April 30**

- Submission of Annual Budget

# Preliminary 2014/2015 Operating Grant Highlights

- No change in Base allocation per pupil \$6,900
- No change in Unique Student funding levels
- No change in Vulnerable Students supplement and the BC Education Plan funding
- Provincial holdback \$61.1 million (\$59.6 million in 2013/2014)
- PLNet upgrade capital costs estimated at \$7.1 million provincially to be funded from AFG which will be temporarily increased to cover this. Burnaby's net AFG grant unchanged at \$4.3 million
- CommunityLINK funding unchanged at \$2.2 million
- Learning Improvement Funding increased by \$612,092 to \$3,060,458

# 2014/2015 Preliminary Budget Issues/Assumptions

- Based on District's projected student enrolment for 2014/15
- Maintain current service levels and programs
- Teacher salary increments \$750K, Maternity leaves \$260K
- Additional 6 FTE EA's budgeted for enrolment increase \$230K
- Cooperative Gains Mandate savings plan adjustments of \$1.6 million included
- Annualized cost of CUPE wage lift \$620K
- Employee Benefits Inflation – CPP 2%, EI 3%, TPP 0%, MPP 7.6%, WCB 2%, MSP 2%, EHB 5%, Dental 3%, EAP 2%, Life Ins 0%
- Inflation 0% on Services & Supplies
- Utilities - Electricity 8%, Gas 15%, Water/Sewer 5.5%, Recycling/Garbage 5%
- Projected \$3.2 Million operating surplus carry forward included

# Enrolment

|                                     | 2013/2014       | 2014/2015       | 2015/2016       | 2016/2017       |
|-------------------------------------|-----------------|-----------------|-----------------|-----------------|
|                                     | Total           | Total           | Total           | Total           |
|                                     | (FTE)           | (FTE)           | (FTE)           | (FTE)           |
| <b>Elementary</b>                   | 13,215.0        | 13,318.0        | 13,358.0        | 13,526.0        |
| <b>Secondary</b>                    | 9,897.3         | 9,795.0         | 9,718.0         | 9,547.0         |
| <b>Continuing Ed - School Age</b>   | 52.0            | 53.0            | 53.0            | 53.0            |
|                                     | <b>23,164.3</b> | <b>23,166.0</b> | <b>23,129.0</b> | <b>23,126.0</b> |
| <b>Distributed Learning</b>         | 226.9           | 250.0           | 270.0           | 280.0           |
| <b>Total - School Age</b>           | <b>23,391.1</b> | <b>23,416.0</b> | <b>23,399.0</b> | <b>23,406.0</b> |
| <b>ELL</b>                          | 4,569.0         | 4,542.0         | 4,590.0         | 4,708.0         |
| <b>Aboriginal Education</b>         | 709.0           | 728.0           | 732.0           | 733.0           |
| <b>Special Ed - Level 1</b>         | 31.0            | 29.0            | 25.0            | 22.0            |
| <b>Special Ed - Level 2</b>         | 679.0           | 714.0           | 751.0           | 754.0           |
| <b>Special Ed - Level 3</b>         | 130.0           | 115.0           | 91.0            | 78.0            |
| <b>Adults</b>                       | 450.7           | 438.0           | 438.0           | 438.0           |
| <b>Total - Unique Student Needs</b> | <b>6,568.7</b>  | <b>6,566.0</b>  | <b>6,627.0</b>  | <b>6,733.0</b>  |
| <b>Total - Summer Learning</b>      | <b>933.3</b>    | <b>933.3</b>    | <b>933.3</b>    | <b>933.3</b>    |
| <b>International Education</b>      | <b>920.0</b>    | <b>930.0</b>    | <b>950.0</b>    | <b>970.0</b>    |

# Cooperative Gains Mandate Adjustments

(Previously Approved)

| Description  | FTE        | Value               |
|--|------------|---------------------|
| <b>Funding for Extended Health Benefits</b>                          | -          | <b>\$ 164,000</b>   |
| <b>Transportation Efficiencies</b>                                   | -          | <b>50,000</b>       |
| <b>Energy Management</b>   | -          | <b>150,000</b>      |
| <b>Staff Overtime</b>  | -          | <b>50,000</b>       |
| <b>Facility Rental Revenues</b>                                      | -          | <b>50,000</b>       |
| <b>General Reduction in Supplies and Services - Operating</b>        | -          | <b>141,000</b>      |
| <b>General Reduction in Supplies and Services - Special Purpose</b>  | -          | <b>53,514</b>       |
| <b>Secondary International Student Education Staffing Allocation</b> | 2.0        | <b>175,000</b>      |
| <b>Student Supervisors - Secondary</b>                               | 0.5        | <b>25,000</b>       |
| <b>Clerical Pool Hours</b>   | -          | <b>50,000</b>       |
| <b>Wage Recoveries and Casual Replacement</b>                        | -          | <b>100,000</b>      |
| <b>Attendance Support</b>  | -          | <b>150,000</b>      |
| <b>District Learning Resource Centre Restructuring</b>               | 3.0        | <b>150,000</b>      |
| <b>Trades Reduction</b>  | 1.0        | <b>69,000</b>       |
| <b>Continuing Education Administration Restructuring</b>             | 1.0        | <b>58,000</b>       |
| <b>Staffing Adjustments - Special Purpose Fund Programs</b>          | 1.9        | <b>141,000</b>      |
| <b>Total Cooperative Gains Mandate Adjustments</b>                   | <b>9.4</b> | <b>\$ 1,576,514</b> |

