



BURNABY
SCHOOL DISTRICT 41

POLICY STATEMENT

POLICY NUMBER:

7.40.00

*developed by the Board of School Trustees of School District 41 – Burnaby
in accordance with established procedures for policy development.*

POLICY TITLE: FIRE PREVENTION

Date Adopted: 1955-08; 1960-04 **CROSS REFERENCE(S)**

Date(s) Revised: **Statutory :** S.A. 15 (1); 93 (1); 103 (2) (c) (iv) (A)

Other: Fire Services Act

PREAMBLE

Because of the large number of people involved and the nature of some of the activities, schools must always be considered at risk from fire. The risk can be minimized, however, by strict observance of regulations for fire prevention and fire drills.

POLICY

FIRE PREVENTION REGULATIONS FOR EACH SCHOOL IN THE DISTRICT SHALL BE FRAMED BY THE MANAGER OF FACILITIES SERVICES, UNDER THE DIRECTION OF THE BURNABY FIRE DEPARTMENT IN COMPLIANCE WITH THE PROVISIONS OF THE FIRE SERVICES ACT, BURNABY MUNICIPAL BYLAWS, AND THE NATIONAL FIRE CODE OF CANADA. IN FIRE PREVENTION IN THE DISTRICT, THE MANAGER OF FACILITIES SERVICES SHALL HAVE PARAMOUNT AUTHORITY, BUT HE WILL DEFER TO THE BURNABY FIRE DEPARTMENT IN THE PERFORMANCE OF HIS DUTIES.

OBJECTIVE

To minimize the risk from fire in all buildings in the District.



ADMINISTRATIVE REGULATIONS & PROCEDURES

REFERENCE POLICY NUMBER:

7.40.01

BURNABY
SCHOOL DISTRICT 41

established and revised by the Superintendent of Schools in Burnaby to ensure district implementation of Burnaby School Board policies and directives.

REFERENCE POLICY TITLE: **FIRE PREVENTION**

Date Adopted: 1955-08; 1960-04; **CROSS REFERENCE(S)**

1974-01

Statutory : S.A. 15 (1); 93 (1); 103 (2) (c) (iv) (A)

Date(s) Revised:

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ADMINISTRATIVE REGULATIONS

The British Columbia Fire Services Act is a lengthy document containing much information which is not applicable to schools. Excerpts are provided to give principals an understanding of their responsibilities under this Act and the powers and duties of the Fire Commissioner or designate.

1. It is the duty of the occupier . . . of a building . . . to report the fire immediately to the local assistant, or to a Provincial or municipal police officer or constable in whose district the fire occurs (11(1)).
2. It is the duty of every . . . occupier of, and every person . . . employed at a building . . . where a fire occurs to furnish, at the request of the local assistant, fire commissioner or his inspectors, information he has relating to a fire or the property it destroyed or damaged (11(2)).
3. On complaint of a person interested or, if believed advisable, without complaint, the fire commissioner and his inspectors may at all reasonable hours enter any premises anywhere in the Province to inspect them . . . (21).

4. Each municipal council shall provide for a regular system of inspection of premises in the municipality (26(1)). The inspection system shall provide for inspection at least once in every 2 months of each . . . school . . . (26(2)).
5. An owner or occupier of a . . . public building which is required . . . to have a means of exit
 - a. shall keep posted in all main halls and at the intersection of all cross halls . . . conspicuous signs indicating the means of exit;
 - b. shall keep posted in each . . . room a conspicuous notice describing the means of exit, with instructions to be followed in the event of fire;
 - c. shall ensure that smoke and fire doors or closures are kept closed when not in use for access, unless they are automatically controlled by an approved fire or smoke detection system;
 - d. shall for a school . . . adopt, and have all persons in the premises practise, an approved fire drill system (31).
6. An owner or occupier of a . . . school . . . shall keep in good repair one or more sufficient means of exit in addition to the principal entrance (33).
7. The outside doors and the main inside doors of a . . . school . . . shall open freely outward, and, while the building is so used, shall not be bolted, locked or otherwise secured shut or obstructed in a manner that . . . prevents the rapid exit of persons inside the building. The gates in a fence enclosing a building so used shall, if not hung to open outward, be kept open by proper fastenings when the building is so used (34).