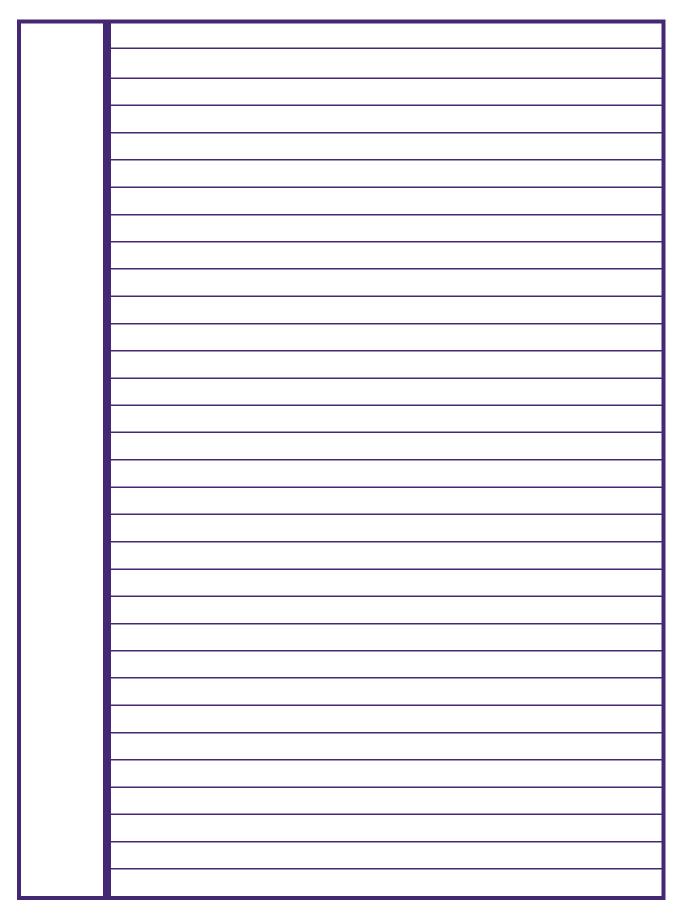


CAREER EDUCATION STUDENT'S DAILY WORK RECORD & JOURNAL

| Student: | Program: |
|----------------|-----------------|
| Company: | Supervisor: |
| Starting Date: | Finishing Date: |

| Duties | What duties did you perform or observe over the course of your work experience? |
|---------------------------------------|--|
| | |
| | |
| Plan | Restate what specific skill(s) you chose to develop as per your Student Training Plan: |
| | |
| Indicate the date of each shift | Keep a daily journal (below) and reflect on & explain how you developed the skills you identified in your Student Training Plan over the course of this work experience. Try to provide concrete examples / stories where possible. |
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TOTAL NUMBER OF HOURS AT THIS PLACEMENT: _______
STUDENT SIGNATURE:______