# Budget Adjustments

| Description                                       | FTE          | Amount              |
|---|--------------|---------------------|
| <b>Secondary School Class Size Increase</b>       | <b>10.95</b> | <b>1,007,400</b>    |
| <b>Elementary Non Enrolling Teachers</b>          | <b>2.05</b>  | <b>188,600</b>      |
| <b>Secondary Non Enrolling Teachers</b>           | <b>1.00</b>  | <b>92,000</b>       |
| <b>District Staff Development</b>                 | <b>1.00</b>  | <b>92,000</b>       |
| <b>Aboriginal Ed</b>                              | <b>1.00</b>  | <b>92,000</b>       |
| <b>District Learning Support Services</b>         | <b>0.30</b>  | <b>27,600</b>       |
| <b>Secondary School Administration</b>            | <b>1.00</b>  | <b>126,000</b>      |
| <b>Daytime Custodians</b>                         | <b>8.15</b>  | <b>500,000</b>      |
| <b>Secondary Clerical</b>                         | <b>1.50</b>  | <b>65,000</b>       |
| <b>Adult and Continuing Education</b>             |              | <b>330,000</b>      |
| <b>International Education Admin and Services</b> |              | <b>30,000</b>       |
| <b>District Transportation - VPA</b>              |              | <b>25,000</b>       |
| <b>District Learning Resources</b>                |              | <b>50,000</b>       |
| <b>Shared Services</b>                            |              | <b>50,000</b>       |
| <b>Year End Surplus Balances</b>                  |              | <b>177,400</b>      |
|   |              |                     |
|   | <b>26.95</b> | <b>\$ 2,853,000</b> |

# Operating Grant – 2014/2015

|                                      | 2014/2015<br>Preliminary | 2013/2014<br>Amended  | Change            |
|--------------------------------------|--------------------------|-----------------------|-------------------|
| <b>Student Base Allocation</b>       | \$ 161,298,399           | \$ 161,160,773        | \$ 137,626        |
| <b>School in the Summer / Other</b>  | 2,151,084                | 2,151,084             | -                 |
| <b>Total Enrolment-Based Funding</b> | <b>163,449,483</b>       | <b>163,311,857</b>    | <b>137,626</b>    |
| <b>ELL</b>                           | 6,086,280                | 6,122,460             | (36,180)          |
| <b>Aboriginal Education</b>          | 844,480                  | 822,440               | 22,040            |
| <b>Special Ed - Level 1</b>          | 1,061,400                | 1,134,600             | (73,200)          |
| <b>Special Ed - Level 2</b>          | 13,066,200               | 12,425,700            | 640,500           |
| <b>Special Ed - Level 3</b>          | 1,058,000                | 1,196,000             | (138,000)         |
| <b>Special Ed - Audit Adjustment</b> | -                        | (80,000)              | 80,000            |
| <b>Adult Education</b>               | 522,740                  | 525,510               | (2,770)           |
| <b>Vulnerable Students</b>           | 429,145                  | 429,145               | -                 |
| <b>Total Unique Student Needs</b>    | <b>23,068,245</b>        | <b>22,575,855</b>     | <b>492,390</b>    |
| <b>Salary Differential</b>           | 3,756,977                | 3,754,284             | 2,693             |
| <b>Unique Geographic Factors</b>     | 1,161,140                | 1,144,035             | 17,105            |
| <b>Supplement for Education Plan</b> | 466,083                  | 469,710               | (3,627)           |
| <b>Holdback Allocation</b>           | 1,000,000                | 1,398,248             | (398,248)         |
| <b>Totals</b>                        | <b>\$ 192,901,928</b>    | <b>\$ 192,653,989</b> | <b>\$ 247,939</b> |



# Other Provincial Grants

|  | 2014/2015        | 2013/2014        |                    |
|--|------------------|------------------|--------------------|
|  | Preliminary      | Amended          | Difference         |
| <b><u>Other Ministry of Education Grants</u></b>         |                  |                  |                    |
| Pay Equity   | 1,441,995        | 1,441,995        | -                  |
| Education Guarantee - Graduated Adult                    | 1,417,600        | 1,470,760        | (53,160)           |
| Misc. One-Time Grants                                    | 28,988           | 56,031           | (27,043)           |
|  | <b>2,888,583</b> | <b>2,968,786</b> | <b>(80,203)</b>    |
| <b><u>Other Provincial / Federal Grants</u></b>          |                  |                  |                    |
| English Language Services for Adults <small>note</small> | -                | 1,630,136        | (1,630,136)        |
| ICT Grants   | 202,750          | 202,750          | -                  |
| BCPSEA Grant   | 163,876          | -                | 163,876            |
| Other Federal Grants                                     | 20,980           | 20,980           | -                  |
|  | <b>387,606</b>   | <b>1,853,866</b> | <b>(1,466,260)</b> |
|  |                  |                  |                    |
|  |                  |                  |                    |

note: ELSA contract part of CIC Federal contract included in Special Purpose Fund

# Other Fees and Revenue

|   | 2014/2015         | 2013/2014         |                  |
|---|-------------------|-------------------|------------------|
|   | Preliminary       | Amended           | Difference       |
| <b>International Education</b>            | <b>14,333,083</b> | <b>13,483,083</b> | <b>850,000</b>   |
| <b>Continuing Education</b>               | <b>1,248,600</b>  | <b>1,248,600</b>  | <b>-</b>         |
| <b>Summer Session</b>                     | <b>348,478</b>    | <b>348,478</b>    | <b>-</b>         |
| <b>City of Burnaby</b>                    | <b>205,000</b>    | <b>205,000</b>    | <b>-</b>         |
| <b>BC Hydro / Fortis BC Energy Grants</b> | <b>110,000</b>    | <b>110,000</b>    | <b>-</b>         |
| <b>BCPSEA EHB Plan Grant</b>              | <b>-</b>          | <b>163,876</b>    | <b>(163,876)</b> |
| <b>ACE-IT / ICT Revenues</b>              | <b>91,700</b>     | <b>91,700</b>     | <b>-</b>         |
| <b>Miscellaneous</b>                      | <b>67,000</b>     | <b>67,000</b>     | <b>-</b>         |
| <b>Total Other Fees &amp; Revenue</b>     | <b>16,403,861</b> | <b>15,717,737</b> | <b>686,124</b>   |

# Services and Supplies

|  | 2014/2015         | 2013/2014         |                    |
|--|-------------------|-------------------|--------------------|
|  | Preliminary       | Amended           | Difference         |
| <b>Services</b>                            | 7,677,714         | 8,756,659         | (1,078,945)        |
| <b>Supplies</b>                            | 6,945,370         | 8,121,820         | (1,176,450)        |
| <b>Utilities</b>                           | 3,425,306         | 3,251,943         | 173,363            |
| <b>Professional Development and Travel</b> | 927,739           | 945,839           | (18,100)           |
| <b>Student Transportation</b>              | 672,779           | 747,779           | (75,000)           |
| <b>Rentals and Leases</b>                  | 205,388           | 492,632           | (287,244)          |
| <b>Insurance</b>                           | 473,716           | 473,716           | -                  |
| <b>Dues and Fees</b>                       | 75,000            | 75,000            | -                  |
| <b>Total Services and Supplies</b>         | <b>20,403,012</b> | <b>22,865,388</b> | <b>(2,462,376)</b> |

# Operating Budget

|   | 2014/2015<br>Preliminary | 2013/2014<br>Amended | Difference         |
|---|--------------------------|----------------------|--------------------|
| <b>Revenue:</b>                         |                          |                      |                    |
| Operating Grant - Ministry of Ed        | 192,901,928              | 192,653,989          | 247,939            |
| Other Ministry of Ed Grants             | 2,888,583                | 2,968,786            | (80,203)           |
| Other Provincial / Federal Grants       | 387,606                  | 1,853,866            | (1,466,260)        |
| Other Fees & Revenue                    | 16,403,861               | 15,717,737           | 686,124            |
| Rentals & Leases                        | 1,105,000                | 1,055,000            | 50,000             |
| Investment Income                       | 800,000                  | 800,000              | -                  |
| <b>Total Revenue</b>                    | <b>214,486,978</b>       | <b>215,049,378</b>   | <b>(562,400)</b>   |
| <b>Salaries:</b>                        |                          |                      |                    |
| Teachers                                | 107,146,847              | 107,912,618          | (765,771)          |
| Support Staff                           | 32,887,495               | 32,687,563           | 199,932            |
| Principals & Vice-Principals            | 8,439,708                | 8,541,708            | (102,000)          |
| Other Professionals                     | 3,677,102                | 3,711,674            | (34,572)           |
| Substitutes                             | 6,255,221                | 6,497,122            | (241,901)          |
| <b>Total Salaries</b>                   | <b>158,406,373</b>       | <b>159,350,685</b>   | <b>(944,312)</b>   |
| Benefits                                | 38,163,902               | 37,834,387           | 329,515            |
| Services & Supplies                     | 20,403,012               | 22,865,388           | (2,462,376)        |
| <b>Total Expenses</b>                   | <b>216,973,287</b>       | <b>220,050,460</b>   | <b>(3,077,173)</b> |
| <b>Operating (Shortfall)</b>            | <b>(2,486,309)</b>       | <b>(5,001,082)</b>   | <b>2,514,773</b>   |
| Local Capital                           | (742,000)                | (742,000)            | -                  |
| <b>Net Operating Budget (Shortfall)</b> | <b>(3,228,309)</b>       | <b>(5,743,082)</b>   | <b>2,514,773</b>   |

# Three Year Budget

(Preliminary April 2014)

|                                   | <b>2014/2015</b>   | <b>2015/2016</b>   | <b>2016/2017</b>   |
|-----------------------------------|--------------------|--------------------|--------------------|
| Revenue                           |                    |                    |                    |
| Ministry Operating Grant          | 192,901,928        | 193,136,088        | 193,158,678        |
| Other Ministry Grants             | 2,888,583          | 2,888,583          | 2,888,583          |
| Other Provincial / Federal Grants | 387,606            | 387,606            | 387,606            |
| Other Fees and Revenue            | 18,308,861         | 18,693,861         | 19,053,861         |
| <b>Total Revenue</b>              | <b>214,486,978</b> | <b>215,106,138</b> | <b>215,488,728</b> |
| Expenses:                         |                    |                    |                    |
| Salaries                          | 158,406,373        | 159,343,124        | 160,391,385        |
| Benefits                          | 38,163,902         | 38,773,760         | 39,413,323         |
| Services and Supplies             | 20,403,012         | 20,764,577         | 21,109,608         |
| <b>Total Expenses</b>             | <b>216,973,287</b> | <b>218,881,461</b> | <b>220,914,316</b> |
| <b>Local Capital</b>              | <b>(742,000)</b>   | <b>(742,000)</b>   | <b>(742,000)</b>   |
| <b>Net Surplus (Shortfall)</b>    | <b>(3,228,309)</b> | <b>(4,517,323)</b> | <b>(6,167,588)</b> |
|                                   |                    |                    |                    |
|                                   |                    |                    |                    |

# Three Year Fund Balance

(Preliminary April 2014)

|   | <b>2014/2015</b> | <b>2015/2016</b>   | <b>2016/2017</b>   |
|---|------------------|--------------------|--------------------|
| Projected Fund Balance Beginning of Year  | 3,228,309        | -                  | -                  |
| Current Year Surplus (Shortfall)          | (3,228,309)      | (4,517,323)        | (6,167,588)        |
| <b>Total Funds Available</b>              | <b>-</b>         | <b>(4,517,323)</b> | <b>(6,167,588)</b> |
| Proposed Budget Adjustments - 2015/16     |                  | <b>(4,517,323)</b> | (4,517,323)        |
| Proposed Budget Adjustments - 2016/17     |                  |                    | <b>(1,650,265)</b> |
| <b>Projected Fund Balance End of Year</b> | <b>-</b>         | <b>-</b>           | <b>-</b>           |

# Other Budgeted Programs

- Annual budget bylaw approved by the Board will include the annual budgeted revenues and expenses for operating, special purpose and capital funds
  
- **Special Purpose Fund budget will include the following programs:**
  - School Generated Funds
  - Annual Facility Grant
  - Learning Improvement Fund
  - Provincial Resource Programs – Fraser Park / Maples
  - Provincial Resource Programs – BC Provincial School for the Deaf / Oral Program
  - CommunityLINK, Children, Youth and Family Programs
  - Refugee and Settlement Services Programs
  - District Scholarship fund
  
- **Capital Fund budget will include the following:**
  - Net budget changes to Invested in Capital Assets
  - Net budget changes to Local Capital

# Special Purpose Fund Programs

- Provincial Resource Programs \$7.8 million
- CommunityLINK Programs \$3.5 million
- LINC Adult Language Training \$2.2 million
- Early Learning Programs \$565K
- Youth Services Programs \$493K
- Settlement Services \$675K
- Learning Improvement Fund \$3.1 million
- Annual Facilities Grant \$650K (\$3.6 million in Capital Fund)
- School Generated Funds \$7 million
- Other misc programs \$360K



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**Thank You**